

No.: 3003/2026/SMT-TB

Ho Chi Minh City, March 30, 2026

NOTICE OF INVITATION TO THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS

To: The Valued Shareholders of Sametel Joint Stock Company.

Company Name: Sametel Joint Stock Company

Head Office Address: 9th Floor, Millennium Tower, No. 4 Quang Trung Street, Ha Dong Ward, Hanoi City, Vietnam

Tax Code: 3600850734

The Board of Directors of Sametel Joint Stock Company (Sametel JSC) respectfully invites our esteemed shareholders to attend the 2026 Annual General Meeting of Shareholders with the following details:

1. **Time:** 08:30 AM, April 20, 2026.
2. **Venue:** No. 31-33, Street No. 18, Thong Tay Hoi Ward, Ho Chi Minh City.
3. **Participants:** All shareholders holding shares of Sametel JSC whose names are listed as of the record date of March 26, 2026, as provided by the Vietnam Securities Depository and Clearing Corporation.
4. **Main agenda of the Meeting:**
 - Report of the Board of Directors and Report of the Executive Board.
 - Report on activities of the Independent Board Member in the Audit Committee.
 - Approval of the following proposals:
 - Audited financial statements for 2025 and the 2025 profit distribution plan;
 - Authorization for the Board of Directors to evaluate and select the audit firm for 2026 financial statements;
 - Remuneration for the Board of Directors, Audit Committee, and Executive Board for 2026;
 - ...
 - Other matters under the authority of the General Meeting of Shareholders.
5. **Registration for attendance:** To ensure proper preparation, shareholders are kindly requested to confirm their attendance or authorize a proxy to attend the Meeting via mail, email, or phone no later than April 17, 2026.

6. Required documents:

Shareholders attending the Meeting must bring their original ID card or other valid photo identification.

In case of proxy attendance, the authorized person must bring:

- Original signed Power of Attorney
- A copy of the shareholder's ID card or passport
- Original ID card or valid photo identification of the authorized person
- If a shareholder cannot designate a representative, they may authorize a member of the Executive Board or the Board of Directors by sending the original signed Power of Attorney to the address below before April 17, 2026.

7. Contact information and support:

Ms. Nguyen Thi Thanh Hien – 0937 147 827 or Email: cbtt@sametel.com.vn.

The Power of Attorney form, Voting Ballot, and all Meeting documents can be downloaded from the Company's website at: <https://sametel.com.vn/tai-lieu-dhcd.htm>.

This notice serves as an official invitation. We look forward to welcoming our valued shareholders to the 2026 Annual General Meeting of Sametel JSC.

Sincerely,

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN**



NGUYEN DONG HUNG



SAMETEL JOINT STOCK COMPANY

A 9th Floor, Millennium Tower, No. 4 Quang Trung Street, Ha Dong Ward, Hanoi City, Vietnam

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MEETING DOCUMENT PACKAGE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2026

Ho Chi Minh City, April 20, 2026

AGENDA AND PROGRAM
2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS
(Time: 08:30 AM, April 20, 2026)

Time	Agenda
Before 08:30	Shareholder registration.
08:30 – 08:35	Opening of the Meeting: <ul style="list-style-type: none"> • Announcement of reasons and introduction of attendees • The Chair introduces the Presidium and appoints the Meeting Secretary • The Chair introduces the Eligibility Verification Committee and proposes the election of the Vote Counting Committee • Report on verification of attending shareholders' eligibility • Adoption of the Meeting agenda and program • Adoption of the Meeting rules and regulations
08:35 – 08:45	<ul style="list-style-type: none"> • Report of the Board of Directors (BOD) • Report of the Independent Board Member in the Audit Committee
08:45 – 09:00	Submissions to the General Meeting: <ul style="list-style-type: none"> • Approval of the BOD report and the report of the Independent Board Member in the Audit Committee • Approval of the audited financial statements for 2025 and the profit distribution plan for 2025 • Approval of the authorization for the Board of Directors to evaluate and select the auditing firm for the 2026 financial statements • Approval of the 2026 business plan • Approval of the remuneration report of the BOD and Executive Board for 2025 and the operational budget plan for 2026 • Approval of the amended Charter of Sametel Joint Stock Company • ... • ...
09:00 – 09:10	<ul style="list-style-type: none"> • Instructions on voting procedures; voting conducted
09:10 – 09:15	<ul style="list-style-type: none"> • Discussion
09:15 – 09:20	<ul style="list-style-type: none"> • Announcement of voting results
09:20 – 09:25	<ul style="list-style-type: none"> • The Secretary reads the draft Minutes and Resolution of the General Meeting of Shareholders • Shareholders vote to approve the Minutes and Resolution
09:25	Closing of the Meeting

WORKING REGULATIONS

2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS

SAMETEL JOINT STOCK COMPANY

Pursuant to:

- *The Law on Enterprises No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020;*
- *The Law on Securities No. 54/2019/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019 and its guiding documents;*
- *Decree No. 155/2020/ND-CP dated December 31, 2020;*
- *The Charter of Sametel Joint Stock Company and the Company's Internal Corporate Governance Regulations.*
- *Resolution of the Board of Directors No. 0503/2026/NQ-HDQT dated March 05, 2026 and the Meeting Invitation Notice dated March 03, 2026 regarding the 2026 Annual General Meeting of Shareholders.*

The Board of Directors (“BOD”) respectfully submits to the General Meeting of Shareholders (“GMS”) the Working Regulations for the 2026 Annual General Meeting of Shareholders (“the Meeting”) as follows:

Article 1. Purpose

- To ensure proper order, conduct, and voting principles at the Meeting of Sametel Joint Stock Company in accordance with regulations and to ensure its successful organization.
- Resolutions adopted by the GMS shall reflect the collective will of the shareholders, safeguard shareholder rights and interests, and comply with applicable laws.

Article 2. Scope and Subjects of Application

- Subjects of application: All shareholders, authorized representatives of shareholders holding shares of Sametel JSC, and invited guests attending the Meeting.
- Scope of application: These Regulations apply to the organization of the 2026 Annual General Meeting of Shareholders of Sametel JSC on April 20, 2026.

Article 3. Conditions for Convening the Meeting

- The Meeting shall be validly convened when shareholders attending represent more than 50% of the total voting shares.

Article 4. Participants of the Meeting

- All shareholders of the Company as per the list of registered shareholders dated March 26, 2026, provided by the Vietnam Securities Depository and Clearing Corporation, have the right to attend or authorize a representative to attend the Meeting.
- Members of the Board of Directors and Audit Committee of the Company.
- Invited guests:
 - + Relevant parties invited and management personnel of the Company or members of the Meeting Organizing Committee who are not shareholders but are invited to attend.
 - + Invited guests are not allowed to speak at the Meeting unless invited by the Chair or have registered in advance and received approval from the Chair.

Article 5. Rights and Obligations of Shareholders

1. Rights of Shareholders:

- a. Attend the Meeting in person or authorize one or more individuals/organizations in writing to attend. The power of attorney must clearly state the names of the principal and the proxy, number of shares authorized, content and scope of authorization, duration, and must be signed by both parties. Authorized persons must present the power of attorney at registration.
- b. Vote on all matters within the authority of the General Meeting of Shareholders.
- c. Shareholders or authorized representatives arriving after the opening of the Meeting may register and participate in voting from the time of registration onward. The Chair is not obligated to pause the Meeting for latecomers, and prior resolutions remain effective.

2. Obligations of Shareholders:

- a. Comply with these Regulations, Organizing Committee instructions (timeliness, proper attire, valid ID documents, etc.), and the Chair's instructions.
- b. When attending, shareholders/representatives must bring the Invitation Letter, ID card/Citizen ID/Passport, Power of Attorney (if any) for registration and will receive:
 - Meeting documents
 - Voting ballot
 - Voting card corresponding to the number of shares owned and/or authorized.

Article 6. Chair and Presidium

- The Chair of the BOD shall preside over the Meeting convened by the BOD.
- The Presidium includes 1 Chair and 1 member. The Chair of the BOD shall be the Chair of the Meeting or authorize another BOD member. In case of absence or other scenarios per the Company Charter (Article 19, Clause 2, Points a & b).
- Duties of the Presidium:
 - Introduce the Presidium for approval by the Meeting;

- Introduce the Vote Counting Committee for approval by the Meeting;
- Conduct the Meeting per agenda and approved regulations;
- Assign BOD members, Audit Committee members, or Company executives to present reports;
- Guide discussions and vote collection;
- Decide on procedure/order for matters arising outside the agenda;
- Respond to questions and record all matters discussed;
- Approve and issue Meeting Minutes, Resolutions, and documents after the Meeting.

Article 7. Credentials Verification Committee

1. The Credentials Verification Committee of the General Meeting shall consist of one Head and other members (if deemed necessary), established by the Board of Directors and introduced to the Meeting by the Chairperson.
2. Duties of the Credentials Verification Committee:
 - Receive and verify the validity of documents submitted by shareholders or shareholder representatives attending the Meeting;
 - Distribute Meeting materials and Voting Ballots to shareholders or their representatives;
 - Report the results of the credentials verification before the official commencement of the General Meeting of Shareholders.

Article 8. Secretary of the Meeting

- The Chair shall nominate 01 person as the Secretary of the Meeting.
- Duties of the Secretary:
 - + Take minutes of the Meeting, prepare the Meeting Minutes and Resolution of the General Meeting of Shareholders;
 - + Assist the Chair and Presidium in administrative and procedural matters.

Article 9. Vote Counting Committee

1. The Vote Counting Committee of the General Meeting shall consist of one Head and other members, nominated by the Chairperson and elected by the General Meeting of Shareholders.
2. Duties of the Vote Counting Committee:
 - Inspect and supervise the voting and ballot-casting process of shareholders or their representatives;
 - Organize the counting of Voting Ballots submitted by shareholders or their representatives and accurately determine the voting results for each matter presented at the Meeting;
 - Prepare the Vote Counting Minutes;
 - Report the voting results of all matters to the General Meeting and submit the results to the Meeting Secretary.

Article 10. Discussion at the General Meeting

1. Discussions shall only be conducted within the designated time frame and limited to the topics listed in the approved agenda of the General Meeting of Shareholders.
2. Only shareholders and authorized representatives are allowed to participate in the discussion.
 - Shareholders who wish to speak must register their comments with the Organizing Committee before or during the Meeting and obtain approval from the Chairperson.
 - Shareholders should keep their comments brief and focused on key issues relevant to the approved agenda.
3. Responses to shareholders' questions:

Based on the Question Slips submitted by shareholders or their authorized representatives, the Chairperson or an appointed member will respond to the questions.

4. In the event that time constraints prevent questions from being answered during the Meeting, the Company will provide written responses afterward.

Article 11. Voting at the General Meeting

1. Principles:

All matters in the agenda of the General Meeting must be openly discussed and voted upon by the General Meeting of Shareholders.

Voting Cards and Voting Ballots are printed, stamped with the Company's seal, and distributed directly to each Delegate attending the Meeting (together with the Meeting documents). Each Delegate will receive one Voting Card and one Voting Ballot, both containing the Delegate's code, full name, number of shares held, and authorized voting rights.

Voting at the 2026 Annual General Meeting of Shareholders shall be conducted as follows:

- **By show of Voting Cards:** applied for voting on items such as the Meeting agenda, Working Regulations, approval of the Chairing Panel, Vote Counting Committee, Meeting Minutes, Resolutions, and other matters (if any).
- **By Voting Ballots:** applied for voting on items such as Reports and Proposals presented at the Meeting.

2. Voting Method:

Delegates shall vote "Approve," "Disapprove," or "Abstain" by either raising their Voting Cards or marking the appropriate option on the Voting Ballot for each matter.

When voting by show of hands, the front of the Voting Card must face the Chairing Panel. If a Delegate does not raise the Voting Card in all three rounds (Approve, Disapprove, Abstain), it shall be considered as a vote of approval. If a Delegate raises the Voting Card more than once in a voting round, the vote shall be considered invalid.

When voting by Voting Ballot, Delegates shall mark an “X” in one of the three boxes: “Approve,” “Disapprove,” or “Abstain” for each item. The Voting Ballot must bear the Delegate’s signature and full handwritten name.

3. Validity of Voting Ballots:

- Valid Voting Ballots must follow the standard format issued by the Organizing Committee, without erasures, corrections, tears, or additions, and must include the Delegate’s signature and full handwritten name.
- For each item, a vote is valid when only one of the three boxes is marked. Any other markings shall be deemed invalid. Items left unmarked or unsubmitted Ballots shall be considered as “Abstain” votes.

4. Voting Rules:

- Each share entitles the shareholder to one vote. Each Delegate may represent one or more voting rights.
- As of the record date (March 26, 2026), the total number of voting shares of the Company is 6.560.739, corresponding to 6.560.739 voting rights.
- For matters voted in person or via proxy, resolutions are passed when approved by more than 51% of the total voting shares present. For matters falling under Clause 3, Article 21 of the Company Charter, approval requires at least 65% of the voting shares present.

Note:

- Shareholders or authorized representatives with related interests shall not vote on transactions valued at 35% or more of the Company's total assets as per the latest audited financial statements. These transactions require approval by at least 65% of the remaining voting shareholders (pursuant to Clause 4, Article 167 of the Law on Enterprises 2020).
- Shareholders or authorized representatives holding 51% or more of the voting shares, or their related persons, are not entitled to vote on transactions exceeding 10% of the Company’s total assets with themselves (as stipulated in Points b, Clause 3 and Clause 4, Article 167 of the Law on Enterprises 2020).

5. Vote Counting Results:

The Vote Counting Committee shall check, compile, and report the voting results of each item to the Chairperson. The Chairperson shall announce the results before closing the Meeting.

Article 12. Meeting Minutes and Resolutions

- The Resolutions of the General Meeting of Shareholders must be read aloud and adopted before the Meeting is adjourned.
- The Meeting Minutes and Resolutions shall be archived and published on the Company’s website at <https://sametel.com.vn>.

Article 13. Implementation Provisions

- Shareholders, authorized representatives, and guests attending the General Meeting of Shareholders must strictly comply with these Working Regulations. Any violations of these Regulations by shareholders, authorized representatives, or guests shall, depending on the severity, be reviewed and handled by the Presidium in accordance with the Company's Charter and the Law on Enterprises.
- Any matters not specifically provided for in these Regulations shall be governed by the Company's Charter, the Law on Enterprises 2020, and other applicable laws and regulations of the State.
- These Regulations shall take effect immediately upon approval by the General Meeting of Shareholders of the Company.

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN**

NGUYEN DONG HUNG

REPORT ON THE ACTIVITIES OF THE BOARD OF DIRECTORS IN 2025

To: SHAREHOLDERS OF SAMETEL JOINT STOCK COMPANY

The Board of Directors (BOD) respectfully reports to the General Meeting of Shareholders on its activities in 2025 as follows:

PART 1: REPORT ON THE ACTIVITIES OF THE BOARD OF DIRECTORS IN 2025 AND BUSINESS RESULTS

1. Members of the Board of Directors in 2025 and as of the reporting date:

The Board of Directors consists of four (04) members:

No.	BOD Member	Position	Date of appointment / cessation as a BOD member	
			Appointment Date	Termination Date
1.	Mr. Nguyen Dong Hung	Chairman of the BOD (Non-executive member)	14/11/2022	
2.	Mr. Nguyen Ngoc Huy	Non-executive member	14/11/2022	
3.	Ms. Tran Thuy Linh	Non-executive member	14/11/2022	
4.	Mr. Do Tu Cuong	Independent member	14/11/2022	

2. Activities of the Board of Directors in 2025

2.1. Meetings of the Board of Directors.

In 2025, the Board of Directors held 11 meetings to perform its duties.

No.	BOD Member	Meetings Attended	Attendance Rate	Reason for Absence
1.	Mr. Nguyen Dong Hung	11/11	100%	
2.	Mr. Nguyen Ngoc Huy	11/11	100%	
3.	Ms. Tran Thuy Linh	11/11	100%	
4.	Mr. Do Tu Cuong	11/11	100%	

2.2. Key resolutions and decisions in 2025.

<i>No.</i>	<i>Resolution/Decision No.</i>	<i>Date</i>	<i>Content</i>	<i>Approval Rate</i>
1.	2603/2025/NQ-HĐQT	26/03/2025	Approval of the extension of the time to hold the 2025 Annual General Meeting of Shareholders.	100%
2.	1104/2025/NQ-HĐQT	11/04/2025	Approval of the plan to organize the 2025 Annual General Meeting of Shareholders of Sametel Joint Stock Company.	100%
3.	1106/2025/NQ-HĐQT	11/06/2025	Approval of the selection of the auditing firm for the 2025 Financial Statements.	100%
4.	3006/2025/NQ-HĐQT	30/06/2025	Issuance of the Internal Audit Regulation and appointment of the person in charge of internal audit of Sametel Joint Stock Company.	100%
5.	0107/2025/NQ-HĐQT	01/07/2025	Approval to implement the plan to issue additional shares to increase charter capital from equity to existing shareholders.	100%
6.	1007/2025/NQ-HĐQT	10/07/2025	Cancellation of the policy to contribute capital to establish subsidiaries.	100%
7.	2407/2025/NQ-HĐQT	24/07/2025	Approval to implement the payment of 2024 dividends in cash; determination of the record date for exercising the right to receive 2024 dividends in cash and bonus shares issued to increase capital from equity.	100%
8.	0908/2025/NQ-HĐQT	09/08/2025	Approval of the transfer of land lease rights and land-attached assets at Long Thanh Industrial Park and liquidation of other assets.	100%
9.	1010/2025/NQ-HĐQT	10/10/2025	Approval of the plan and contents for collecting shareholders' written opinions to adopt a Resolution of the General Meeting of Shareholders of Sametel Joint Stock Company.	100%
10.	0311/2025/NQ-HĐQT	03/11/2025	Approval of capital contribution to Global Minds Fund I Investment Joint Stock Company.	100%
11.	1211/2025/NQ-HĐQT	12/11/2025	Approval of the selection of the Company's new head office address.	100%

3. Corporate governance activities in 2025

During 2025, the Board of Directors fully performed its roles and responsibilities in accordance with the law, the Company Charter, and internal governance regulations. The Board held regular and extraordinary meetings to review, discuss, and decide on key matters related to the Company's operations.

The Board regularly supervised and directed the Management in implementing business plans, controlling costs, and ensuring compliance with legal regulations. Amid the Company's restructuring process, the Board focused on reviewing development strategies, business

orientations, and identifying solutions to stabilize operations.

The Board also enhanced corporate governance, strengthened internal control, and improved risk management to protect shareholders' legitimate rights and interests.

Overall, the Board performed its supervisory and management role effectively while setting directions to gradually improve operational efficiency and build a foundation for future development.

4. Business results in 2025:

<i>Items</i>	<i>Actual 2024 (VND billion)</i>	<i>Actual 2025 (VND billion)</i>	<i>Plan 2025 (VND billion)</i>	<i>Growth 2025/2024</i>	<i>Actual vs Plan</i>
<i>Revenue</i>	98,79	31,1	150	-68,52%	20,73%
<i>Profit</i>	1,07	-6,07	35	-667,29%	-17,34%

The year 2025 was particularly challenging as the Company had to suspend production and undergo restructuring. The absence of a suitable business model led to a significant decline in performance. However, if restructuring is implemented effectively, it may create a foundation for sustainable recovery and development.

5. Remuneration of the Board of Directors in 2025:

No.	BOD Member	Position	Remuneration 2025
1.	Mr. Nguyen Dong Hung	Chairman of the BOD (Non-executive member)	None
2.	Mr. Nguyen Ngoc Huy	Non-executive member	None
3.	Ms. Tran Thuy Linh	Non-executive member	None
4.	Mr. Do Tu Cuong	Independent member	None

PART 2: ORIENTATION AND DEVELOPMENT PLAN OF THE BOARD OF DIRECTORS FOR 2026 AND SUBSEQUENT YEARS

1. Development strategy

- The Company will focus on restructuring operations by:
 - Reducing or terminating ineffective business lines, including composite cabinet and fiber-optic cable manufacturing.
 - Standardizing operational processes, improving cost control, and enhancing competitiveness.
 - Investing in information systems to modernize corporate governance.
 - Diversifying business lines and markets.
- The Company will expand into trading and distribution, including:

- Electrical equipment, automation equipment, industrial supplies.
- Construction materials, interior products, and construction equipment.

2. Implementation plan

- Business plan for 2026:

- Net revenue: VND 150 billion
- Profit before tax: VND 35 billion

The Board will:

- Organize the 2026 Annual General Meeting successfully.
- Continue restructuring business operations and human resources.
- Cooperate with industry partners to maintain operations.
- Support the Management in seeking new projects and investment opportunities.
- Strengthen risk management and cost control.
- Focus on human resource development as a key factor for sustainable growth.

Despite ongoing challenges in 2026, the Board is committed to overcoming difficulties and achieving the Company's objectives.

The Board expresses sincere appreciation to employees, partners, and shareholders for their support and cooperation and looks forward to continued collaboration in the coming years.

Ho Chi Minh City, April 20, 2026

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN**

Nguyen Dong Hung

REPORT OF THE INDEPENDENT MEMBER OF THE BOARD OF DIRECTORS SERVING ON THE AUDIT COMMITTEE

Pursuant to the functions, powers, and responsibilities of the Audit Committee as stipulated in the Charter of Sametel Joint Stock Company, the Audit Committee (AC) respectfully submits to the 2026 Annual General Meeting of Shareholders (AGM) the report on its assessment of activities in 2025 as follows:

1. Organizational structure and remuneration of the Audit Committee:

The Audit Committee consists of two (02) members:

- Mr. Do Tu Cuong – Chairman of the Audit Committee
- Ms. Tran Thuy Linh – Member of the Audit Committee

In 2025, the Audit Committee held meetings every six (06) months in accordance with the Audit Committee's operating regulations approved by the Board of Directors.

The Audit Committee supervised the activities of the Board of Directors (BOD) and the Executive Management in the following areas:

- Monitoring compliance with applicable laws and regulations in corporate governance and the implementation of resolutions of the General Meeting of Shareholders and the Board of Directors;
- Supervising investment activities and the use and management of capital;
- Reviewing quarterly and annual financial statements to assess the accuracy, fairness, and compliance of financial data with applicable accounting standards, accounting regimes, and financial policies;
- Performing other duties in accordance with its functions and responsibilities.

In 2025, the Audit Committee did not receive any remuneration.

2. Results of supervisory activities of the Audit Committee:

a. Financial statements and financial performance:

The financial statements were prepared and disclosed in accordance with applicable accounting standards and legal regulations, and fairly present the Company's financial position.

Resolutions and decisions issued during the year were valid, within proper authority, and complied with information disclosure requirements applicable to large-scale public companies.

The appointed auditing firm ensured reliability, independence, objectivity, and compliance with professional standards, audit timelines, and disclosure requirements.

b. Transactions with related parties:

- The Company complied with applicable regulations regarding the approval authority, monitoring, and disclosure of transactions between: the Company and its insiders; and related parties of insiders with the Company, its subsidiaries, or entities under the Company's control.

- All such transactions were disclosed in accordance with legal requirements.

c. Evaluation of the internal control and risk management systems:

The Audit Committee coordinated with the Executive Management to closely monitor market developments, assess risks, and propose appropriate business solutions to mitigate environmental, economic, legal, industry-specific, and other risks.

The Executive Management reviewed, supplemented, updated, or timely issued internal regulations and operational guidelines for departments, thereby improving the effectiveness of the internal control system.

The Audit Committee identified changes in legal regulations affecting the Board of Directors, Audit Committee, and internal audit functions and advised the Board on appropriate organizational structures in line with new legal requirements, market practices, and the Company's needs.

d. Supervision of the Board of Directors, CEO, and other executives:

- Compliance with procedures for Board meetings:
- Board meetings were convened or conducted through written resolutions in accordance with procedures stipulated in the Company Charter.
- Matters presented at Board meetings or written ballots were fully reported, discussed, and evaluated in a transparent, fair, and prudent manner to determine the most appropriate directions and solutions for the Company.
- The Board held quarterly meetings to review business performance and financial conditions and to make timely strategic and governance decisions.
- Decisions made by the Board were consistent with applicable laws, the Company Charter, internal governance regulations, and resolutions of the General Meeting of Shareholders.
- The Audit Committee supervised the Executive Management and managerial staff in:
 - Implementing resolutions of the General Meeting of Shareholders;
 - Executing resolutions and decisions of the Board of Directors; and
 - Managing business operations in compliance with laws and the Company Charter while maintaining the initiative and creativity of the Executive Management.

e. Coordination between the Audit Committee, the Board of Directors, the CEO, and shareholders:

- The Audit Committee actively coordinated with the Board of Directors, the Chief Executive Officer, and shareholders in fulfilling its duties in accordance with the Audit Committee's operating regulations.

3. Conclusion and recommendations:

- Conclusion: Based on its supervisory activities in 2025, the Audit Committee concludes that the Company's operations were conducted in compliance with applicable laws and in accordance with resolutions of the General Meeting of Shareholders and the Board of Directors. The Company's information disclosure activities also complied with regulations applicable to listed companies.

- Recommendations for 2026: To enhance monitoring and control effectiveness, the Audit Committee proposes the following key plans for 2026:
 - Continue improving internal regulations to ensure compliance with newly issued legal requirements;
 - Strengthen internal inspection and risk management across group companies to improve overall efficiency;
 - Seek AGM approval of the list of independent auditing firms for the fiscal year 2026;
 - Regularly update and refine internal governance documents and departmental operating procedures to standardize operations and enhance the internal control system;
 - Increase meetings between independent Board members and Executive Management to strengthen the advisory and supervisory role of independent directors within the Audit Committee and minimize operational risks;
 - Perform other duties in accordance with the Audit Committee's operating regulations.

The above is the Audit Committee's report on activities in 2025 submitted to the 2026 Annual General Meeting of Shareholders. The Audit Committee would like to express its sincere appreciation to the Board of Directors, the Executive Management, and all departments of Sametel Joint Stock Company for their support in enabling the Committee to fulfill its duties.

Respectfully submitted.

ON BEHALF OF THE AUDIT COMMITTEE
Chairman of the Audit Committee

Do Tu Cuong

Ho Chi Minh City, April 20, 2026

SUBMISSION

Re: Approval of the Report of the Board of Directors and the Report of the Independent Member of the Board of Directors in the Audit Committee.

To: The General Meeting of Shareholders of Sametel Joint Stock Company

- *Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020;*
- *Pursuant to the Charter of Sametel Joint Stock Company;*

The Board of Directors respectfully submits to the General Meeting of Shareholders for approval the following reports:

- Report of the Board of Directors;
- Report of the Independent Member of the Board of Directors in the Audit Committee.

Respectfully submitted for approval.

ON BEHALF OF THE BOARD OF DIRECTORS
Chairman of the Board of Directors

Nguyen Dong Hung

Ho Chi Minh City, April 20, 2026

SUBMISSION

Re: Approval of the Audited Financial Statements for 2025 and
the Profit Distribution Plan for 2025.

To: The General Meeting of Shareholders of Sametel Joint Stock Company

- Pursuant to the Law on Enterprises No. 59/2020/QH14 adopted by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020;
- Pursuant to the Charter of Sametel Joint Stock Company;
- Based on the audited Financial Statements for 2025.

1. Approval of the 2025 Audited Financial Statements

The Board of Directors respectfully submits to the 2026 Annual General Meeting of Shareholders for approval the Financial Statements of Sametel Joint Stock Company for the fiscal year ended December 31, 2025, which were audited and issued on February 11, 2026 by RSM Vietnam Auditing & Consulting Co., Ltd. – Hanoi Branch.

The detailed audited financial statements for 2025 have been published on the Company's official website.

2. Approval of the Profit Distribution Plan for 2025:

No.	Item	Amount (VND)
1.	Profit after tax	-6.072.001.925
2.	Profit distribution (dividends, appropriations to funds, etc.)	0

Respectfully submitted for approval.

ON BEHALF OF THE BOARD OF DIRECTORS
Chairman of the Board of Directors

Nguyen Dong Hung

Ho Chi Minh City, April 20, 2026

SUBMISSION

Re: Approval of the Authorization for the Board of Directors to Evaluate and
Select the Independent Auditor for the 2026 Financial Statements.

To: The General Meeting of Shareholders of Sametel Joint Stock Company

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, effective from January 1, 2021;
- Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26, 2019, effective from January 1, 2021;
- Pursuant to the Charter of Sametel Joint Stock Company.

The Board of Directors respectfully submits to the General Meeting of Shareholders for approval the authorization for the Board of Directors to evaluate and select the independent auditing firm for the financial statements of Sametel Joint Stock Company for the fiscal year 2026, as follows:

1. Selection Criteria for the Independent Auditing Firm:

- Legally operating in Vietnam;
- An independent auditing firm included in the list of auditing firms approved by the State Securities Commission of Vietnam in accordance with regulations on independent auditing;
- Having experience in auditing Vietnamese public companies;
- Having a good reputation for audit quality, with a highly qualified and experienced audit team;
- Capable of meeting the required audit scope and timeline;
- Offering reasonable audit fees commensurate with the quality and scope of the audit.

2. List of Proposed Independent Auditing Firms:

- NVA Auditing Company Limited
- UHY Auditing and Consulting Company Limited
- RSM Vietnam Auditing & Consulting Company Limited (RSM)

The Board of Directors respectfully requests the General Meeting of Shareholders to authorize the Board of Directors to select an appropriate auditing firm to audit the Company's financial statements for 2026.

In the event that the Company is unable to negotiate or reach agreement with the firms listed above, the Board of Directors shall seek approval from the General Meeting of Shareholders to be fully authorized to decide on the selection of an independent auditing firm in accordance with the criteria set out in Section 1 of this Submission.

Respectfully submitted for approval.

ON BEHALF OF THE BOARD OF DIRECTORS
Chairman of the Board of Directors

Nguyen Dong Hung

Ho Chi Minh City, April 20, 2026

SUBMISSION

Re: Approval of the 2026 Business Plan of Sametel Joint Stock Company.

To: The General Meeting of Shareholders of Sametel Joint Stock Company

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, effective from January 1, 2021;
- Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26, 2019, effective from January 1, 2021;
- Pursuant to the Charter of Sametel Joint Stock Company;

The Board of Directors respectfully submits to the General Meeting of Shareholders for approval the Company's business plan for 2026 as follows:

No.	Item	Amount (VND billion)
1	Net revenue	150
2	Profit before tax	35
3	Dividend (in cash and/or shares): To be proposed for approval at the 2027 Annual General Meeting of Shareholders.	

Respectfully submitted for approval.

ON BEHALF OF THE BOARD OF DIRECTORS
Chairman of the Board of Directors

Nguyen Dong Hung

Ho Chi Minh City, April 20, 2026

SUBMISSION

Re: Report on Remuneration and Salaries of the Board of Directors and the Executive Management for 2025 and the Proposed Operational Budget for the Board of Directors and the Executive Management for 2026.

To: The General Meeting of Shareholders of Sametel Joint Stock Company

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;
- Pursuant to the Charter on Organization and Operation of Sametel Joint Stock Company;
- Based on the business performance in 2025 and the business plan for 2026 of Sametel Joint Stock Company;

The Board of Directors respectfully submits to the General Meeting of Shareholders for approval the report on remuneration and salaries of the Board of Directors and the Executive Management for 2025 and the proposed operational budget for the Board of Directors and the Executive Management for 2026 as follows:

1. Report on Income of the Board of Directors and the Executive Management in 2025:

- Details by individual recipient:

No.	Full name	Position	Income (VND)	Notes
1	Mr. Nguyen Dong Hung	Chairman of the Board	0	
3	Mr. Nguyen Ngoc Huy	Non-executive Member of the Board	0	
4	Ms. Tran Thuy Linh	Non-executive Member of the Board	0	
5	Mr. Do Tu Cuong	Independent Member of the Board	0	
6	Ms. Vu Thi Phuong	Chief Executive Officer	287.848.492	
	Total		287.848.492	

2. Proposed Bonus Budget for the Board of Directors and Executive Management in 2026:

The bonus budget for the Board of Directors and the Executive Management shall be up to 5% of profit after tax.

The Board of Directors shall implement the payment in accordance with applicable regulations.

Respectfully submitted for approval.

ON BEHALF OF THE BOARD OF DIRECTORS
Chairman of the Board of Directors

Nguyen Dong Hung

Ho Chi Minh City, April 20, 2026

SUBMISSION

Re: Approval of the Amended Charter of Sametel Joint Stock Company.

To: The General Meeting of Shareholders of Sametel Joint Stock Company

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;
- Pursuant to the Charter on Organization and Operation of Sametel Joint Stock Company;

The Board of Directors respectfully submits to the General Meeting of Shareholders for approval the amended Charter of Sametel Joint Stock Company.

Proposed Amendments and Supplements to the Company Charter:

Section	Current Charter Provision	Proposed Amendment	Proposed Amendment
	(Issued under the Resolution of the General Meeting of Shareholders dated April 21, 2023)	(Issued under the Resolution of the General Meeting of Shareholders dated April 20, 2026)	Update of the Charter's effective date
	PREAMBLE This Charter was adopted under the Resolution of the General Meeting of Shareholders held on October 15, 2021.	PREAMBLE This Charter is adopted under the Resolution of the General Meeting of Shareholders held on April 20, 2026.	Update of the Charter's effective date
Chapter II – Article 2	3. Registered office of the Company: - Head office address: Long Thanh Industrial Park, Street No. 1, Tam An Commune, Long Thanh District, Dong Nai Province - Tel: (0251) 3514277 – 3514278 – 3514279 - Fax: (0251) 3514276 - E-mail: cbtt@sametel.com.vn - Website: www.sametel.com.vn	3. Registered office of the Company: - Head office address: 9th Floor, Millennium Tower, No. 4 Quang Trung Street, Ha Dong Ward, Hanoi City, Vietnam - E-mail: cbtt@sametel.com.vn - Website: www.sametel.com.vn	Update of head office address
Chapter IV – Article 6	1. Charter capital of the Company is VND 54,674,320,000 (In words: Fifty-four billion six hundred seventy-four million three hundred twenty thousand Vietnamese dong). The total charter capital is divided into 5,467,432 shares with a par value of VND 10,000 per share.	1. Charter capital of the Company is VND 65,607,390,000 (In words: Sixty-five billion six hundred seven million three hundred ninety thousand Vietnamese dong). The total charter capital is divided into 6,560,739 shares with a par value of VND 10,000 per share.	Update of charter capital

Chapter VI – Article 17	3. Notice of invitation to the General Meeting of Shareholders shall be sent to all shareholders by registered mail to their contact addresses, or by electronic means from the Company’s email address to the email addresses registered by shareholders with the Vietnam Securities Depository, and simultaneously disclosed on the Company’s website, the State Securities Commission, and the Stock Exchange where the Company’s shares are listed or registered for trading.	3. Notice of invitation to the General Meeting of Shareholders shall be sent to all shareholders by registered mail to their contact addresses and simultaneously disclosed on the Company’s website and the Stock Exchange where the Company’s shares are listed or registered for trading.	Updated in accordance with Clause 2, Article 143 of the Law on Enterprises
Chapter XXI – Article 54	1. This Charter consists of 21 Chapters and 54 Articles and was unanimously adopted by the General Meeting of Shareholders of SAMETEL Joint Stock Company on April 21, 2023, and its full text was approved to take effect accordingly.	1. This Charter consists of 21 Chapters and 54 Articles and was unanimously adopted by the General Meeting of Shareholders of SAMETEL Joint Stock Company on April 20, 2026, and its full text was approved to take effect accordingly.	Update of the Charter’s effective date

Update of Business Lines Appendix:

In accordance with the Vietnam Standard Industrial Classification issued together with Decision No. 36/2025/QĐ-TTg dated September 29, 2025 of the Prime Minister:

- Removal of Business Lines No Longer Included in the Classification:

No.	Business Line	Old Code
1	Other specialized wholesale not elsewhere classified (only conducted when meeting all business conditions as prescribed by law) (For pesticides and other agricultural chemicals: only conducted when meeting all business conditions as prescribed by law) (excluding chemicals and minerals specified in Appendix II of the Law on Investment 2020; no storage of goods at the Company’s registered office) (excluding hazardous scrap, hazardous waste, and imported scrap that may cause environmental pollution; no storage of scrap at the registered office; operations only permitted upon approval of investment policy by competent authorities and satisfaction of all statutory business conditions)	4669
2	Repair of communication equipment	9512
3	Computer programming Details: Software development	6201
4	Information technology service activities and other services related to computers	6209

5	Other professional, scientific and technical activities not elsewhere classified	7490
6	Other professional, scientific and technical activities not elsewhere classified	4799
7	Sale of motorcycles Details: Trading of motorcycles	4541
8	Retail sale of computers, peripheral equipment, software and telecommunications equipment in specialized stores Details: Retail and import-export of telecommunications equipment	4741

- Update of Business Codes for Existing Lines:

No.	Business Line	Old Code	New Code
1	Wholesale of other construction materials and installation supplies Details: Wholesale of cement, bricks, roofing tiles, stone, sand, gravel, construction glass, paint, varnish, ceramic tiles, sanitary equipment, and hardware; wholesale of other construction materials and installation supplies.	4663	4673
2	Wholesale of computers, computer peripheral equipment and software	4651	4651
3	Wholesale of metals and metal ores Details: Trading of steel structures and mechanical materials.	4662	4672
4	Repair of machinery and equipment Details: Repair and maintenance of elevators, escalators, lifting equipment, conveyors, and various equipment, materials, and spare parts serving the Company's production and business activities.	3312	3312
5	Repair of electrical equipment Details: Maintenance, servicing, and repair of solar power electrical systems.	3314	3314
6	Electric power generation Details: Management and operation of solar power systems.	3511	3512
7	Electric power transmission and distribution	3512	3513
8	Other retail sale in non-specialized stores Details: Retail sale in supermarkets, convenience stores, and other general retail stores.	4719	4719
9	Repair of fabricated metal products	3311	3311

The draft amended Charter has been published on the Company's website at: <https://sametel.com.vn/tai-lieu-dhcd.htm>.

The amended Charter, once approved by the General Meeting of Shareholders, shall take effect from April 20, 2026 and shall replace the current Charter.

Respectfully submitted for approval.

ON BEHALF OF THE BOARD OF DIRECTORS
Chairman of the Board of Directors

Nguyen Dong Hung

Ho Chi Minh City, April 20, 2026

SUBMISSION

Re: Continuation of the Company's Securities Investment Activities.

To: The General Meeting of Shareholders of Sametel Joint Stock Company

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, effective from January 1, 2021;
- Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26, 2019, effective from January 1, 2021;
- Pursuant to the Charter of Sametel Joint Stock Company;
- Pursuant to Resolution of the General Meeting of Shareholders No. 1111/2025/NQ-ĐHĐCĐ dated November 11, 2025 approving the Company's securities investment activities.

The Board of Directors respectfully submits to the General Meeting of Shareholders for consideration the continuation of the Company's securities investment activities with the following details:

1. Approval of Securities Investment Activities:

To permit the Company to continue engaging in securities investment activities, including:

- Forms of investment: purchase, holding, and transfer of shares, bonds, fund certificates, and other types of securities in accordance with applicable laws;
- Investment limit: the total value of securities investments shall not exceed 70% of the Company's total assets as stated in the most recent financial statements.

2. Authorization to the Board of Directors:

To authorize the Board of Directors to organize and implement such activities and to decide on specific investment transactions within the approved limit.

Respectfully submitted for approval.

ON BEHALF OF THE BOARD OF DIRECTORS

Chairman of the Board of Directors

Nguyen Dong Hung

Ho Chi Minh City, April 20, 2026

SUBMISSION

Re: Continuation of the Budget Cap Applicable to Investment, Capital Contribution, Share Acquisition, and Mergers & Acquisitions in High-Technology Enterprises.

To: The General Meeting of Shareholders of Sametel Joint Stock Company

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, effective from January 1, 2021;
- Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26, 2019, effective from January 1, 2021;
- Pursuant to the Charter of Sametel Joint Stock Company;
- Pursuant to Resolution of the General Meeting of Shareholders No. 1111/2025/NQ-ĐHĐCĐ dated November 11, 2025 on the approval of the policy on investment and mergers with high-technology enterprises and the supplementation of a budget cap for related transactions.

The Board of Directors respectfully submits to the General Meeting of Shareholders for consideration the continuation and extension of the validity of the approved budget cap for investment, capital contribution, share acquisition, and merger transactions, with the following details:

1. Continuation of Budget Cap

To approve the continued application of the budget cap for transactions involving investment, capital contribution, share acquisition, or mergers in high-technology sectors as previously approved by the General Meeting of Shareholders in 2025.

2. Transaction Value Limit

The value of each transaction shall not exceed 50% of the Company's total assets as recorded in the most recent financial statements at the time of execution.

3. Continued Authorization to the Board of Directors

To continue authorizing the Board of Directors to:

- Identify and select potential partners and target companies;
- Conduct due diligence, negotiate, and decide on specific transaction terms within the approved budget cap;
- Execute contracts, agreements, and carry out all related legal procedures.

Respectfully submitted for approval.

ON BEHALF OF THE BOARD OF DIRECTORS
Chairman of the Board of Directors

Nguyen Dong Hung

GIẤY ỦY QUYỀN

(Re: Authorization to attend the
2026 Annual General Meeting of Shareholders)

1. AUTHORIZING PARTY:

Full name of individual/organization:
ID/Passport/Business Registration No.:
Date of issue: Place of issue:
Shareholder code:
Address:
Phone:
Email:
Number of shares owned/represented: (In words: shares)

2. AUTHORIZED PARTY:

Full name:
ID/Passport/Business Registration No.:
Date of issue: Place of issue:
Address:
Phone:
Email :
Number of shares authorized: (In words: shares)

Note: In case the shareholder cannot attend and is unable to authorize another person, the shareholder may authorize one of the following members of the Board of Management/Board of Directors:

No.	Full name	Position	Tick (X)	No. of shares authorized
01	Mr. Nguyen Dong Hung	Chairman of the Board		
02	Mr. Nguyen Ngoc Huy	Member of the Board		
03	Ms. Tran Thuy Linh	Member of the Board		
04	Mr. Do Tu Cuong	Member of the Board		
05	Ms. Vu Thi Phuong	Chief Executive Officer		

Instruction:

- Please mark (X) next to the name of the person you choose to authorize for all of your shares.

3. SCOPE OF AUTHORIZATION:

- The authorized person is entitled to represent the authorizing party in attending the General Meeting of Shareholders and to exercise all rights and obligations at the Meeting corresponding to the number of shares authorized.
- This Power of Attorney is valid only during the period of the 2026 Annual General Meeting of Shareholders of Sametel Joint Stock Company.
- We fully accept responsibility for this authorization and commit to strictly comply with applicable laws and the Charter of Sametel Joint Stock Company.

AUTHORIZED PERSON
(Signature, Full name)

Date: / / 2026
AUTHORIZING PERSON
(Signature, Full name)

ANNUAL GENERAL MEETING OF SHAREHOLDERS 2026**SAMETEL JOINT STOCK COMPANY****VOTING BALLOT****Shareholder Code:****Full Name of Shareholder**

Number of shares owned: shares

Number of shares represented: shares

Total number of owned and represented shares: shares**Ownership ratio:** %

No.	CONTENT	FOR	AGAINST	ABSTAIN
Item 1	Proposal on approving the Report of the Board of Directors and the Report of the Independent Member of the Board of Directors in the Audit Committee			
Item 2	Proposal on approving the audited Financial Statements for 2025 and the Profit Distribution Plan for 2025			
Item 3	Proposal on authorizing the Board of Directors to evaluate and select the auditing firm for the financial statements in 2026			
Item 4	Proposal on approving the Business Plan for 2026			
Item 5	Proposal on approving the remuneration report of the Board of Directors and the Executive Management in 2025 and the operating budget plan for 2026			
Item 6	Proposal on approving the amended Charter of the Company			
Item 7	...			
Item 8	...			
Item 9	...			

Ho Chi Minh City, April 20, 2026
Shareholder (Signature and full name)

Note: Shareholders shall mark (X) only once (in one of the three boxes) for each voting item.

DRAFT

SAMETEL JOINT STOCK COMPANY

Socialist Republic of Vietnam
Independence – Freedom – Happiness

No.: 2004/2026/NQ-DHĐCĐ

Ho Chi Minh City, April 20, 2026

RESOLUTION
2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS
SAMETEL JOINT STOCK COMPANY

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;
- Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26, 2019;
- Pursuant to the Charter of Sametel Joint Stock Company;
- Pursuant to the Minutes No. 001/2026/BB-DHĐCĐ dated April 20, 2026 of the 2025 Annual General Meeting of Shareholders of Sametel Joint Stock Company,

IT IS HEREBY RESOLVED THAT:

Article 1. Approval of the Report of the Board of Directors and the Report of the Independent Board Member in the Audit Committee.

Article 2. Approval of the audited financial statements for the fiscal year 2025 and the Profit Distribution Plan for 2025.

Article 3. Approval of authorizing the Board of Directors to assess and select the auditing firm for the 2026 financial statements.

Article 4. Approval of the 2026 business plan of Sametel Joint Stock Company.

No.	Item	Amount (VND billion)
1	Net Revenue	150
2	Profit before tax	35
3	Dividend (cash and/or shares): To be submitted for approval at the 2027 Annual General Meeting of Shareholders.	

Article 5. Approval of the remuneration and salary report of the Board of Directors and Executive Management for 2025, and the proposed operational budget allocation for the Board of Directors and Executive Management in 2026.

1. Report on income of the Board of Directors and Executive Management in 2025:

- Details by individual recipient:

No.	Full name	Title	Income (VND)	Note
1	Mr Nguyen Dong Hung	Chairman of the Board of Directors	0	
3	Mr Nguyen Ngoc Huy	Non-executive Board Member	0	
4	Ms Tran Thuy Linh	Non-executive Board Member	0	
5	Mr Do Tu Cuong	Independent Board Member	0	
6	Ms Vu Thi Phuong	Chief Executive Officer	287.848.492	
	Total		287.848.492	

2. Proposed bonus budget for the Board of Directors and Executive Management in 2026:

The bonus budget for the Board of Directors and Executive Management shall be up to 5% of after-tax profit.

The Board of Directors shall implement the disbursement in accordance with applicable regulations.

Article 6. Approval of the Amended Charter of Sametel Joint Stock Company.

Article 7. Approval of Continuation of the Company's Securities Investment Activities.

Article 8. Approval of Continuation of the Budget Cap Applicable to Investment, Capital Contribution, Share Acquisition, and Mergers & Acquisitions in High-Technology Enterprises.

Article 9. Implementation Provisions.

The Resolution of the 2026 Annual General Meeting of Shareholders of Sametel Joint Stock Company was prepared, announced, and unanimously approved by all shareholders attending the Meeting at ... AM on April 20, 2026.

This Resolution shall take effect from the date of issuance.

The members of the Board of Directors, Executive Management, and all departments and subsidiaries of Sametel Joint Stock Company shall be responsible for implementing this Resolution in accordance with the provisions of law and the Company's Charter.

**On behalf of the Board of Directors
Chairman of the Board of Directors**

Nguyen Dong Hung