

Lai Chau, April 20, 2026

**WORKING REGULATIONS  
FOR THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS  
OF SONG DA 7.02 JOINT STOCK COMPANY**

*- Pursuant to the Enterprise Law No. 59/2020/QH14, passed by the National Assembly of the Socialist Republic of Vietnam, 14th Tenure, 9th Session on June 17, 2020.*

*- Pursuant to the Charter of Organization and Operation of Song Da 7.02 Hydroelectric Joint Stock Company;*

*To ensure principles of transparency, fairness, and democracy; To facilitate the organization and conduct of the General Meeting of Shareholders*

The Organizing Committee of the 2026 Annual General Meeting of Shareholders of Song Da 7.02 Hydroelectric Joint Stock Company hereby presents the Working Regulations for the Meeting as follows:

**Article 1:** The Presidium consists of members of the Board of Directors for the term (2025-2030), with the Chairman of the Board of Directors presiding over the Meeting.

**Article 2:** Duties of the Presidium

- To manage the activities of the Meeting according to the agenda approved by the Meeting.
- To guide shareholders and the Meeting in discussions.
- To present drafts and conclusions on necessary matters for the Meeting to vote on.
- To respond to issues raised by the Meeting.

**Article 3:** The Presidium operates under the principle of democratic centralism, with decisions made based on the majority of voting shares held by attending shareholders.

**Article 4:** The Secretariat consists of 02 members nominated by the Presidium. The Secretariat is responsible to the Presidium and the Meeting for its duties, specifically:

- To accurately and truthfully record the contents of the Meeting.
- To assist the Presidium in verifying the eligibility of shareholders and their representatives (if necessary).
- To support the Presidium in announcing draft documents, conclusions, Resolutions of the Meeting, and notices from the Presidium to shareholders when requested.
- To receive registration forms for speaking from shareholders.

**Article 5:** Verification of Shareholder Eligibility: The Board of Supervisors is responsible for verifying the eligibility and status of shareholders and their representatives attending the Meeting.

The Head of the Verification Committee shall report to the General Meeting of Shareholders on the attendance status. Pursuant to Clause 1, Article 145 of the Enterprise Law, if the Meeting has a quorum of shareholders representing more than 50% of the total voting shares, the General Meeting of Shareholders shall proceed.





**Article 6:** The Vote Counting Committee consists of 03 members nominated by the Presidium and approved by the Meeting. The Committee is responsible for:  
Supervising, collecting, and recording votes.  
Counting votes and announcing the results to the Meeting.

**Article 7: Shareholders Attending the General Meeting of Shareholders**

All shareholders of Song Da 7.02 Hydroelectric Joint Stock Company (stock code: S72) as per the list of confirmed shareholders provided by the Vietnam Securities Depository and Clearing Corporation (VSDC) on the final registration date of March 10, 2026, are entitled to attend the Meeting.

Attendees, shareholders, and authorized representatives must arrive on time and complete registration procedures with the Organizing Committee. During the Meeting, shareholders leaving the venue must seek permission from the Presidium and notify the Secretariat.

During the Meeting, shareholders must comply with the Presidium's instructions, behave civilly and politely, and avoid causing disruptions.

Authorized representatives may not re-authorize others to attend the Meeting.

**Article 8: Speaking at the Meeting**

Shareholders must register their speaking content with the Presidium (via the Secretariat). When speaking or debating, shareholders must raise their hands and may only speak upon approval by the Presidium. Speaking content should be concise and avoid repetition.

**Article 9: Voting**

9.1. Shareholders and authorized representatives shall vote on Meeting matters using voting ballots.

9.2. Shareholders or representatives of shareholder groups attending the Meeting have the right to vote on matters within the authority of the General Meeting of Shareholders, with voting rights corresponding to the number of shares owned or authorized.

9.3. Matters put to vote shall be approved if: More than 50% of the total voting shares of all attending shareholders agree. For decisions related to amendments to the Charter, types and quantities of shares offered, changes in business lines, mergers, reorganizations, dissolution, sale of company assets, branches, or investment projects, or procurement transactions worth 35% or more of the company's total assets (based on the latest audited financial statements), approval requires at least 65% of the total votes of shareholders present or represented at the Meeting.

9.4. Voting and vote counting for reports and Resolutions of the 2026 Annual General Meeting of Shareholders shall follow these principles:

9.4.1. Voting on Meeting reports and Resolutions shall be conducted openly and directly under the Presidium's direction, using ballots issued by the Organizing Committee.

9.4.2. Voting ballots are pre-printed forms issued by Song Da 7.02 Hydroelectric Joint Stock Company, bearing the Company's seal.

9.4.3. The Meeting uses two types of ballots (pink and blue), containing shareholder information, including name, number of shares owned, authorized shares, and serial number.

- Pink ballots are used for:

- + Approving the Meeting agenda.
- + Approving the Meeting's Working Regulations.
- + Approving the Election Regulations.
- + Electing the Vote Counting Committee.
- + Approving Meeting Resolutions.

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- Blue ballots are used for voting on matters within the authority of the General Meeting of Shareholders. Each matter has three voting options (Agree, Disagree, Other). Shareholders mark "X" in their chosen option. If a shareholder marks incorrectly, the ballot will be invalidated on the spot by staff and returned to the Head of the Vote Counting Committee.

9.4.4. Ballots are collected once by assigned staff of the Organizing Committee.

9.4.5. Voting results (Agree, Disagree, Other) are calculated based on the total shares represented by the ballots.

9.4.6. Invalid ballots include:

- Ballots not issued by the Organizing Committee.
- Ballots without the shareholder's signature or name.
- Ballots left blank or marked in multiple options for the same matter.
- Ballots with erased, altered, or illegible marks.
- Ballots marked outside the designated areas.
- Ballots torn or incomplete, missing necessary information for verification.

9.5. Voting for the election of Board of Directors and Board of Supervisors members shall follow separate Election Regulations approved at the Meeting.

**Article 10:** Shareholders and authorized representatives must strictly comply with the Meeting's Working Regulations. Shareholders violating these Regulations may, depending on the severity, be subject to measures under Point b, Clause 7, Article 146 of the Enterprise Law:

*(Requesting competent authorities to maintain order; expelling individuals who disrupt the Meeting, hinder its progress, or fail to comply with safety checks).*

The above are the Working Regulations for the 2026 Annual General Meeting of Shareholders of Song Da 7.02 Hydroelectric Joint Stock Company. These Regulations take effect immediately upon approval by the General Meeting of Shareholders.

Respectfully submitted to the Meeting for consideration and approval to ensure the successful and lawful organization of the General Meeting of Shareholders in accordance with state regulations and the Company's Charter.

ON BEHALF OF BOARD OF DIRECTORS  
CHAIRMAN



Nguyen Huu Nhuan