

Number: 04/VHG- BCQT

Quang Nam, July 26, 2024

CORPORATE GOVERNANCE REPORT
(In 2024)

Dear: - The State Securities Commission
- Hanoi Stock Exchange

- Company name: **VIET TRUNG NAM INVESTMENT AND DEVELOPMENT JOINT STOCK COMPANY**
- Head office address: Lot 04 Dien Nam Dien Ngoc Industrial Park, Dien Ngoc Ward, Dier Ban Town, Quang Nam Province
- Phone: 0235 3947 234 Fax: 0235 3946 333
- Email:
- Charter capital: **1,500,000,000,000 VND** (In words: One thousand five hundred billion Vietnamese dong)
- Stock code: **VHG**
- Corporate governance model:
 - + General meeting of shareholders, Board of Directors (BOD), Supervisory Board.
- Regarding the implementation of internal audit function: Not yet implemented.

I. Activities of the General Meeting of Shareholders (In 2024):

No.	Resolution Number/ Decision	Date	Content
01	No: 04/2024/VTN/NQ- ĐHĐCĐ	11/06/2024	Resolution of the 2024 Annual General Meeting of Shareholders.

II. Activities of the Board of Directors (In 2024):

1. Information about the members of the Board of Directors:

No.	Member of the Board of Directors	Position	Date of starting/cease being a member of the Board of Directors	
			Date of appointment	Date of dismissal
1	Vu Anh Tuan	Chairman of the Board of Director	22/07/2020	
2	Tran Quang Thai	BOD Commissioner	22/07/2020	
3	Dang Thi Hue	BOD Commissioner	26/04/2022	

2. Board of Directors Meetings:

No.	Member of the Board of Directors	Number of meetings attended	Percentage	Reason for not attending
1	Mr. Vu Anh Tuan	2	100.00%	
2	Tran Quang Thai	2	100.00%	
3	Dang Thi Hue	2	100.00%	

3. Supervisory activities of the Board of Directors over the Board of Management:

The Board of Directors effectively supervises and supports the Company's Board of Directors and other managers in implementing the Board of Directors' Resolutions/Decisions.

4. Activities of the subcommittees under the Board of Directors: (None)

5. Resolutions/Decisions of the Board of Directors (In 2024):

No.	Resolution Number/ Decision	Date	Content	Approval ratio
01	Number: 02/2024/QD- HDQT	07/03/2024	- Regarding the convening of the 2024 Annual General Meeting of Shareholders.	100%
02	Number: 19/2024/NQ- VTN	19/07/2024	-Regarding the selection of auditing unit for 2024.	100%

III. Supervisory Board (In 2024)

1. Information about members of the Supervisory Board:

No.	Supervisory Board Member	Position	Date of starting/cease being a member of the Supervisory Board	Professional qualifications
1	Mrs. Nguyen Ngoc Thuy Tien	Head of Supervisory Board	22/07/2020	Bachelor of Accounting
2	Mr. Nguyen Dinh Quyet	Supervisory Board Commissioner	22/07/2020	Bachelor of Laws
3	Mrs. Tran Thi Ngoc Lan	Supervisory Board Commissioner	26/04/2022	Bachelor of Foreign Trade

2. Supervisory Board meeting:

No.	Board Member	Number of meetings attended	Meeting attendance rate	Voting ratio	Reason for not attending
1	Mrs. Nguyen Ngoc Thuy Tien	4	100%	100%	

2	Mr. Nguyen Dinh Quyet	4	100%	100%	
3	Mrs. Tran Thi Ngoc Lan	4	100%	100%	

3. Supervisory activities of the Supervisory Board towards the Board of Directors:

- The meetings of the Board of Directors are convened and organized in accordance with the provisions of the Enterprise Law and the Company's charter of organization and operation. The members of the Board of Directors participate or are authorized to attend relatively fully.
- The Board of Directors has directed and supervised the Board of Directors to comply with the company's charter and the Company's Law.
- The company's control system is gradually being strengthened, processes and regulations are gradually being improved, however, the improvement of processes and regulations is still slow, leading to inconsistent transactions and information disclosure.
- In 2024, the Supervisory Board has not received any questions or complaints from shareholders regarding the Board of Directors' responsibility for shareholders' rights.
- In the recent period, the company has focused on thoroughly handling bad debts.

4. Coordination of activities between the Supervisory Board and the Board of Directors, Executive Board and other management staff:

The Board of Directors and the company's departments have facilitated the Supervisory Board in collecting information, documents, resolutions and reports in a timely manner.

5. Other activities of the Board of Directors: (None).

IV. Executive Board: None.

V. Chief Accountant:

Full name	Date of birth	Professional qualifications	Date of appointment/ dismissal
Mrs. Nguyen Thi Hanh	03/12/1988	Bachelor of Accounting	Appointed on 23/04/2020

VI. Training on corporate governance:

Corporate governance training courses attended by members of the Board of Directors, members of the Supervisory Board, other managers and the Company Secretary in accordance with corporate governance regulations (None).

VII. List of related persons of the public company and transactions of related persons of the company with the company itself:

1. List of related persons of the company:

No.	Name of organization/ individual	Securities trading account	Position at the Company	ID card, date of issue, place of issue	Address	Time to start being relevant	Time to stop being relevant	Reason	Relationship with the company
1)	Vu Anh Tuan		Chairman of the Board of Director						

2)	Tran Quang Thai		BOD Commissioner						
3)	Dang Thi Huc		BOD Commissioner						
4)	Nguyen Ngoc Thuy Tien		Head of Supervisory Board						
5)	Tran Thi Ngoc Lan		Supervisory Board Commissioner						
6)	Nguyen Dinh Quyet		Supervisory Board Commissioner						
7)	Nguyen Thi Hanh		Chief Accountant + Information Disclosure Officer						

2. Transactions between a company and related persons of the company, or between the company and major shareholders, insiders, or related persons of insiders: None.
3. Transactions between company insiders, related persons of insiders and subsidiaries, companies controlled by the company: None.
4. Transactions between the company and other entities: None.

VIII. Stock transactions of insiders and related persons of insiders:

1. List of insiders and related persons of insiders:

No.	Name of organization/ individual	Securities trading account	Position in the company (if any)	ID number, date of issue, place of issue	Address	Number of shares owned at the end of the period	Percentage of shares owned at the end of the period	Note
1)	Vu Anh Tuan		Chairman of the Board of Directors/ General Director			0	0.00%	
	Nham Thi Trang		Related person			0	0.00%	
	Vu Thi Thu		Related person			0	0.00%	

No.	Name of organization/ individual	Securities trading account	Position in the company (if any)	ID number, date of issue, place of issue	Address	Number of shares owned at the end of the period	Percent age of shares owned at the end of the period	Note
	Do Thi Thanh Huyen		Related person			0	0.00%	
2)	Tran Quang Thai		BOD Commissioner			0	0.00%	
	Tran Quang Son		Related person			0	0.00%	
	Hoang Thi Thin		Related person			0	0.00%	
	Nguyen Thi Thuy		Related person			0	0.00%	
	Tran Quang Hung		Related person			0	0.00%	
	Tran Quang Vinh		Related person			0	0.00%	
	Tran Quang Huy		Related person			0	0.00%	
3)	Dang Thi Hue		BOD Commissioner			0	0.00%	
	Nghiem Xuan Thien		Related person			0	0.00%	
	Nguyen Thi Thu		Related person			0	0.00%	
	Dang Van Thang		Related person			0	0.00%	
	Dang Thi Man		Related person			0	0.00%	
	Dang Quang Son		Related person			0	0.00%	
	Nghiem Xuan Dat		Related person			0	0.00%	
	Nghiem Quynh Chi		Related person			0	0.00%	

No.	Name of organization/ individual	Securities trading account	Position in the company (if any)	ID number, date of issue, place of issue	Address	Number of shares owned at the end of the period	Percentage of shares owned at the end of the period	Note
4)	Nguyen Ngoc Thuy Tien		Head of Supervisory Board			0	0.00%	
	Nguyen Van Hung		Related person			0	0.00%	
	Truong Thi Lien		Related person			0	0.00%	
	Nguyen Van Nhat Bao		Related person			0	0.00%	
	Nguyen Van Duy		Related person			0	0.00%	
	Ngo Quoc Dat		Related person			0	0.00%	
	Ngo Quoc Thanh		Related person			0	0.00%	
5)	Tran Thi Ngoc Lan		Supervisory Board Commissioner			35,100	0.02%	
	Tran Phu		Related person			0	0.00%	
	Nguyen Thi Hanh		Related person			0	0.00%	
	Tran Thi Anh Hong		Related person			0	0.00%	
	Tran Thi Thu Thuy		Related person			0	0.00%	
	Tran Thi Kim Hue		Related person			0	0.00%	
6)	Nguyen Dinh Quyet		Supervisory Board Commissioner			0	0.00%	
	Duong Thi Loc		Related person			0	0.00%	
	Nguyen Dinh Minh Quang		Related person			0	0.00%	
	Nguyen Dinh Minh Nhat		Related person			0	0.00%	
7)	Nguyen Thi Hanh		Chief Accountant + Information Disclosure Officer			0	0.00%	
	Nguyen Tien Vien		Related person			0	0.00%	

No.	Name of organization/ individual	Securities trading account	Position in the company (if any)	ID number, date of issue, place of issue	Address	Number of shares owned at the end of the period	Percentage of shares owned at the end of the period	Note
	Ngo Thi Ticc		Related person			0	0.00%	
	Nguyen Thi Thao		Related person			0	0.00%	

2. Insider and related person transactions in company shares: None.

IX. Other matters to note (In 2024): None

On behalf of the Board of Directors
Chairman of the Board of Directors



VU ANH TUAN

