

**AGRICULTURE PRINTING  
AND PACKAGING JSC**

**SOCIALIST REPUBLIC OF VIETNAM**  
**Independence - Freedom - Happiness**

No: 04 BC/HĐQT

Hanoi, January 19, 2025

**REPORT**  
**CORPORATE GOVERNANCE STATE**  
**( 2024 )**

**Dear: - State Securities Commission of Vietnam;**  
**- Hanoi Stock Exchange.**

- Company name: AGRICULTURAL PRINTING AND PACKAGING JOINT STOCK COMPANY
- Head office address: No. 72, Truong Chinh Street, Phuong Mai Ward, Dong Da District, Hanoi.
- Phone: 0243.684.0095 Fax: 0243.684.0095 Email: info@appmail.vn
- Charter capital: 180,000,000,000 VND.
- Stock code: INN.
- Corporate governance model: General meeting of shareholders, Board of Directors, Board of Supervisors and General Director.

**I. Activities of the General Meeting of Shareholders:**

Information on meetings and Resolutions/Decisions of the General Meeting of Shareholders (including Resolutions of the General Meeting of Shareholders adopted in the form of written opinions):

STT	Resolution/Decision Number	Day	Content
1	01/20 24 /NQ-ĐHĐCĐ	April 21, 2024	Resolution of the 2024 Annual General Meeting of Shareholders

**II. Board of Directors:**

**1. Information about Board of Directors (BOD) members:**

STT	Board Member	Position	Date of commencement as a member of the Board of Directors	
			Date of appointment	Dismissal Date
1	Mr. Nguyen Thanh Nam	Chairman of the Board of Directors	April 23, 2023	
2	Mr. Nguyen Thanh Thai	Vice Chairman of Board of Directors	April 23, 2023	
3	Mr. Le Duy Toan	Member of the Board of Directors	April 23, 2023	
4	Mrs. Mai Thi Loan	Member of the Board of Directors	April 23, 2023	
5	Mr. Nguyen Duc Luu	Independent Member of the Board of Directors	April 23, 2023	



## 2. Board of Directors meetings

STT	Board Member	Number of Board of Directors meetings attended	Meeting attendance rate	Reason for not attending the meeting
1	Mr. Nguyen Thanh Nam	04	100%	
2	Mr. Nguyen Thanh Thai	04	100%	
3	Mr. Le Duy Toan	04	100%	
4	Mrs. Mai Thi Loan	04	100%	
5	Mr. Nguyen Duc Luu	04	100%	

### 3. Supervisory activities of the Board of Directors over the Executive Board:

- The Board of Directors has seriously implemented the contents of the Resolution of the 2024 Annual General Meeting of Shareholders on the Company's development orientation, production and business plans, and investment plans approved by the General Meeting to bring about production and business efficiency for the Company in 2024 according to the set goals.
- Direct and closely supervise the Executive Board to organize and implement the contents of the decisions of the Company's Board of Directors to member units, management staff, units and departments.

### 4. Activities of subcommittees under the Board of Directors: no.

### 5. Resolutions/Decisions of the Board of Directors

S TT	Resolution / Decision Number	Day	Content
1	01/QD-HDQT	February 23, 2024	Closing shareholder list - organizes Annual General Meeting of Shareholders 2024

## III. Board of Supervisors:

### 1. Information about the members of the Board of Supervisors (BOS) :

S TT	Board Member	Position	Date of starting as a member of the Board of Directors	Professional qualifications
1	Mr. Luu Quang Huan	Chief Supervisor	April 23, 2023	Bachelor of Business Administration
2	Mr. Nguyen Duy Thanh	Member	April 23, 2023	Telecommunications Engineer
3	Mr. Vu Hong Ha	Member	April 23, 2023	Bachelor of Business Administration - Economics

### 2. Board of Supervisors meeting:

S TT	Board Member	Number of meetings attended by the Board of Supervisors	Meeting attendance rate	Voting ratio	Reason for not attending the meeting
1	Mr. Luu Quang Huan	04	100%	100%	
2	Mr. Nguyen Duy Thanh	04	100%	100%	
3	Mr. Vu Hong Ha	04	100%	100%	

### 3. Supervisory activities of the Board of Supervisors towards the Board of Directors, Executive Board and shareholders: In 2024, the Board of Supervisors carried out supervisory activities on preparing financial reports and internal control in accordance with the functions and tasks prescribed in the Company Charter.

### 4. Coordination between the Board of Supervisors and the Board of Directors, the Executive Board and other management staff: regular exchange, supervision and contribution of ideas to the management and business



STT	Board Member	Date year of birth	Professional qualifications	Date of appointment of Executive Board members
1	Mr. Le Duy Toan	July 31, 1973	Printing Technology Engineer	April 23, 2023
2	Mr. Nguyen Thanh Thai	August 04, 1989	Master of Finance	April 23, 2023
3	Mrs. Mai Thi Loan	August 01, 1978	Master of Business Administration	April 23, 2023

#### V. Chief Accountant

Full name	Date year of birth	Professional qualifications	Date of appointment /reappointment
Ms. Ta Thi Tuyet Nga	August 5, 1963	Bachelor of Materials Economics	January 01, 2022

#### VI. Training on corporate governance:

Corporate governance training courses attended by members of the Board of Directors, members of the Supervisory Board, Executive Director (General Director), other managers and the Company Secretary in accordance with regulations on corporate governance:

*In 2024, in addition to internal professional training using the 4-step method, hand-holding and on-the-job training; the Company organized training courses on "Company Regulations; Labor Safety and Hygiene; Fire Prevention and Fighting Safety, and specialized and advanced training courses on management for the Company's managers and employees".*

#### VII. List of related persons of public company and transactions of related persons of the company with the Company itself:

##### 1. List of related persons of the company:

STT	Name of organization/individual	Securities trading account (if any)	Position in the company (if any)	The starting point is the person concerned.	Time is no longer relevant	Reason	Relationship with the company/
1	Dinh Thi Hong Phuong		Are not	April 23, 2023			Insider's Wife
2	Nguyen Tuan Minh		Marketing Staff	April 23, 2023			Child of an insider
3	Nguyen Van Anh		Are not	April 23, 2023			Insider's Wife
4	Nguyen Thi Huong Giang		Are not	April 23, 2023			Insider's Wife
5	Ngo Van Dinh		Are not	April 23, 2023			Insider's Husband
6	Vu Thi Chinh		Are not	April 23, 2023			Insider's Wife
7	Nguyen Huong Lan		Are not	April 23, 2023			Insider's Wife
8	Cao Thanh Ngoc		Technical staff	April 23, 2023			Insider's Wife
9	Dinh Thi Phuong Hoa		Are not	April 23, 2023			Insider's Wife
10	Nguyen Thi Nga Linh		Are not	April 23, 2023			Child of an insider
11	Nguyen Linh Chi		HR Deputy	April 23, 2023			Child of an insider

2. Transactions between the company and related persons of the company; or between the company and major shareholders, insiders, related persons of insiders: no

3. Transactions between insiders of listed companies, related persons of insiders and subsidiaries, companies controlled by listed companies: none

4. Transactions between the company and other entities: no

4.1. *Transactions between the company and companies in which the members of the Board of Directors, members of the Board of Supervisors, and the Executive Director (General Director) have been and are founding members or members of the Board of Directors, Executive Director (General Director) within the past three (03) years (calculated at the time of reporting): none.*

4.2. *Transactions between the company and companies in which related persons of members of the Board of Directors, members of the Board of Supervisors, and Executive Director (General Director) are members of the Board of Directors, Executive Director (General Director): no*

4.3. *Other transactions of the company (if any) that may bring material or immaterial benefits to members of the Board of Directors, members of the Board of Supervisors, and Executive Director (General Director): no.*



(03) years (calculated at the time of reporting: none.

- 4.2. Transactions between the company and companies in which related persons of members of the Board of Directors, members of the Board of Supervisors, and Executive Director (General Director) are members of the Board of Directors, Executive Director (General Director): no
- 4.3. Other transactions of the company (if any) that may bring material or immaterial benefits to members of the Board of Directors, members of the Board of Supervisors, and Executive Director (General Director): no.

## VI II. Stock transactions of insiders and related parties of insiders

### 1. List of insiders and related persons of insiders:

STT	Full name	Stock trading account (if any)	Position in the company (if any)	Number of shares owned at the end of the period	End of period share ownership ratio (%)	Note
<b>A</b>	<b>Board of Directors</b>					
1	Nguyen Thanh Nam		Chairman of the Board	3,846,472	21.36	
1.1	Dinh Thi Hong Phuong		Are not	2,080	0.011	
1.2	Nguyen Tuan Minh		Marketing Staff	0	0	
2	Nguyen Thanh Thai		Vice Chairman of Board of Directors - Deputy General Director	18,000	0.1	
2.1	Nguyen Van Anh		Are not	0	0	
3	Le Duy Toan		Member of the Board of Directors - General Director	219,555	1.21	
3.1	Nguyen Thi Huong Giang		Are not	0	0	
4	Mai Thi Loan		Member of the Board of Directors - Deputy General Director	54,920	0.31	
4.1	Ngo Van Dinh		Are not	0	0	
5	Nguyen Duc Luu		Independent Member of the Board of Directors	48,000	0.26	
5.1	Vu Thi Chinh		Are not	0	0	
<b>B</b>	<b>Board of Supervisors</b>					
1	Luu Quang Huan		Chief Supervisor	18,000	0.1	
1.1	Nguyen Huong Lan		Are not	2,240	0.012	
2	Nguyen Duy Thanh		Member	95,600	0.53	
2.1	Cao Thanh Ngoc		Technical staff	1,330	0.007	
3	Vu Hong Ha		Member	50,000	0.28	
3.1	Dinh Thi Phuong Hoa		Are not	0	0	
<b>C</b>	<b>Chief Accountant</b>					
1	Ta Thi Tuyet Nga		Chief Accountant and Head of Finance Department	0	0	
1.1	Nguyen Thi Nga Linh		Are not	33,600	0.18	
1.2	Nguyen Linh Chi		HR Deputy	358,200	1.99	

(Source: according to the list of shareholders provided by the Vietnam Securities Depository Center and the Company's shareholders. As of the time of reporting: The above data has not changed).

### 2. Transactions of insiders and related persons on shares of company: No

### VII. Other issues to note: None

Recipient:

- As sent;
- Post on Company website;
- Company Secretary.

CHAIRMAN OF THE BOARD OF DIRECTORS



Nguyen Thanh Nam