

2025 ANNUAL GENERAL MEETING OF
SHAREHOLDERS**REPORT ON EXAMINATION OF SHAREHOLDER QUALITY
ATTENDANCE OF THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
THANH THANH CERAMIC JOINT STOCK COMPANY**

- Pursuant to the Enterprise Law No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020;
- Pursuant to the Charter of organization and operation of Thanh Thanh Ceramic Joint Stock Company approved by the General Meeting of Shareholders on April 20, 2021;

Today, April 15, 2025 at the Thanh Thanh Ceramic Joint Stock Company Hall, the Board of Shareholders' Qualifications to attend the 2025 Annual General Meeting of Shareholders of Thanh Thanh Ceramic Joint Stock Company includes:

- 1- Mr. Dao Quang Son - Head of the Board
- 2- Mr. Nguyen Thua Vu – Member

The qualifications of shareholders attending the 2025 Annual General Meeting of Shareholders of Thanh Thanh Ceramic Joint Stock Company have been verified. Shareholders must present their Citizen Identification Card and valid Power of Attorney when registering to attend the meeting.

The specific results are as follows:

- The total number of shareholders listed in the shareholder list of Thanh Thanh Ceramic Joint Stock Company at the time of closing the final list on March 17, 2025 is: 952 shareholders, holding 5,992,348 voting shares.

- As of 08:30 on April 15, 2025, the number of shareholders attending the meeting (including direct representatives and authorized representatives) is: 88 shareholders, representing the ownership of 4,842,515 shares, equal to 80.81% of the number of voting shares of the Company.

Pursuant to Article 145 of the Enterprise Law No. 59/2020/QH14 dated June 17, 2020, the Shareholders' Qualifications Verification Board confirms that the 2025 Annual General Meeting of Shareholders of Thanh Thanh Ceramic Joint Stock Company is eligible to hold the Meeting according to regulations.

Respectfully report./.

**Shareholder Qualification Review Board
Head of Board**

Dao Quang Son

AGENDA
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
APRIL 15, 2025

Time	CONTENT
7:30 - 8:30	Reception of shareholders and delegates (distribution of materials, voting papers)
8:30 - 8:35	Report on verification of shareholder status
8:35 - 8:40	Opening of the meeting (Statement of reasons, introduction of delegates)
8:40 - 8:50	Approval of meeting regulations
8:50 - 8:55	Election of the Presidium and Secretary of the meeting
8:55 - 9:00	Approval of the meeting agenda
9:00 - 9:10	Report on the Company's production and business situation
9:10 - 9:20	Report on the activities of the Board of Directors
9:20 - 9:40	a) Proposal for the audited financial statements for 2024; b) Proposal for profit distribution and dividend payment for 2024; c) Proposal for settlement of remuneration for the Board of Directors and Supervisory Board for 2024
9:40 - 10:00	a) Report on the evaluation of the financial statements by the Supervisory Board; b) Report on the activities of the Supervisory Board for 2024; c) Proposal to select an independent auditing firm
10:00 - 10:05	Proposal regarding the signing of contracts and transactions between the Company and General Company of Building Materials No. 1 and its subsidiaries
10:05 - 10:25	Discussion by the General Meeting and responses from the Presidium
10:25 - 10:35	Voting to approve the contents of the meeting
10:35 - 10:45	Approval of the minutes of the voting results of the meeting
10:45 - 11:00	Approval of the Minutes and Resolutions of the meeting
11:00 - 11:05	Closing of the meeting

Dong Nai, 24./March/ 2025

WORK REGULATIONS 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

- Pursuant to the Enterprise Law No. 59/2020/QH14, which was adopted by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020;
- Pursuant to the Charter of Organization and Operation of Thanh Thanh Ceramic Joint Stock Company, which was approved by the General Meeting of Shareholders on April 20, 2021,

The 2025 Annual General Meeting of Shareholders approved the working rules of the Annual General Meeting of Shareholders of Thanh Thanh Ceramic Joint Stock Company as follows:

Chapter 1 GENERAL PROVISIONS

Article 1. Scope of Application and Subjects

- 1.1. These Rules apply to the organization of the Annual General Meeting of Shareholders of Thanh Thanh Ceramic Joint Stock Company in 2025.
- 1.2. These Rules specify the rights and obligations of shareholders, authorized persons attending the General Meeting of Shareholders and persons attending the General Meeting of Shareholders, the conditions and procedures for holding the General Meeting of Shareholders.
- 1.3. Shareholders, authorized persons attending the General Meeting of Shareholders and other persons attending the General Meeting of Shareholders are responsible for complying with the provisions of these Rules.

Chapter 2 RIGHTS AND OBLIGATIONS OF THE PARTICIPANTS OF THE GENERAL MEETING

Article 2. Rights and Obligations of Shareholders or Their Authorized Representatives Attending the General Meeting

- 2.1. Conditions for attending the General Meeting: Shareholders or representatives authorized in writing (depending on the company form), whose names are listed in the list of shareholders of the company as of March 17, 2025 and confirmed by the Vietnam Securities Depository Center (VSDC).
- 2.2. Rights of shareholders and their authorized representatives to attend the General Meeting:
 - a) Directly attend the General Meeting in the manner prescribed by the company or authorize others to attend the General Meeting in writing;
 - b) Deliberate and vote on matters within the scope of the General Meeting of Shareholders in accordance with the provisions of the Enterprise Law, other relevant legal documents and the Articles of Association of the Company;



- c) Be informed of the content and agenda of the General Meeting from the Organizing Committee;
- d) Each shareholder or his authorized representative attending the meeting shall receive the voting ballot and documents immediately after registering to attend the meeting with the Shareholders' Qualification Review Committee;
- e) Shareholders, authorized representatives of institutional shareholders or authorized persons who arrive after the meeting has started have the right to register immediately and have the right to attend the meeting and vote immediately after registration. The Chairman does not have the right to suspend the meeting to allow late shareholders to register, and the validity of previous votes remains unchanged.

2.3. Obligations of shareholders and their authorized representatives to attend the general meeting of shareholders:

- a) Shareholders or their authorized representatives must register with the shareholder qualification review committee to attend the general meeting of shareholders with their citizen ID card or passport and power of attorney (authorized representative attendance);
- b) Dress appropriately;
- c) Recording and videotaping of the meeting must be publicly announced and approved by the chairman of the meeting;
- d) Register to speak at the representative meeting in accordance with the regulations and abide by the speaking time and content within the scope of the agenda of the representative meeting;
- e) Speak and vote must obey the command of the chairman of the representative meeting;
- f) Do not hinder or disrupt the meeting in any way, resulting in the meeting being unable to proceed fairly and legally;
- g) Do not disturb or hinder the normal progress of the meeting;
- h) Comply with the administrative power of the chairman of the representative meeting;
- i) Strictly abide by the constitution of the meeting and respect the work results of the representative meeting.

Article 3. Rights and Obligations of the Shareholders' Qualification Review Committee

3.1. The Shareholders' Qualification Review Committee shall be determined by the Board of Directors of the Company and shall exercise the following powers:

- a) Verify the qualifications of shareholders or shareholders' authorized representatives attending the general meeting of shareholders: require shareholders and invited guests attending the general meeting of shareholders to present their ID cards or passports, and power of attorney (authorized representatives must provide);
- b) Issue voting cards, ballots and other relevant meeting materials to shareholders or authorized persons attending the meeting;
- c) Report the results of the verification of the qualifications of shareholders attending the general meeting of shareholders to the general meeting of shareholders at the following times:
 - Before the opening of the meeting;
 - Before each vote at the general meeting of shareholders, if the number of shareholders registered to attend the general meeting of shareholders changes.
- d) Complete other tasks assigned by the Chairman of the General Meeting of Representatives.

3.2. The Shareholders' Qualification Review Committee has the right to establish support units to complete its work tasks.

Article 4. Rights and Obligations of the Counting Committee

4.1. The Counting Committee has been approved by the General Meeting of Shareholders.

4.2. The Counting Committee is responsible for instructing how to vote, how to use the voting ballots, and counting, calculating and excluding relevant shareholders without voting rights (if any) for each voting item.

4.3. The Counting Committee reports the counting results to the Congress.

4.4. The Counting Committee has the right to establish auxiliary units to complete its tasks.

4.5. The Counting Committee is responsible for ensuring the accuracy and honesty of the published counting results.

4.6. The Counting Committee is responsible for handing over all ballots and counting records to the company's board of directors immediately after the end of the general meeting.

Article 5. Rights and obligations of the Chairman and Secretary of the General Meeting

5.1. The general meeting of shareholders convened by the Board of Directors shall be chaired by the Chairman or authorized by other members of the Board of Directors to chair it.

5.2. The Chairman has the final say on the order of the meeting, the procedure or the matters outside the agenda of the general meeting;

5.3. The Chairman of the meeting has the right to take necessary and reasonable measures to ensure that the general meeting of shareholders can be carried out in an orderly manner in accordance with the approved agenda and reflect the wishes of the majority of attendees.

5.4. The Chairman has the right to decide to postpone the general meeting of shareholders or change the meeting venue in any of the following circumstances:

a) The meeting venue does not have enough convenient seats for all participants;

b) The media at the meeting venue cannot guarantee that the participating shareholders can participate, discuss and vote;

c) Participants obstruct and disrupt the order of the meeting, affecting the fair and legal conduct of the meeting.

5.5. If the shareholder's contribution and suggestion go beyond the scope of the general meeting of shareholders, the Chairman has the right not to respond or to only acknowledge the shareholder's contribution.

5.6. When a shareholder speaks for more than the prescribed time or expresses opinions that go beyond the prescribed content of the general meeting of shareholders or are repetitive, the Chairman has the right to interrupt the shareholder's speech.

5.7. The Chairman has the right to request the competent authority to maintain order at the meeting; expel those who show signs of trouble, do not comply with the Chairman's authority, and hinder the normal progress of the meeting.

5.8. The Chairman appoints the Secretary of the Representative Assembly, who is responsible for recording the meetings of the Representative Assembly and performing support tasks assigned by the Chairman.

Chapter 3

GENERAL MEETING PROCEDURES

Article 6. Conditions for holding a general meeting

6.1. The meeting can only be held when the number of shareholders attending the meeting reaches more than half of the total number of shareholders representing all or part of the company's voting rights listed in the shareholder register determined at the

end of the meeting registration. If the opening time of the general meeting of shareholders exceeds 30 minutes (based on the meeting agenda sent to shareholders), but the number of shareholders attending the general meeting of shareholders still does not reach more than 50% of the total number of votes represented, the meeting will be deemed unable to continue.

6.2. If the general meeting of shareholders cannot be held in accordance with the provisions of the preceding paragraph, the convening and holding of the next general meeting of shareholders shall be handled in accordance with the provisions of the company's articles of association and the Enterprise Law.

Article 7. Management of the Congress

7.1. The Congress will proceed in the order of the contents approved by the Congress.

7.2. The Members' Congress will discuss and approve the contents of the Members' Congress in turn according to the voting method prescribed in Article 10 of these Regulations.

7.3. After the minutes of the Congress are approved, the Congress will close.

Article 8. Approval of General Meeting Resolutions

1. Resolutions on the following matters must be approved by shareholders representing more than 65% of the voting rights of shareholders present at the General Meeting, except for the cases specified in Article 148, Paragraphs 3, 4 and 6 of the Enterprise Law:

- a) Types of shares and the total number of shares of each type;
- b) Changes in industry, occupation and business field;
- c) Changes in the company's management structure;
- d) Investment projects or sales of assets with a value of 35% or more of the total asset value recorded in the company's latest financial report, except for the cases where other proportions or values are specified in the company's articles of association;
- d) Reorganization or dissolution of the company;

2. Except for the cases specified in Paragraph 1 of this Article and Paragraphs 3, 4 and 6 of Article 148 of the Enterprise Law, resolutions must be approved by more than 50% of the total voting rights held by all shareholders present at the General Meeting.

3. A resolution passed by 100% of the total number of voting shares held by shareholders present at the general meeting of shareholders is legal and valid, even if the meeting convening procedures and resolutions violate the provisions of the Enterprise Law and the Articles of Association.

Article 9. Voting

9.1. The voting ballot of the Company, which is stamped by the Shareholder Qualification Review Committee, shall be issued by the shareholder or shareholder authorized representative attending the meeting. The voting ballot shall record the shareholder code, the full name of the shareholder or shareholder authorized representative and other technical elements to ensure accurate and convenient vote counting.

9.2. The voting value of each voting ballot shall be determined by the number of voting shares owned by the shareholder or authorized representative attending the general meeting of shareholders.

Article 10. Voting procedures for the resolutions of the General Meeting of Shareholders

The proposals approved by the 2025 Annual General Meeting of Shareholders shall be voted on by a show of hands, and the voting results shall be announced by the chairman of the meeting at the meeting. When the chairman asks shareholders to express their agreement/disagreement/no opinion on each specific content, shareholders shall vote on

each item by raising their votes. Shareholders can only raise their voting cards once for each content to certify their agreement/disagreement/no opinion.

Article 11. Speech at the General Meeting

When shareholders or shareholder authorized representatives present at the meeting express their opinions, they must register them on the "Expression Registration Form" (in the prescribed format). In the registration form, shareholders need to clearly state the content of their questions or statements. The registration form will be forwarded to the chairman of the meeting for processing. When speaking, the content of the speech should be concise and consistent with the content of the meeting. The speaking time should not exceed 05 minutes. Shareholders shall not repeat the opinions expressed by other shareholders, and only opinions that are consistent with the content of the general meeting will be recorded in the minutes of the general meeting.

Article 12. Minutes of the General Assembly

12.1. The organization of the General Assembly shall be recorded in the minutes. The Chairman and Secretary of the General Assembly shall be responsible for the accuracy and authenticity of the minutes of the General Assembly.

12.2. The minutes of the General Assembly must be published before the General Assembly and approved by the General Assembly before the closing of the General Assembly;

12.3. The minutes of the General Assembly, the minutes of the shareholder qualification verification meeting, the minutes of the vote counting meeting and other documents recording the results of the General Assembly shall be kept in the company's board of directors.

12.4. The minutes of the General Assembly are the basis for issuing the resolutions of the General Assembly.

Article 13. Resolutions of the General Assembly

Based on the results of the General Assembly, the Chairman shall prepare resolutions of the General Assembly on issues approved by the General Assembly. Resolutions of the General Assembly shall be read out at the General Assembly, voted on and approved by shareholders, and published on the company's website.

Article 14. Validity of these Regulations

14.1. These Regulations shall take effect after being approved by the General Assembly;

14.2. The General Assembly shall decide to amend or supplement these Regulations.

Recipients:

- Shareholders of the Company;

- Posted on the Website;

- Saved by the Board of Directors.

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN



CAO TRUONG THU

**MINUTES OF VOTING AT THE 2025 ANNUAL GENERAL MEETING OF
SHAREHOLDERS**

The 2025 Annual General Meeting of Shareholders of Thanh Thanh Ceramic Tile Joint Stock Company will be held on April 15, 2025. The meeting will elect a Vote Counting Committee consisting of:

- Mr. NGUYEN THUA VU
- Ms. NGUYEN THI NGOC TU

Total number of shares participating in voting: **4.842.515** shares, accounting for **80,81** % of shares with voting rights at the General Meeting.

Mr. CAO TRUONG THU - Chairman, chaired the voting to approve the contents at the general Meeting of Shareholders, the results are as follows:

1. Approval of the company's 2024 operating and production performance report and 2025 operating and production plan

a. 2024 production and operation results:

- Revenue: 172.525 billion VND
- Pre-tax profit: 389.5 billion VND
- After-tax profit: 304.5 billion VND

b. 2025 production and business plan:

- Revenue: 201.518 billion VND
- Pre-tax profit: 4.001 billion VND

The voting results of the meeting are as follows:

Agreement: 100% of the Shares with voting rights at the Meeting

Disagreement: 0% of the Shares with voting rights at the Meeting

Other opinions: 0% of the total Shares with voting rights at the Meeting

2. Approve the Board of Directors' 2024 operating report and 2025 operating plan

The voting results of the meeting are as follows:

Agreement: 100% of the Shares with voting rights at the Meeting

Disagreement: 0% of the Shares with voting rights at the Meeting

Other opinions: 0% of the total Shares with voting rights at the Meeting

3. Approve the results of the audit report for the 2024 fiscal year

The voting results of the meeting are as follows:

Agreement: 100% of the Shares with voting rights at the Meeting

Disagreement: 0% of the Shares with voting rights at the Meeting

Other opinions: 0% of the total Shares with voting rights at the Meeting

4. Approve the profit distribution, dividends and fund allocation for 2024

1. Total pre-tax profit:	3,894,742,123 VND
2. Post-tax profit:	3,045,626,792 VND
3. Undistributed residual profit from the previous year:	18,220,745,506 VND
4. Accumulated residual profit as of December 31, 2024:	21,266,372,298 VND
<i>Expected profit distribution in 2024:</i>	
a) Dividend payout 4%/Charter Capital:	2,376,211,200 VND
b) Development investment fund:	169,415,592 VND
c) Reward fund:	500,000,000 VND
5. Undistributed residual profit from:	18,220,745,506 VND

The voting results of the meeting are as follows:

Agreement: 100% of the Shares with voting rights at the Meeting

Disagreement: 0% of the Shares with voting rights at the Meeting

Other opinions: 0% of the total Shares with voting rights at the Meeting

5. Approve the 2024 salary settlement and approve the 2025 salary of the Board of Directors and the Board of Supervisors

a. The final salary of the Board of Directors and the Board of Supervisors in 2024 is: VND 312,000,000.

b. The Board of Directors and the Board of Supervisors approved the salary level for 2025:

- Chairman of the Board of Directors:	5,000,000 VND/person/month
- Member of the Board of Directors:	3,000,000 VND/person/month
- Head of the Supervisory Board:	3,000,000 VND/person/month
- Member of the Supervisory Board:	2,000,000 VND/person/month
- Secretary of the Board of Directors:	2,000,000 VND/person/month

The voting results of the meeting are as follows:

Agreement: 100% of the Shares with voting rights at the Meeting

Disagreement: 0% of the Shares with voting rights at the Meeting

Other opinions: 0% of the total Shares with voting rights at the Meeting

6. Approve the 2024 financial statement audit report and the 2024 operating report, and the 2025 operating policy of the Board of Supervisors

The voting results of the meeting are as follows:

Agreement: 100% of the Shares with voting rights at the Meeting

Disagreement: 0% of the Shares with voting rights at the Meeting

Other opinions: 0% of the total Shares with voting rights at the Meeting

7. Approve the authorization of the Board of Directors to select an independent auditor to audit the 2025 financial statements.

The voting results of the meeting are as follows:

Agreement: 100% of the Shares with voting rights at the Meeting

Disagreement: 0% of the Shares with voting rights at the Meeting

Other opinions: 0% of the total Shares with voting rights at the Meeting



8. Approved Re Signing contracts and transactions between Thanh Thanh Ceramic Joint Stock Company and General Company of Building Materials No. 1 - JSC and its subsidiaries

The voting results of the meeting are as follows:

Agreement: 100% of the Shares with voting rights at the Meeting

Disagreement: 0% of the Shares with voting rights at the Meeting

Other opinions: 0% of the total Shares with voting rights at the Meeting

Minutes were completed at 11:00 a.m. the same day, approved before the General Meeting, and unanimously approved by shareholders attending the meeting (100%). No other comments.


CHAIRMAN OF THE
CONGRESS

CAO TRUONG THU

VOTE COUNTING TEAM



NGUYEN THUA VU



NGUYEN THI NGOC TU

