

No.: 01/BBH-DHĐCĐ

Hanoi, June 15, 2026



**MINUTES  
OF THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

- Organization name: International Investment Trade and Service Joint Stock Company
- Head office: 17 Pham Hung Street, Cau Giay Ward, Hanoi City
  - Enterprise Registration Certificate No.: 0100110052 issued by the Hanoi Department of Planning and Investment on February 20, 2006, with the 16th amendment issued on August 4, 2025.
  - Stock symbol: ILS (Hanoi Stock Exchange).

**I. TIME AND LOCATION:**

Today, at 8:00 AM on June 15, 2026, at the meeting room of the International Investment Trade and Service Joint Stock Company at No. 17 Pham Hung Street, Cau Giay Ward, Hanoi City, the Company held its 2026 Annual General Meeting of Shareholders in accordance with Meeting Invitation Letter No. ... /TM-ILS dated May 15, 2026, from the Company's Board of Directors.

**II. PARTICIPANTS IN THE MEETING:**

- Shareholders of the International Investment Trade and Service Joint Stock Company under the shareholder list finalized by the Vietnam Securities Depository and Clearing Corporation (VSDC) on May 15, 2026.
- The Board of Directors, the Supervisory Board, the Board of General Management, and the units and individuals assigned tasks by the Organizing Committee of the 2026 Annual General Meeting of Shareholders.

**III. MEETING AGENDA:**

**PART 1: OPENING CEREMONY OF THE MEETING**

**1. Opening Ceremony:**

The Meeting Organizing Committee carried out the following procedures: Announcing the reasons for holding the Meeting; Introducing the participants attending the Meeting.

**2. Report on the results of the shareholder eligibility verification:**

Based on Decision No. .../ QD-HDQT dated May 15, 2026 of the Company's Board of Directors, the Shareholder Eligibility Verification Committee consists of 3 members:

- Mr. Thach Van Huyen, Staff of the Finance and Accounting Department – Head of the Committee
- Mr. Hoang Van Phuong, Head of the IT Department, Administration Department
- Member
- Mrs. Cao Thanh Hien, Staff of the Finance and Accounting Department – Member

Mr. Thach Van Huyen, Head of the Shareholder Eligibility Verification Committee, reported to the General Meeting on the results of the shareholder eligibility verification as follows:

- The total number of shareholders entitled to attend the Company's 2026 Annual General Meeting is [number] shareholders (based on the shareholder list provided by VSDC as of May 15, 2026), representing 36,000,000 shares, accounting for 100% of the Company's total voting shares (equivalent to the charter capital of VND 360,000,000,000).

- The total number of shareholders and authorized representatives present at the General Meeting at 8:30 AM on June 15, 2026 is [number] shareholders, representing [number of] shares, accounting for [percentage]% of the total voting shares of the Company.

Pursuant to Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, Law No. 76/2025/QH15 dated June 17, 2025, and the Company's Charter, the 2026 Annual General Meeting of Shareholders is eligible to proceed.

The list of shareholders entitled to attend the General Meeting will be finalized on May 15, 2026. Meeting invitation letters were sent to shareholders within the timeframe stipulated by the Law on Enterprises and the Company's Charter.

### **3. Approval of the Principles and Procedures for Voting:**

The Organizing Committee presented the Principles and Procedures for Voting at the 2026 Annual General Meeting. The General Meeting voted to approve them by raising voting cards, with a 100% affirmative result.

### **4. Introduction of the Presidium and Secretariat of the Meeting:**

The Organizing Committee of the Meeting introduces the members of the Presidium and the Secretariat:

#### **a. The Presidium consists of 3 people:**

- Mr. Phung Tien Toan – Chairman of the Board of Directors – Chairman of the Meeting
- Mr. Vu Hoang Thao – General Director – Member of the Presidium
- Mrs. Phung Thuy Hoa – Member of the Board of Directors, Deputy General Director – Member of the Presidium

The Meeting voted to approve the composition of the Presidium by raising voting cards, with a 100% approval rate.

#### **b. The Secretariat consists of 2 people:**

- Mrs. Do Thi Huong, Secretary of the Board of Directors – Head of the Secretariat
- Mr. Tran Hai Dang, Legal Officer – Member

The Meeting voted to approve the composition of the Secretariat by raising voting cards, with a 100% approval rate.

### **5. Approval of the Vote Counting Committee:**



The Organizing Committee, on behalf of the Presidium, introduces the Vote Counting Committee consisting of 3 members:

- Mr. Thach Van Huyen, Staff of the Finance and Accounting Department – Head of the Committee
- Mr. Hoang Van Phuong, Head of the IT Department, Administration Department – Member
- Mrs. Cao Thanh Hien, Staff of the Finance and Accounting Department – Member.

The Meeting voted to approve the composition of the Vote Counting Committee by raising voting cards, with a 100% approval rate.

#### **6. Approval of the Regulations for Organizing the Meeting:**

The Organizing Committee presented the Regulations for the 2026 Annual General Meeting of Shareholders. The General Meeting voted to approve them by raising voting cards, with a 100% affirmative result.

#### **7. Approval of the Meeting Agenda:**

The Organizing Committee presented the agenda for the 2026 Annual General Meeting of Shareholders. The General Meeting voted to approve it by raising voting cards, with a 100% affirmative result.

### **PART 2: MEETING SESSION - PRESENTATIONS OF REPORTS AND PROPOSALS**

Based on the assignment of the Chairman of the Meeting, the members of the Presidium and individuals designated by the Presidium presented reports and proposals to the Meeting, specifically:

#### **1. Report of the Board of Directors**

The General Meeting heard Mrs. Phung Thuy Hoa – Member of the Board of Directors, Deputy General Director – present Report No. 01/BC-HĐQT dated April 10, 2026, of the Board of Directors on the assessment of 2025 business operations, summarizing the period 2022-2026, and outlining the Board of Directors' orientation for the 2026-2031 term.

#### **2. Report of the Supervisory Board**

The General Meeting heard Mrs. Ngo Thi Hoang Yen – Head of the Supervisory Board – present Report No. 01/BC-BKS dated May 15, 2026 of the Supervisory Board.

#### **3. Proposal for the approval of the audited financial statements for 2025 and the plan for 2026.**

The General Meeting heard Mr. Vu Hoang Thao – General Director present Proposal No. 01/TTr-HĐQT dated May 15, 2026, regarding the approval of the audited financial statements for 2025 and the plan for 2026 of the Company.

#### **4. Proposal regarding the payment of remuneration to the Board of Directors and the Supervisory Board for the year 2026**

The General Meeting heard Mr. Vu Hoang Thao – General Director present Proposal No. 02/TTr-HĐQT dated May 15, 2026, regarding the payment of remuneration to the Board of Directors and Supervisory Board for the year 2026.

**5. Proposal for the selection of an auditing firm for the 2026 financial statements.**

The General Meeting heard Mrs. Ngo Thi Hoang Yen – Head of the Supervisory Board – present Proposal No. 03/TTr-BKS dated May 15, 2026, regarding the selection of an auditing firm for the 2026 financial statements.

**6. Proposal for the approval of the plan for share issuance to increase the Company's Charter capital.**

The General Meeting heard Mr. Vu Hoang Thao – General Director present Proposal No. 04/TTr-HĐQT dated May 15, 2026, regarding the approval of the plan for share issuance to increase the charter capital from VND 360 billion to VND 800 billion.

**7. Proposal for changing business lines and activities.**

The General Meeting heard Mr. Vu Hoang Thao – General Director – present Proposal No. 05/TTr-HĐQT dated May 15, 2026, regarding the change of the Company's business lines and activities.

**8. Proposal for amending and supplementing the Company Charter (5th amendment)**

The General Meeting heard Mr. Vu Hoang Thao – General Director present Proposal No. 06/TTr-HĐQT dated May 15, 2026, on amending and supplementing the Company Charter (5th amendment).

**9. Proposal for approval of the policy to adjust the My Dinh ICD Project and to study investment in projects for the period 2026-2030.**

The General Meeting heard Mr. Vu Hoang Thao – General Director present Proposal No. 07/TTr-HĐQT dated May 15, 2026, on approving the policy to adjust the investment project for the construction of My Dinh ICD in Hoai Duc commune; and approving the policy to study investment in projects for the period 2026-2030.

**10. Proposal regarding the dismissal of the Board of Directors and Supervisory Board for the 2022-2027 term and the election of the Board of Directors and Supervisory Board for the 2026-2031 term.**

The General Meeting heard Mrs. Phung Thuy Hoa – Member of the Board of Directors, Deputy General Director – present Proposal No. 08/TTr-HĐQT dated May 15, 2026, regarding the dismissal of the Board of Directors and Supervisory Board for the 2022-2027 term (early conclusion of term) and the election of the Board of Directors and Supervisory Board for the 2026-2031 term.

**PART 3: MEETING DISCUSSION**

The Presidium and the General Meeting listened to the opinions of the shareholders and discussed the contents of the Reports and Proposals presented at the General Meeting. The General Meeting agreed on the responses given at the meeting, had no further comments, and agreed to proceed to the voting section.





Content of the exchange and discussion (Details in Appendix 01 attached to this Minutes).

#### **PART 4: APPROVAL OF REPORTS AND PROPOSALS**

Before the Meeting proceeded with the voting, Mr. Thach Van Huyen - Head of the Shareholder Eligibility Verification Committee update results as of [hour/minute] on [day]/[month]/2026 are as follows:

– The total number of shareholders and authorized representatives attending the meeting is [number] shareholders representing [number of] shares, accounting for [percentage]% of the total voting shares of the Company.

The Organizing Committee, on behalf of the Presidium, proceeded to take the vote. Mr. Thach Van Huyen – Head of the Vote Counting Committee, on behalf of the Committee, presented the voting results:

##### **1. Voting to approve Report No. 01/BC-HĐQT dated May 15, 2026 of the Board of Directors**

The General Meeting voted to approve Report No. 01/BC-HĐQT dated May 15, 2026, of the Board of Directors by raising voting cards.

##### **Voting results:**

<b>Voting cards</b>	<b>Number of votes</b>	<b>Percentage of average votes by participating shareholders (%)</b>
Valid		
Invalid		
Approved		
Disapprove		
No comment		

Thus, Report No. 01/BC-HĐQT dated May 15, 2026, of the Board of Directors was approved by the General Meeting with [...] votes in favor, representing [...] % of the total votes cast by shareholders attending and voting at the meeting.

##### **2. Voting to approve Report No. 01/BC-BKS dated May 15, 2026 of the Supervisory Board**

The General Meeting voted to approve Report No. 01/BC-BKS dated May 15, 2026 of the Supervisory Board by raising voting cards.

##### **Voting results:**

<b>Voting cards</b>	<b>Number of votes</b>	<b>Percentage of average votes by participating shareholders (%)</b>

Valid		
Invalid		
Approved		
Disapprove		
No comment		

Thus, Report No. 01/BC-BKS dated May 15, 2026, of the Supervisory Board was approved by the General Meeting with [...] votes in favor, representing [...] % of the total votes cast by shareholders attending and voting at the meeting.

**3. Voting to approve Proposal No. 01/TTr-HĐQT dated May 15, 2026, on the audited financial statements for 2025 and the plan for 2026.**

The General Meeting voted to approve Report No. 01/TTr-HĐQT dated May 15, 2026, on the audited financial report for 2025 and the plan for 2026 by raising voting cards.

**Voting results:**

Voting cards	Number of votes	Percentage of average votes by participating shareholders (%)
Valid		
Invalid		
Approved		
Disapprove		
No comment		

Thus, Proposal No. 01/TTr-HĐQT dated May 15, 2026, on the audited financial statements for 2025 and the plan for 2026 was approved by the General Meeting with [...] votes in favor, representing [...] % of the total votes cast by shareholders attending and voting at the meeting.

**4. Voting to approve Proposal No. 02/TTr-HĐQT regarding the payment of remuneration to the Board of Directors and Supervisory Board for the year 2026.**

The General Meeting voted to approve Proposal No. 02/TTr-HĐQT regarding the payment of remuneration to the Board of Directors and Supervisory Board for the year 2026 by raising voting cards.

**Voting results:**

Voting cards	Number of votes	Percentage of average votes by participating shareholders (%)

Valid		
Invalid		
Approved		
Disapprove		
No comment		

Thus, Proposal No. 02/TTr-HĐQT regarding the payment of remuneration to the Board of Directors and Supervisory Board in 2026 was approved by the General Meeting with [...] votes in favor, representing [...] % of the total votes cast by shareholders attending and voting at the meeting.

**5. Voting to approve Proposal No. 03/TTr-BKS dated May 15, 2026, regarding the selection of an auditing firm for the 2026 financial statements.**

The General Meeting voted to approve Proposal No. 03/TTr-BKS dated May 15, 2026, regarding the selection of an auditing firm for the 2026 financial statements by a show of votes.

**Voting results:**

Voting ballot	Number of votes	Percentage of average votes cast by participating shareholders (%)
Valid		
Invalid		
Approved		
Disapprove		
No comment		

Thus, Report No. 03/TTr-BKS dated May 15, 2026, on the selection of an auditing firm for the 2026 financial statements was approved by the General Meeting with [...] votes in favor, representing [...] % of the total votes cast by shareholders attending and voting at the meeting.

**6. Voting to approve Proposal No. 04/TTr-HĐQT dated May 15, 2026, regarding the plan to issue shares to increase the charter capital from VND 360 billion to VND 800 billion.**

The General Meeting voted to approve Proposal No. 04/TTr-HĐQT dated May 15, 2026, regarding the plan to issue shares to increase the charter capital from VND 360 billion to VND 800 billion by raising voting cards.

**Voting results:**



Voting cards	Number of votes	Percentage of average votes by participating shareholders (%)
Valid		
Invalid		
Approved		
Disapprove		
No comment		

Thus, Proposal No. 04/TTr-HĐQT dated May 15, 2026, on the approval of the plan to issue shares to increase the charter capital from VND 360 billion to VND 800 billion, was approved by the General Meeting with [...] votes in favor, representing [...] % of the total votes of shareholders attending and voting at the meeting.

**7. Voting to approve Proposal No. 05/TTr-HĐQT dated May 15, 2026, regarding the change of the Company's business lines and activities.**

The General Meeting voted to approve Proposal No. 05/TTr-HĐQT dated May 15, 2026, regarding the change of the Company's business lines and activities by raising voting cards.

**Voting results:**

Voting cards	Number of votes	Percentage of average votes by participating shareholders (%)
Valid		
Invalid		
Approved		
Disapprove		
No comment		

Thus, Proposal No. 05/TTr-HĐQT dated May 15, 2026, regarding the change of the Company's business lines and activities, was approved by the General Meeting with [...] votes in favor, representing [...] % of the total voting shares of shareholders attending and voting at the meeting.

**8. Voting to approve Proposal No. 06/TTr-HĐQT on amending and supplementing the Company Charter (5th time)**

The General Meeting voted to approve Proposal No. 06/TTr-HĐQT on amendments and additions to the Company Charter (5th time) by raising voting cards.



**Voting results:**

<b>Voting cards</b>	<b>Number of votes</b>	<b>Percentage of average votes by participating shareholders (%)</b>
Valid		
Invalid		
Approved		
Disapprove		
No comment		

Thus, Proposal No. 06/TTr-HĐQT on amending and supplementing the Company Charter (5th time) was approved by the General Meeting with [...] votes in favor, representing [...] % of the total votes cast by shareholders attending and voting at the meeting.

**9. Voting to approve Proposal No. 07/TTr-HĐQT on the policy of adjusting the My Dinh ICD Project and researching investment in projects for the period 2026-2030.**

The General Meeting voted to approve Proposal No. 07/TTr-HĐQT on the policy of adjusting the My Dinh ICD Project and researching investment in projects for the period 2026-2030 by raising voting cards.

**Voting results:**

<b>Voting cards</b>	<b>Number of votes</b>	<b>Percentage of average votes by participating shareholders (%)</b>
Valid		
Invalid		
Approved		
Disapprove		
No comment		

Thus, Proposal No. 07/TTr-HĐQT on the policy to adjust the My Dinh ICD Project and research for investment in projects for 2026-2030 was approved by the General Meeting with [...] votes in favor, accounting for [...] % of the total votes of shareholders attending and voting at the meeting.

**10. Voting to approve Proposal No. 08/TTr-HĐQT dated May 15, 2026, regarding the dismissal of the Board of Directors and Supervisory Board for the 2022-2027**

**term (early conclusion of term) and the election of the Board of Directors and Supervisory Board for the 2026-2031 term.**

The General Meeting voted to approve Proposal No. 08/TTr-HĐQT dated May 15 , 2026, regarding the dismissal of the Board of Directors and Supervisory Board for the 2022-2027 term (early conclusion of term) and the election of the Board of Directors and Supervisory Board for the 2026-2031 term by raising voting cards.

**Voting results:**

<b>Voting cards</b>	<b>Number of votes</b>	<b>Percentage of average votes by participating shareholders (%)</b>
Valid		
Invalid		
Approved		
Disapprove		
No comment		

Thus, Proposal No. 08/TTr-HĐQT dated May 15 , 2026, on the dismissal of the Board of Directors and Supervisory Board for the 2022-2027 term (early conclusion of term) and the election of the Board of Directors and Supervisory Board for the 2026-2031 term, was approved by the General Meeting with [...] votes in favor, representing [...] % of the total votes cast by shareholders attending and voting at the meeting.

**PART V: ELECTION OF BOARD OF DIRECTORS AND THE SUPERVISORY BOARD FOR THE TERM 2026 – 2031**

**1. Based on the number and list of candidates:**

The Organizing Committee, on behalf of the Presidium, presented the Announcement regarding the nomination and candidacy for election of members of the Board of Directors and the Supervisory Board for the 2026-2031 term and guided the General Meeting in approving the list of nominees and candidates for the Board of Directors. The results achieved are as follows:

- Number of members to be elected: 5 members of the Board of Directors and 3 members of the Supervisory Board.
- Voting method: Cumulative voting.
- List of candidates for the Board of Directors: Candidates: 0; Nominations: 5. Final list for election:

01. [Full Name] – [Position]
02. [Full Name] – [Position]
03. [Full Name] – [Position]
04. [Full Name] – [Position]





05. [Full Name] – [Position]

- List of candidates for the Supervisory Board: Candidates: 0; Nominees: 3. Final list of candidates for election:

01. [Full Name] – [Position]

02. [Full Name] – [Position]

03. [Full Name] – [Position]

## **2. Approve the Regulations on the Election of Members of the Board of Directors and the Supervisory Board:**

The General Meeting voted to approve the Regulations for electing members of the Board of Directors and Supervisory Board by raising voting cards.

<b>Voting cards</b>	<b>Number of votes</b>	<b>Percentage of average votes by participating shareholders (%)</b>
Valid		
Invalid		
Approved		
Disapprove		
No comment		

Thus, the Regulations on the Election of Members of the Board of Directors and the Supervisory Board were approved by the General Meeting with [...] votes in favor, representing [...] % of the total votes cast by shareholders attending and voting at the meeting.

## **3. Election results:**

The vote counting committee distributed voting cards and instructed on election procedures at the Meeting. The Meeting held a direct election using the "cumulative voting" method. The vote counting committee announced the results of the cumulative voting as follows:

### **3.1. Results of the Board of Directors election:**

<b>Voting cards</b>	<b>Number of cards</b>	<b>Number of votes</b>
Total number of cards issued		
Total number of receipts received		
Total number of valid votes		
Total number of invalid votes		

\* Vote count results:

<b>Full name</b>	<b>Total number of votes</b>	<b>Percentage/Total number of votes cast by shareholders attending the meeting</b>
[Full Name]		
[Full Name]		
[Full Name]		
[Full Name]		
[Full Name]		

### 3.2. Results of the Supervisory Board Member Election:

<b>Voting cards</b>	<b>Number of cards</b>	<b>Number of votes</b>
Total number of cards issued		
Total number of receipts received		
Total number of valid votes		
Total number of invalid votes		

\* Vote count results:

<b>Full name</b>	<b>Total number of votes</b>	<b>Percentage/Total number of votes cast by shareholders attending the meeting</b>
[Full Name]		
[Full Name]		
[Full Name]		

### 4. List of elected candidates:

Based on the Regulations on the Election of Board of Directors and Supervisory Board Members and the vote count results, the list of elected members of the Board of Directors and Supervisory Board of the International Investment Trade and Service Joint Stock Company for the term 2026-2031 is announced as follows:

- Elected Board Members:

01. [Full Name] – [Position]
02. [Full Name] – [Position]
03. [Full Name] – [Position]



04. [Full Name] – [Position]

05. [Full Name] – [Position]

- Members of the Supervisory Board elected:

01. [Full Name] – [Position]

02. [Full Name] – [Position]

03. [Full Name] – [Position]

#### **PART VI: APPROVAL OF THE MINUTES AND RESOLUTIONS OF THE MEETING**

Mrs. Do Thi Huong – Head of the Secretariat – presented the Draft Minutes of Meeting and Resolution of the 2026 Annual General Meeting of Shareholders to the General Meeting. The General Meeting voted to approve the Minutes and Resolution by raising voting cards with the result of [percentage]% in favor.

#### **PART VII: PROCEDURES FOR CONCLUDING THE MEETING**

These minutes were fully and accurately recorded by the General Meeting Secretary, read aloud to the General Meeting, and approved by the shareholders attending the meeting.

The meeting concluded at [time] on the same day.

**HEAD OF SECRETARIAT**

**CHAIRMAN OF THE MEETING**

**Do Thi Huong**

**Phung Tien Toan**

