



SAI GON - QUANG NGAI BEER JOINT STOCK COMPANY

Address: Quang Phu Industrial Zone, Quang Ngai City, Quang Ngai Province

Tel: +84.255.6250905; 6250906 Fax: +84.255.6250910

Email: beer@sabecoquangngai.com.vn; Website: www.sabecoquangngai.com.vn

Business Licence no.: 4300338460 issued by Quang Ngai Province DPI on 04/12/2024

No. 04/2025/TM-HDQT

Quang Ngai, March 06, 2025

Invitation letter ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

Dear Shareholders of Sai Gon - Quang Ngai Beer Joint Stock Company,

Pursuant to the Charter of Sai Gon - Quang Ngai Beer Joint Stock Company, the Board of Directors of Sai Gon - Quang Ngai Beer Joint Stock Company cordially invites Shareholders to participate in the Company's Annual General Meeting of Shareholders (AGM) 2025, with the following details:

1. Time and venue:

- Time: **09h00, April 04, 2025.**
- Venue: Sai Gon - Quang Ngai Beer Joint Stock Company, Quang Phu Industrial Zone, Quang Ngai City, Quang Ngai Province, Vietnam.

2. Agenda:

Please find AGM agenda attached.

3. AGM documents: will be either posted on the Company's website: www.sabecoquangngai.com.vn, also distributed to Shareholders on the date of AGM.

4. Participants: all Shareholders holding Sai Gon - Quang Ngai Beer JSC shares who are on the Shareholders list as at March 03, 2025.

5. Registration to participate in the AGM: Shareholders are urged to send the *Registration/Power of Attorney* form to Sai Gon - Quang Ngai Beer JSC. at the respective address below before 17h00, April 02, 2025.

6. Authorization to participate the AGM: if any Shareholder wishes to authorize another person to attend the AGM, please complete and send the *Registration/Power of Attorney* form to Sai Gon - Quang Ngai Beer JSC at the respective address below before 17h00, April 02, 2025 or have the authorized person present it when attending the AGM. (Note: The *Power of Attorney* form must be the original copy and signed by the Shareholder/mandator and seal affixed in case of a company).

7. Address for sending documents and support contact

SAI GON - QUANG NGAI BEER JOINT STOCK COMPANY

Address: Quang Phu IZ, Quang Ngai City, Quang Ngai Province

Tel. 0255.6250905; Fax: 0255.6250910

Recipient: Van Thi Thuy Trang - Tel.: 0919.381.468



Shareholders and authorized persons are advised to bring their Identification Card or Passport and The Power of Attorney form if authorized to attend the AGM.

Yours sincerely,

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN**



Koo Liang Kwee



**SABECO****SAIGON QUANG NGAI BEER JOINT STOCK COMPANY**

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**REGISTRATION FORM/ POWER OF ATTORNEY**
(Attendance at Annual General Meeting of Shareholders in 2025)**To: Sai Gon - Quang Ngai Beer Joint Stock Company**

Name of shareholder:.....

Legal Representatives (for organizations):

ID Card/ Citizen Identification/ Enterprise registration certificate no.:

Date of issuePlace of issue

Address:.....

Total number of represented or owned shares:shares

(Shareholders select one of the two items below, tick the appropriate box)

1. REGISTRATION FOR ATTENDANCE TO THE GENERAL MEETING ☐**2. AUTHORIZATION FOR INDIVIDUAL/ ORGANIZATION BELOW** ☐

Name of individual/organization Shareholder code (if any)

ID card/Citizen Identification/ Business registration certificate number:

Date of issue Place of issue.....

Address:.....

Number of authorized shares:

The proxy (if the authorized person is an organization):

Or:

In case that shareholders cannot attend and cannot authorize representatives to attend the Annual General Meeting of Shareholders 2025, Shareholders should authorize one of the two positions of the Company below:

Seq	Full name	Position	Check the appropriate box	Number of authorized shares
1	Mr. Koo Liang Kwee	BOD Chairman	<input type="checkbox"/>	
2	Mrs. Bui Thi Nhu	BOD member, Director	<input type="checkbox"/>	

(Note: Authorize all shares owned by a person; or number of authorized shares for each person).

Authorization content:

- Authorized Party shall exercise their rights of voting and election by way of using Voting Ballot at the Annual General Meeting of Shareholders of Sai Gon - Quang Ngai Beer JSC in 2025 related to the total number of shares owned/ represented.
- The shareholder/ Mandator is fully responsible for this authorization and commit to comply with applicable law and Sai Gon - Quang Ngai Beer JSC regulations without any further complaints.

Note:

- The authorized party is not allowed to authorize the number of authorized shares to others and must bring ID card/ Passport when attending the meeting.
- This power of attorney is valid only if it is the original and signed by the two parties. It must have the signature of the legal representative and the seal of the organization (unless the authorized person is the member of Sai Gon - Quang Ngai Beer JSC's BOD). This power of attorney is only valid at the AGM in 2025.

Date month 2025

Shareholder/ Mandator

(Signature and full name, stamp if applicable)

Authorized person

(Signature and full name, stamp if applicable)



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AGENDA

ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025 SAI GON - QUANG NGAI BEER JOINT STOCK COMPANY

Time : 09h00, April 04, 2025.

Venue : Sai Gon - Quang Ngai Beer Joint Stock Company, Quang Phu Industrial Zone, Quang Ngai City, Quang Ngai Province.

Time	Agenda
08:30 - 09:00	- Welcoming guests
	- Verifying guests' eligibility to attend the AGM, distributing AGM documents
09:00 - 09:10	- Greetings and introduction
	- Reporting Shareholders' eligibility verification
09:10 - 09:25	- Introducing Chairpersons and Secretary of the AGM
	- Approving Members for the Vote Counting Committee
	- Approving the AGM Agenda
	- Approving the AGM working regulations
09:25 - 10:00	Presentation and report
	- Audited financial statements 2024
	- Report of the Board of Directors on business performance for 2024 & business plan for 2025
	- Report of the Supervisory Board's activities in 2024 & plan for 2025
	- Selection of the independent auditor for the fiscal year 2025
	- 2024 profit distribution & 2025 profit distribution plan
	- Settlement of salary, remuneration, bonus in 2024 & the plan of salary, remuneration, bonus in 2025 for the non full-time members of the Board of Directors and the Supervisory Board
	- Amendment to the Internal Regulations on Corporate Governance
	- Authorization to sign contracts with related parties under the authority of the General Meeting of Shareholders
10:00 - 10:15	Q&A
10:15 - 10:25	Voting
10:25 - 10:40	Tea break and vote counting
10:40 - 10:50	Announcing voting results
10:50 - 11:00	Approving Meeting Minutes and Resolution
11:00	Closing