

No.: 01/BB-BKS2025-FGL

Gia Lai, April 18, 2025

MINUTES OF THE BOARD OF SUPERVISORS' MEETING

Re: Assignment of duties for the Board of Supervisors' members (for term 2023-2028)

Based on the results of the election of the Board of Supervisors' members at the 2025 Annual General Meeting of Shareholders of Gia Lai Coffee Joint Stock Company on April 17, 2025,

The Board of Supervisors (BOS) for the term 2023-2028 convened a meeting to assign duties to the Board members

I. Time and Venue of the Meeting:

Time: 08:00 AM, April 18, 2025

Venue: Bien Ho Tea Joint Stock Company

Address: Hamlet 5, Nghia Hung, Chu Pah, Gia Lai

II. Participants:

1. Participants are members of the Board of Supervisors for the term 2023-2028 term, including:

(1) Mr. Tran Dong Hung

(2) Ms. Bui Thi Bich Huong

(3) Ms. Nguyen Thi Thu Van

2. Chairperson of the Meeting: Mr. Tran Dong Hung – Head of the BOS

3. Secretary of the Meeting: Ms. Bui Thi Bich Huong

III. Agenda.

Assignment of Duties to the Board of Supervisors' Members:

Based on the functions, duties, and rights of the Board of Supervisors as prescribed in legal documents, the Company's Charter, and the Regulations on the Operation of the Board of Supervisors for the term 2023-2028,

Based on the capabilities of each member of the Board of Supervisors.

The Board of Supervisors agreed to assign specific duties to each member of the Board of Supervisors as follows:

No.	Duties	Member in charge
1	Take overall responsibility to the General Meeting of Shareholders for the implementation of assigned duties as prescribed in the Company's Charter and the Law on	Tran Dong Hung – Head of the BOS



	Enterprises. Direct and assign tasks to the Board of Supervisors' members; convene meetings of the Board of Supervisors.	
2	<p>Supervise, inspect and regularly monitor the company's financial and production - business activities.</p> <p>Supervise transactions with related parties.</p> <p>Report periodically to the Head of the BOS.</p> <p>Collect data and documents as requested by the Head of the BOS and conduct periodic inspections of the company's operations in accordance with the Company's Charter and legal regulations.</p>	Nguyen Thi Thu Van -Member
3	<p>Supervise and inspect the legality, rationality, transparency and prudence in management and operations.</p> <p>Supervise the implementation of resolutions from the General Meeting of Shareholders and the Board of Directors.</p> <p>Maintains regular contact with the company's shareholders.</p> <p>Reports periodically to the Head of the BOS.</p> <p>Collect data and documents as requested by the Head of the BOS and conduct periodic inspections of the company's operations in accordance with the Company's Charter and legal regulations.</p>	Bui Thi Bich Huong – Member

IV. Voting results:

Agree: 03/03 with a rate of 100%

No opinion: 0/0, with a rate of 0%




Disagree: 0/0, with a rate of 0%

V. Conclusion:

All members of the Board of Supervisors **agreed** on the above assignment of duties.

The minutes of meeting were read aloud at the meeting and were unanimously agreed and approved by all the Board of Supervisors' members. The meeting ended at 09:00 AM on the same day.

SIGNATURES OF THE MEMBERS OF THE BOARD OF SUPERVISORS

 Tran Dong Hung	 Bui Thi Bich Huong	 Nguyen Thi Thu Van
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