

Hanoi, April 16, 2025



**MINUTES OF MEETING**  
**2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**  
**(19th Meeting)**

Today, at 08:00 AM on April 16, 2025, at the Company's head office located at No. 9A Vinh Tuy Street, Vinh Tuy Ward, Hai Ba Trung District, Hanoi City, the General Meeting of Shareholders (GMS) of Vinh Ha Food Processing and Construction Joint Stock Company was convened in accordance with the meeting invitation of the Chairman of the Board of Directors (BOD).

**Chair of the Meeting:** Mr. Le Van Thanh – Chairman of the BOD.

With the agreement of the GMS, the Chair proposed, and the Meeting approved the following appointments:

**1. Secretariat of the Meeting includes:**

- Mr.: **Hoang Hong Hanh**
- Ms.: **Tran Thi Anh Tho**

**2. Members of the following committees were appointed:**

Shareholder Eligibility Verification Committee:

- Ms.: **Nguyen Thi Kim Thanh**
- Ms.: **Nguyen Thi Thu Phuong**

Ballot Counting Committee:

- |                                   |               |
|-----------------------------------|---------------|
| - Mr.: <b>Nguyen Khanh Tung</b>   | <b>Head</b>   |
| - Ms.: <b>Nguyen Thi Bich Loc</b> | <b>Member</b> |
| - Ms.: <b>Nghiem Thi Ha</b>       | <b>Member</b> |

**I. REPORT OF THE SHAREHOLDER ELIGIBILITY VERIFICATION COMMITTEE:**

1. The total number of shareholders invited: **196 shareholders**, corresponding to the total number of voting shares: **21,500,000 shares**.

2. The total number of shareholders present at the meeting: **179 shareholders** – Corresponding to: **21.467.400** voting shares, accounting for **99,84%** of the Company's total shares.

3. Conclusion: The General Meeting of Shareholders meets the conditions to proceed in accordance with the Company's Charter.

*(Attached: Minutes of Shareholder Eligibility Verification)*





## **II. REPORT ON 2024 BUSINESS PERFORMANCE AND 2025 BUSINESS PLAN.**

Mr. Nguyen Van Toan, authorized by the Board of Directors (BOD), presented the Report on Business Performance for 2024 and the Business Plan for 2025, in Document No. .../BC-BGD-VHF dated April 15, 2025.

After discussion, the General Meeting of Shareholders resolved:

To approve the full text of the Report on Business Performance for 2024 and Business Plan for 2025, in Document No. .../BC-BGD-VHF dated April 15, 2025.

1. The General Meeting of Shareholders emphasized the implementation of the 2025 business plan with Revenue: VND 600 billion and Post-tax profit: VND 6.880 billion. The General Meeting of Shareholders assigned the Board of Directors to proactively overcome all difficulties in organizing and completing the business targets.

2. Regarding project development orientation: the General Meeting of Shareholders approved the proposal to continue developing projects on the land plots at 9A Vinh Tuy – 780 Minh Khai, Km10 Van Dien, and other plots of the Company, ensuring compliance with regulations on land, investment, construction, management, and use of state capital in enterprises, enterprise law, and other relevant laws.

3. The General Meeting of Shareholders authorized the Board of Directors and the Management Board to proactively propose changes in land use purposes; develop investment, business, and exploitation plans aligned with planning and current conditions (including options to build social housing projects).

4. The General Meeting of Shareholders authorized the Board of Directors to be proactive in seeking investment, establishing joint ventures or other legally compliant partnerships and to submit them to the General Meeting of Shareholders for approval.

Voting results:

- Number of votes in favor: **179** votes, accounting for 100% of the total voting shares present.
- Number of votes against: 0 (None)

*(Attached: Vote Counting Minutes)*

## **III. AUDITED FINANCIAL STATEMENTS FOR 2024**

Mr. Nguyen Van Toan, authorized by the BOD, presented the Audited Financial Statements for 2024 by FAC Auditing Co., Ltd, Document No.: 021/2024/BCKT-FACHN dated March 10, 2025.

After discussion, the General Meeting of Shareholders resolved:



To approve the full text of the Audited Financial Statements for 2024 by FAC Auditing Co., Ltd, Document No.: 021/2024/BCKT-FACHN dated March 10, 2025.

Voting results:

- Number of votes in favor: **179 votes**, accounting for **100%** of the total voting shares present.
- Number of votes against: 0 (None)

*(Attached: Vote Counting Minutes)*

#### **IV. REPORT ON THE BOARD OF DIRECTORS' ACTIVITIES IN 2024 AND ORIENTATION FOR 2025**

Mr. Le Van Thanh, authorized by the Board of Directors (BOD), presented the report on the activities of the BOD in 2024 and the operational orientation for 2025, in document No. 11/BC-HĐQT-VHF dated April 15, 2025.

After discussion, the General Meeting of Shareholders resolved:

To approve the full text of the report on the BOD's activities in 2024 and operational orientation for 2025, in document No. 11/BC-HĐQT-VHF dated April 15, 2025;

Voting results:

- Number of votes in favor: **179**, accounting for 100% of total voting shares present.
- Number of votes against: 0 (Zero)

*(Attached: Vote Counting Minutes)*

#### **V. REPORT OF THE SUPERVISORY BOARD ON BUSINESS MANAGEMENT IN 2024**

Ms. Nguyen Thi Trang, authorized by the Supervisory Board, presented the report on business management in 2024, in document No. 01/BC-BKS-VHF dated April 15, 2025.

After discussion, the General Meeting of Shareholders resolved:

To approve the full text of the Supervisory Board's report on business management in 2024 of Vinh Ha Construction and Food Processing Joint Stock Company, in document No. 01/BC-BKS-VHF dated April 15, 2025.

Voting results:

- Number of votes in favor: **179**, accounting for 100% of total voting shares present.
- Number of votes against: 0 (None)

*(Attached: Vote Counting Minutes)*

#### **VI. REPORT ON PROFIT DISTRIBUTION AND DIVIDEND PAYMENT FOR 2024**

Mr. Nguyen Anh Dung, authorized by the BOD, presented the 2024 profit distribution plan, in document No. 12/TTr-HĐQT-VHF dated April 15, 2025.





After discussion, the General Meeting of Shareholders resolved:

To approve the full text of the BOD's proposal on the 2024 profit distribution plan, in document No. 12/TTr-HĐQT-VHF dated April 15, 2025.

Voting results:

- Number of votes in favor: 179, accounting for 100% of total voting shares present.
- • Number of votes against: 0 (None)

*(Attached: Vote Counting Minutes)*

#### **VII. REPORT ON IMPLEMENTATION OF REMUNERATION REGULATIONS FOR THE BOD AND SUPERVISORY BOARD IN 2024 AND PLAN FOR 2025**

Mr. Nguyen Anh Dung, authorized by the BOD, presented the BOD's proposal on "Implementation of the remuneration and salary regulation for the BOD and Supervisory Board in 2024 and plan for remuneration, salary and operational funding for the BOD and Supervisory Board in 2025", in document No. 13/TTr-HĐQT-VHF dated April 15, 2025.

After discussion, the General Meeting of Shareholders resolved:

Approved the entire contents of the proposal of the Board of Directors regarding the "Implementation of the salary and remuneration regulations for the Board of Directors and the Supervisory Board in 2024, and the plan for implementing the salary, remuneration, and operating budget regulations for the Board of Directors and the Supervisory Board in 2025", as stated in Document No: 13/TTr-HĐQT-VHF dated April 15, 2025.

The remuneration and operating budget for members of the Board of Directors and the Supervisory Board in 2025 is VND 516,000,000 (*Five hundred and sixteen million Vietnamese dong*).

Voting result:

- Number of votes in favor: 179 votes, accounting for 100% of the total voting shares represented at the meeting.
- Number of votes against: 0 (None).

*(Accompanied by the ballot counting minutes)*

#### **VIII. SELECTION OF THE AUDITING FIRM FOR 2025.**

Ms. Nguyen Thi Trang – under the authorization of the Supervisory Board – presented the submission from the Supervisory Board requesting the General Meeting of Shareholders to authorize the Board of Directors to select the audit firm for the Company's fiscal year 2025, as specified in Document No.: 02/TTr-BKS-VHF dated April 15, 2025.

After discussion, the General Meeting of Shareholders resolved:



The General Meeting of Shareholders unanimously approved the full content of the submission from the Supervisory Board requesting authorization for the Board of Directors to select the audit firm for the Company's fiscal year 2025, as specified in Document No.: 02/TTr-BKS-VHF dated April 15, 2025.

Voting results:

- Number of votes in favor: **179**, accounting for 100% of the total shares with voting rights present at the meeting.
- Number of votes against: 0 (none)

*(Accompanied by the vote counting record)*

#### **IX. COMPANY RESTRUCTURING PLAN FOR THE PERIOD 2021–2025**

Mr. Le Van Thanh – under the authorization of the Board of Directors – presented the submission of the Board of Directors on the approval of the Company Restructuring Plan for the period 2021–2025; Document No.: 15/TTr-HDQT-VHF dated April 15, 2025 and the attached Plan No.: 14/DA-VHF-HDQT dated April 15, 2025 with accompanying appendices.

After discussion, the General Meeting of Shareholders voted as follows:

Voting results:

- Number of votes in favor: **179**, accounting for 100% of the total shares with voting rights present at the meeting.
- Number of votes against: 0 (none)

Based on the voting results, the General Meeting of Shareholders resolved:

The General Meeting of Shareholders approved the full content of the submission from the Board of Directors on the approval of the Company Restructuring Plan for the period 2021–2025, as stated in Document No.: 15/TTr-HDQT-VHF dated April 15, 2025 and the attached Plan No.: 14/DA-VHF-HDQT dated April 15, 2025 with accompanying appendices.

*(Accompanied by the vote counting record)*

#### **XIII. APPROVAL OF THE GENERAL MEETING RESOLUTION**

Ms Tran Thi Anh Tho - The Secretary of the General Meeting read the full draft of the Resolution of the 2025 Annual General Meeting of Shareholders, Document No.: 01/NQ-DHDCD19/VHF dated April 16, 2025.

After discussion, the General Meeting of Shareholders resolved:

The General Meeting of Shareholders unanimously approved and jointly agreed on the effectiveness of the full content of the Resolution of the 2025 Annual General Meeting of Shareholders, Document No.: 01/NQ-DHDCD19/VHF dated April 16, 2025.



The Resolution No.: 01/NQ-DHDCD19/VHF dated April 16, 2025 of the General Meeting of Shareholders shall take effect from April 16, 2025.

**Voting results:**

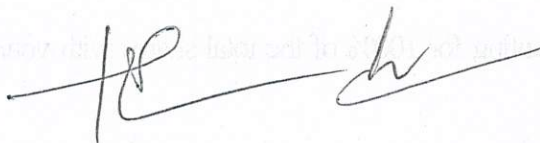
- Number of votes in favor: **179**, accounting for 100% of the total voting shares present at the meeting.
- Number of votes against: 0 (none)

The General Meeting of Shareholders assigned the Board of Directors, the Supervisory Board, and the Management Board of the Company to implement the resolutions passed at this meeting.

This Minutes was read aloud by the Secretary to the General Meeting and approved by the General Meeting through voting, with 100% of attending shareholders in favor. No shareholder expressed any dissenting opinion.

The meeting concluded at 11:10 a.m. on the same day.

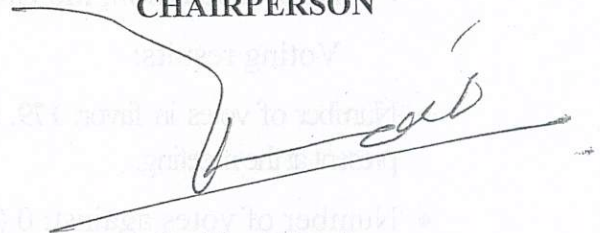
**SECRETARIAT**



**Hoang Hong Hanh**

**Tran Thi Anh Tho**

**CHAIRPERSON**



**Le Van Thanh**