

Số/No: 130 /TB-VIN

TP. Hồ Chí Minh, ngày 17 tháng 3 năm 2025  
Ho Chi Minh City, March 17, 2025

**CÔNG BỐ THÔNG TIN BẤT THƯỜNG**  
**EXTRAORDINARY INFORMATION DISCLOSURE**

Kính gửi/ - Ủy ban Chứng khoán Nhà nước/ *State Securities Commission*;  
To: - Sở Giao dịch Chứng khoán Việt Nam/ *Vietnam Stock Exchange*;  
- Sở Giao dịch Chứng khoán Hà Nội/ *Hanoi Stock Exchange*.

1. Thông tin về tổ chức/*Organization particulars*:

- Tên tổ chức/*Name of organization*: Công ty Cổ phần Giao nhận Kho vận Ngoại thương Việt Nam /*VINATRANS*
- Mã chứng khoán /*Stock code*: VIN
- Địa chỉ /*Address*: 406 Nguyễn Tất Thành, Phường 18, Quận 4, TP. Hồ Chí Minh  
406 Nguyen Tat Thanh Street, Ward 18, District 4, Ho Chi Minh City
- Điện thoại liên hệ /*Tel.*: (028) 39414919
- E-mail: *thuky@vinatrans.com.vn* Website: *vinatrans.com*

2. Nội dung thông tin công bố /*Contents of disclosure*:

Thông báo số 128/TB-VIN ngày 17/03/2025 về việc đề cử, ứng cử thành viên Hội đồng quản trị và Ban kiểm soát nhiệm kỳ 2025-2030/*Notice No. 128/TB-VIN dated 17/03/2025 on nomination and candidacy of members of the Board of Directors, the Supervisory Board for the term 2025-2030.*

3. Thông tin này đã được công bố trên trang thông tin điện tử của công ty vào ngày 17/03/2025 tại đường dẫn *www.vinatrans.com* /*This information was published on the company's website on 17/03/2025, as in the link www.vinatrans.com*

Chúng tôi xin cam kết các thông tin công bố trên đây là đúng sự thật và hoàn toàn chịu trách nhiệm trước pháp luật về nội dung các thông tin đã công bố/*We hereby certify that the information provided is true and correct and we bear the full responsibility to the law.*

Tài liệu đính kèm/  
*Attached documents:*

-Thông báo/*Notice*: 128/TB-VIN.

Đại diện tổ chức/*Organization representative*  
Người đại diện theo pháp luật/*Legal representative*

  
Hà Minh Huân

No: 128 /TB-VIN

Ho Chi Minh City, March 17, 2025

## NOTICE

### For nomination and candidacy of members of the Board of Directors and the Board of Supervisors for the 2025 – 2030 term

**To: Esteemed Shareholders of VINATRANS**

- Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26, 2019;  
- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;  
- Pursuant to the Charter of organization and operation of VINATRANS approved  
by the General Meeting of Shareholders on March 31, 2022,

The Board of Directors and the Board of Supervisors of VINATRANS for the 2020-2025 term are now approaching the end of their term. The General Meeting of Shareholders will elect the Board of Directors and the Board of Supervisors for the 2025-2030 term at the 2025 Annual General Meeting of Shareholders.

The Board of Directors would like to announce the nomination and candidacy of members of the Board of Directors and the Board of Supervisors for the 2025-2030 term as follows:

#### **I. Regulations on nomination and candidacy for members of the Board of Directors (BOD)**

1. Number of BOD members: 05 members.
2. Conditions and criteria for nomination and candidacy for BOD members:
  - 2.1 BOD Members must have the following standards and conditions:
    - a) Must have full civil capacity and not fall under the categories prohibited from managing enterprises as prescribed in Clause 2, Article 17 of Enterprise Law 59/2020/QH14;
    - b) Must have professional qualifications and experience in business administration or in the Company's business fields, and do not necessarily have to be a shareholder of the Company;
    - c) Must be in good health to meet job requirements, possess good ethics, honesty, integrity, and legal knowledge;
    - d) A BOD member of the Company must not concurrently serve as a member of the Board of Directors of more than five (05) other companies;
    - e) A BOD member must not have family relationships with the General Director and other managers of the Company, or with managers and persons authorized to appoint managers of the parent company;
    - f) Other conditions and standards prescribed in the Law on Enterprises, and relevant laws.





g) BOD members representing the state capital at the Company must be Vietnamese citizens residing in Vietnam.

## 2.2 Chairman of the Board of Directors:

The Chairman of BOD is elected by the BOD from among its members.

The Chairman of BOD must not concurrently hold the position of General Director of the Company.

## 3. Right to nominate/self-nominate members of the Board of Directors:

3.1 Shareholders or groups of shareholders holding 10% or more of the total number of common shares have the right to nominate candidates for the BOD. Shareholders or groups of shareholders holding 10% to less than 20% of the total number of voting shares may nominate one (01) candidate; from 20% to less than 30% may nominate up to two (02) candidates; from 30% to less than 40% may nominate up to three (03) candidates; from 40% to less than 50% may nominate up to four (04) candidates; 50% or more may nominate five (05) candidates.

3.2 In case the number of candidates nominated and self-nominated for the Board of Directors is still insufficient as stipulated in Clause 5, Article 115 of the Law on Enterprises, the incumbent Board of Directors may nominate additional candidates or organize nominations in accordance with the provisions of the Company Charter, the Internal Regulations on Corporate Governance and the Operating Regulations of the BOD. The nomination of additional candidates by the incumbent BOD must be clearly announced before the General Meeting of Shareholders votes to elect the BOD members in compliance with the law.

## **II. Regulations on nomination and candidacy for members of the Board of Supervisors (BOS)**

### 1. Number of BOS members: 03 members.

Members of the BOS are not required to be shareholders of the Company. More than half of BOS members must be permanently residing in Vietnam.

### 2. Conditions and criteria for nomination and candidacy for BOS members:

#### 2.1 Members of the BOS must meet the following standards and conditions:

a) Must have full civil act capacity and not fall under the categories prohibited from establishing and managing enterprises as stipulated in Clause 2, Article 17 of the Enterprise Law No. 59/2020/QH14;

b) Must have a university degree and be trained in one of the following majors: economics, finance, accounting, auditing, law, business administration, or a field relevant to the Company's business activities;

c) Must not have family relationships with the Company's managers or the parent company's managers; representatives of the Company's capital, or representatives of state capital at the parent company and the Company;

d) Must not hold managerial positions in the Company and are not required to be shareholders or employees of the Company;

e) Must not work in the Company's accounting or finance department;



f) Must not be a member or employee of the independent auditing firm that audited the Company's financial statements within the previous three (03) consecutive years.

## 2.2 Head of the Board of Supervisors:

The Head of the BOS is elected by the BOS from among its members. The Head of the BOS must hold a university degree or higher in one of the following majors: economics, finance, accounting, auditing, law, business administration or a field related to the Company's business activities.

## 3. Right to nominate/self-nominate members of the Board of Supervisors:

3.1 Shareholders or groups of shareholders holding 10% or more of the total number of common shares have the right to nominate candidates for the BOS. Shareholders or groups of shareholders holding 10% to less than 20% of the total number of voting shares may nominate one (01) candidate; from 20% to less than 30% may nominate up to two (02) candidates; from 30% to less than 40% may nominate up to three (03) candidates; from 40% to less than 50% may nominate up to four (04) candidates; 50% or more may nominate five (05) candidates.

3.2 In case the number of candidates nominated and self-nominated for the BOS is still insufficient, the incumbent BOS may nominate additional candidates or organize nominations in accordance with the provisions of the Company Charter, the Internal Regulations on Corporate Governance and the Operating Regulations of the BOS. The nomination of additional candidates by the incumbent BOS must be clearly announced before the General Meeting of Shareholders votes to elect the BOS members in compliance with the law.

## III. Dossier for Nomination and Self-Nomination of Members of the Board of Directors (BOD) and the Board of Supervisors (BOS)

### 1. Dossier for Nomination and Self-Nomination of Members of the BOD and the BOS for the 2025 - 2030 term:

The personnel dossier includes:

- Nomination or self-nomination letter for the position of a member of the BOD/BOS;
- Curriculum vitae.;
- Certified copies of documents: Citizen ID card (or passport), degrees, and certificates verifying educational background and professional qualifications;
- Agreement document of the group of shareholders (if shareholders establish a group of shareholders to nominate or self-nominate for members of the BOD/BOS)

Shareholders, nominees, and candidates for members of the BOD/BOS are responsible before the law and the General Meeting of Shareholders for the truthfulness and accuracy of the contents in their nomination and self-nomination dossiers.

Only those nomination and self-nomination dossiers that fully meet the nomination and self-nomination requirements, and candidates who fulfill the corresponding conditions and criteria for BOD and BOS members, will be included in the official list of candidates presented at the 2025 Annual General Meeting of Shareholders for the election process.



**2. Time and place for submitting nomination and self-nomination dossiers for members of the Board of Directors and the Board of Supervisors:**

Nomination and self-nomination dossiers should be placed in an envelope, sealed, with the envelope clearly marked as '*Nomination/Self-Nomination Dossier for Members of the Board of Directors/Board of Supervisors for the 2025-2030 term*'. The dossiers can be submitted in person or sent by registered mail to the Company before **12:00 PM on March 28, 2025**, to the following address:

- ✓ VINATRANS Joint Stock Company
- ✓ No. 406 Nguyen Tat Thanh, Ward 18, District 4, Ho Chi Minh City
- ✓ Phone: (028) 39414919 - Organization and Administration Department./.

***Recipients :***

- As above;
- BOS, BOM;
- Archived:Admin. BOD.

**ON BEHAFT OF THE BOARD OF DIRECTORS  
CHAIRMAN**



**Nguyen Minh Huy**

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*Note: The translation is for information purpose only and does not substitute the official Vietnamese contents. In case of any discrepancy between the Vietnamese and English versions, the Vietnamese version shall prevail.*

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**LETTER OF NOMINATION**

For the election of members of the Board of Directors/Board of Supervisors  
for the 2025-2030 term

**To: VINATRANS**

Name of Shareholder: .....  
ID card/Passport/Business Registration Certificate No.: .....  
Date of Issue: ..... Place of Issue: .....  
Address: .....  
Legal Representative (if an organization): .....  
Number of Shares Owned: ..... shares  
Equivalent to: .....% of the total number of voting shares.

**I hereby nominate the following candidate for the position of member of the Board of Directors/Board of Supervisors for the 2025-2030 term of VINATRANS:**

Mr./Ms.: .....  
ID card/Passport number: ..... Date of issue: ..... Place of issue: .....  
Permanent address: .....  
Educational qualifications: ..... Major: .....  
Currently owns: ..... (shares)  
Equivalent to a total nominal value of: ..... VND.

I hereby affirm that the above-named candidate meets the qualifications required to be elected to the position of member of the Board of Directors/ Board of Supervisors in accordance with the provisions of the Company Charter and the Notice for nomination and candidacy of members of the Board of Directors and the Board of Supervisors for the 2025 – 2030 term of VINATRANS.

I affirm that the information I have provided is true and accurate, and I take full responsibility before the law and the General Meeting of Shareholders for the accuracy and truthfulness of the documents submitted.

Best regards!

***Attached Documents:***

- Curriculum vitae of the candidate.
- Certified true copy of the ID card/Passport.
- Certified true copy of the degrees and certificates verifying educational background and professional qualifications (if any).
- Agreement document of the group of shareholders (if the shareholders form a group to nominate members to the Board of Directors/Board of Supervisors).

..... , date... month... year

**SHAREHOLDER**

*(Sign, full name, seal)*

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**LETTER OF SELF-NOMINATION**

For the election of members of the Board of Directors/Board of Supervisors  
for the 2025-2030 term

**To: VINATRANS**

Name of Shareholder: .....

ID card/Passport/Business Registration Certificate No.: .....

Date of Issue: ..... Place of Issue: .....

Address: .....

Legal Representative (if an organization): .....

Number of Shares Owned: ..... shares

Equivalent to: .....% of the total number of voting shares.

I hereby self-nominate for the position of member of the Board of Directors/Board of Supervisors of VINATRANS.

I affirm that I meet the qualifications required to be nominated for the position of member of the Board of Directors/Board of Supervisors in accordance with the provisions of the Charter and the Notice for nomination and candidacy of members of the Board of Directors and the Board of Supervisors for the 2025 – 2030 term of VINATRANS.

I commit that the information I have provided is accurate and truthful, and I take full responsibility before the law and the General Meeting of Shareholders for the accuracy and truthfulness of the attached documents.

Best regards!

***Attached Documents:***

- Curriculum vitae of the candidate.
- Certified true copy of the ID card/Passport.
- Certified true copy of the degrees and certificates verifying educational background and professional qualifications (if any).
- Agreement document of the group of shareholders (if the shareholders form a group to nominate members to the Board of Directors/Board of Supervisors).

....., date... month... year

**SHAREHOLDER**

*(Sign, full name, seal)*

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**MEETING MINUTES OF THE NOMINATION GROUP**

For the nomination of candidates for the Board of Directors/Board of Supervisors  
for the 2025-2030 term of VINATRANS

**To: VINATRANS**

- Pursuant to the Charter of Organization and Operations of VINATRANS;
- Pursuant to the Notice for nomination and candidacy of members of the Board of Directors and the Board of Supervisors for the 2025 – 2030 term of VINATRANS,

Today, on ...../...../2025, at ....., we, the group of shareholders of VINATRANS (hereinafter referred to as the "Company"), listed below:

No.	Shareholder's Full Name	ID Card/ Passport / Business Registration Certificate No.	Address	Number of shares owned	Sign and full name
TOTAL					

Total number of shares held: ..... shares;  
Equivalent to: .....% of the total number of voting shares.

**We unanimously nominate the following candidates for the positions of members of the Board of Directors/Board of Supervisors for the 2025-2030 term of the Company:**

1. Mr./Ms. .... Position: \_\_\_\_\_  
ID card/Passport No.: ..... Date of issue: ..... Place of issue: .....  
Permanent address: .....  
Educational qualifications: .....  
Major: .....
2. Mr./Ms. .... Position: \_\_\_\_\_  
ID card/Passport No.: ..... Date of issue: ..... Place of issue: .....  
Permanent address: .....  
Educational qualifications: .....  
Major: .....



**At the same time, we agree to appoint:**

Mr./Ms. ....

ID card/Passport No.: ..... Date of issue: ..... Place of issue: .....

Permanent address: .....

To be the representative of the group to complete the necessary procedures for the nomination according to the regulations on nominating candidates for the Board of Directors/Board of Supervisors for the 2025-2030 term of the Company.

This minute is made at ..... o'clock, on ..... / ..... / ..... at .....

We affirm that the information provided is accurate and truthful, and we take full responsibility before the law and the General Meeting of Shareholders of the Company for the accuracy and truthfulness of the attached documents.

Best regards./.

..... , *date... month... year*

**ON BEHALF OF THE NOMINATION GROUP**

**The nominated representative of the group**

*(Sign, full name, seal)*

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**CURRICULUM VITAE**

*(Used to candidates for member of the BOD/BOS for the term 2025-2030)*

- 1/ Full name:  
2/ Gender:  
3/ Date of birth:  
4/ Place of birth:  
5/ ID Number:                      Date of issue:                      Place of issue:  
6/ Nationality:  
7/ Ethnicity:  
8/ Permanent address:  
9/ Phone number:  
10/ Email address:  
11/ Professional qualifications:  
12/ Education history:

Training period	Instituton	Program	Training mode	Degree
.../.....-.../.....				
.../.....-.../.....				

13/ Work history:

Period	Position, Organization

- 14/ Current position at VINATRANS: .....  
15/ Current positions at other organizations: (Company/Position)  
16/ Number of VIN shares authorized or held: ..... shares  
17/ Related benefits with VINATRANS (if any):  
18/ Conflicting benefits with VINATRANS (if any):  
19/ Other information (if any ):

I hereby certify that the above information is true and accurate. If any information is found to be incorrect, I accept full responsibility under the law. I am committed to carrying out the duties of a member of the Board of Directors/ Board of Supervisor with integrity if elected as a member./.

....., day ..... month ..... year 2025

**CANDIDATE**

*( Sign, full name, seal (if any))*

## LIST OF AFFILIATED PERSONS

Stt No.	Mã CK Securities symbol	Họ tên Name	Tài khoản giao dịch chứng khoán (nếu có) Securities trading accounts (if available)	Chức vụ tại công ty (nếu có) <i>Position at the company (if available)</i>	Mối quan hệ đối với công ty/ người nội bộ <i>Relationship with the company/ internal person</i>	Loại hình Giấy NSH (*)  (CMND/ Passport/  Giấy ĐKKD) Type of documents( ID/Passport/ Business Registration Certificate)	Số Giấy NSH (*)/ NSH No.	Ngày cấp Date of issue	Nơi cấp Place of issue	Địa chỉ trụ sở chính/ Địa chỉ liên hệ Address l Head office address	Số cổ phiếu sở hữu cuối kỳ <i>Number of shares owned at the end of the period</i>	Tỷ lệ sở hữu cổ phiếu cuối kỳ <i>Percent age of shares owned at the end of the period</i>	Thời điểm bắt đầu là người có liên quan của công ty/ người nội bộ <i>Time the person became an affiliated person/ internal person</i>	Thời điểm không còn là người có liên quan của công ty/ người nội bộ <i>Time the person ceased to be an affiliated person/ internal person</i>	Lý do (khi phát sinh thay đổi liên quan đến mục 13 và 14) <i>Reasons (when arising changes related to sections of 13 and 14)</i>	Ghi chú (về việc không có số Giấy NSH và các ghi chú khác) <i>Notes (i.e. not in possession of a NSH No. and other notes)</i>
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
1	VIN															
1.01	VIN															
...	VIN															

Affiliated persons are stipulated in Article 4, clause 46 of the Law on Securities dated 26<sup>th</sup> Nov 2019