

No.: 118 /TB-ILS

Hanoi, May 15, 2026

MEETING INVITATION LETTER
Annual General Meeting of Shareholders 2026
International Trade and Services Joint Stock Company

Dear: Shareholders of International Trade and Services Joint Stock Company

The Board of Directors of International Trade and Services Joint Stock Company respectfully announces and cordially invites Shareholders to attend the Annual General Meeting of Shareholders (AGM) 2026 of the Company, as follows:

- 1. Time:** Starting from 08:00 AM on June 15, 2026 (Monday).
- 2. Venue:** Meeting Room of International Trade and Services Joint Stock Company – No. 17 Pham Hung Street, Cau Giay Ward, Hanoi.
- 3. Agenda and Meeting Documents:** Discussion and approval of matters within the authority of the AGM (as per the Agenda attached to this Invitation Letter). Documents related to the Annual General Meeting of Shareholders 2026 are published on the Company's website: <https://ils.com.vn>.
- 4. Attendees:** All shareholders of the Company whose names appear on the shareholder list as confirmed by the Vietnam Securities Depository and Clearing Corporation (VSDC) as of May 15, 2026.

5. Registration and Attendance Confirmation:

Shareholders are requested to send the AGM Attendance Confirmation Form / Power of Attorney (as per the form attached to this Invitation Letter) before 5:00 PM on June 8, 2026 by post or email to:

Corporate Governance Department – International Trade and Services Joint Stock Company,

Address: No. 17 Pham Hung Street, Cau Giay Ward, Hanoi

Phone: 024 7308 6004 (Ext. 834); 0985 733 429 – Mrs. Huyen

Email: contact@ils.com.vn

6. Conditions for Attending the General Meeting:

When attending the AGM, Shareholders are requested to bring their National ID Card / Passport. In case of inability to attend, Shareholders may authorize another person to attend; the authorized person must bring their National ID Card / Passport and the Power of Attorney.

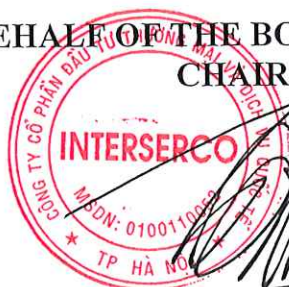
Respectfully.

Recipients:

- As above;
- Board of Directors;
- General Director's Office;
- Filed: General Office, Board of Directors Secretary.

ON BEHALF OF THE BOARD OF DIRECTORS

CHAIRMAN



Phung Tien Toan



INTERNATIONAL INVESTMENT TRADE AND SERVICES JOINT STOCK COMPANY

Add: No. 17 Pham Hung Street, Cau Giay Ward, Hanoi

Tel: 024 7308 6004 Hotline: 18006004

Email: contact@ils.com.vn Website: www.ils.com.vn

AGENDA OF THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS

- Time: From 8:00 AM, Monday, June 15, 2026
- Venue: Meeting Room of International Investment, Trade and Services Joint Stock Company
- No. 17 Pham Hung Street, Cau Giay Ward, Hanoi.

No.	TIME	CONTENT
1	08:00–08:30	Reception of delegates and shareholders
		Verification of shareholder eligibility; shareholders receive meeting documents
2	08:30–08:45	*Opening of the General Meeting
		1. Opening, statement of purpose and introduction of attending delegates
		2. Report on results of shareholder credential verification
		3. Approval of Voting Principles and Rules at the General Meeting
		4. Introduction and approval of the Presidium, Secretariat, and Ballot Counting Committee
		5. Introduction and vote to approve the General Meeting Rules and Regulations
		6. Approval of the General Meeting Rules and Regulations and Agenda
3	08:45–09:30	*Reports and proposals submitted to the General Meeting for approval
		1. Report of the Board of Directors
		2. Report of the Supervisory Board
		3. Proposal on approval of the 2025 Audited Financial Statements and the 2026 Business Plan
		4. Proposal on remuneration for the Board of Directors and Supervisory Board in 2026
		5. Proposal on selection of the auditing firm for the 2026 financial statements
		6. Proposal on the plan for issuing shares to increase the Company's charter capital
		7. Proposal on the change of the Company's business lines
		8. Proposal on amendments and supplements to the Company's Charter
		9. Proposal on approval of the policy to adjust the ICD My Dinh Dry Port Investment and Construction Project in Hoai Duc Commune; and approval of the policy to research investment projects for the 2026–2030 period
		10. Proposal on the dismissal of the Board of Directors and Supervisory Board for the 2022–2027 term and election of the Board of Directors and Supervisory Board for the 2026–2031 term

No.	TIME	CONTENT
4	09:30–10:00	*General Meeting discussions
5	10:00–10:30	*Approval of Reports and Proposals <ol style="list-style-type: none"> 1. Report of the Board of Directors 2. Report of the Supervisory Board 3. Proposal on approval of the 2025 Audited Financial Statements and the 2026 Business Plan 4. Proposal on remuneration for the Board of Directors and Supervisory Board in 2026 5. Proposal on selection of the auditing firm for the 2026 financial statements 6. Proposal on the plan for issuing shares to increase the Company's charter capital 7. Proposal on the change of the Company's business lines 8. Proposal on amendments and supplements to the Company's Charter 9. Proposal on approval of the policy to adjust the ICD My Dinh Dry Port Investment and Construction Project in Hoai Duc Commune; and approval of the policy to research investment projects for the 2026–2030 period 10. Proposal on the dismissal of the Board of Directors and Supervisory Board for the 2022–2027 term and election of the Board of Directors and Supervisory Board for the 2026–2031 term 11. Vote on other matters (if any)
6	10:35–11:10	*Election of Board of Directors and Supervisory Board <ol style="list-style-type: none"> 1. Approval of the Election Rules for the Board of Directors and Supervisory Board 2. Approval of the list of nominees and candidates for the Board of Directors and Supervisory Board 3. General Meeting proceeds with the election
7	11:10–11:30	Break and ballot counting
8	11:30–11:35	*Announcement of ballot counting results: Announcement of results of election ballots for Board of Directors and Supervisory Board for the 2026–2031 term
9	11:35–11:50	Introduction of the newly elected Board of Directors and Supervisory Board to the General Meeting
10	11:50–12:00	Approval of the Minutes and Resolution of the 2026 Annual General Meeting of Shareholders Declaration of closing of the General Meeting





INTERNATIONAL TRADE AND SERVICES JOINT STOCK COMPANY

Add: 17 Pham Hung Street, Cau Giay Ward, Hanoi

Tel: 024 7308 6004

Email: contact@ils.com.vn

Hotline: 18006004

Website: www.ils.com.vn

**ATTENDANCE CONFIRMATION FORM
Annual General Meeting of Shareholders 2026**

International Trade and Services Joint Stock Company

To: The Organizing Committee of the Annual General Meeting of Shareholders 2026, International Trade and Services Joint Stock Company

Shareholder Name:

National ID / Passport / Business Registration No.:
.....

Issue Date: Place of Issue:

Permanent Address / Head Office:
.....

Phone: Email:

Number of shares owned: shares

(In words: shares)

Pursuant to the Invitation Letter to the Annual General Meeting of Shareholders 2026 of International Trade and Services Joint Stock Company scheduled on June 15, 2026, I/we confirm attendance at the General Meeting as follows (please check ✓ in the selected box):

☐ Attend the General Meeting in person

☐ Authorize a representative to attend the General Meeting (with an accompanying Power of Attorney).

....., day month year 2026

SHAREHOLDER

(Signature, seal and full name)



SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

POWER OF ATTORNEY

To attend the 2026 Annual General Meeting of Shareholders
International Investment Trade and Services Joint Stock Company

To: The Organizing Committee of the General Meeting of Shareholders of
International Investment Trade and Services Joint Stock Company

1. AUTHORIZING SHAREHOLDER:

Individual / Organization Name:

National ID / Passport / Business Registration No.: Issue Date:
...../...../.....

Place of Issue:

Permanent Address / Registered Office:

Legal Representative (for institutional shareholders):

Phone: Email:

Number of shares owned: shares

(In words: shares)

2. AUTHORIZED REPRESENTATIVE:

2.1 Mr. / Ms.:

National ID / Passport No.: Issue Date:/...../..... Place of Issue:
.....

Permanent Address:

Phone: Email:

Number of shares authorized to represent: shares

(In words: shares)

2.2 In the event the Shareholder is unable to attend and has no other authorized person to attend the General Meeting, the Shareholder may authorize one of the following Board of Directors members of the Company (please mark X in one of the boxes below):

- ☐ Mr. Phung Tien Toan – Chairman of the Board of Directors
- ☐ Mr. Trieu Van Bang – Member of the Board of Directors, Deputy General Director
- ☐ Ms. Phung Thuy Hoa – Member of the Board of Directors, Deputy General Director
- ☐ Mr. Nguyen Thai Hoa – Member of the Board of Directors
- ☐ Mr. Nguyen Van Thinh – Member of the Board of Directors



3. SCOPE OF AUTHORIZATION:

The Authorized Representative shall represent the Authorizing Shareholder to attend the 2026 Annual General Meeting of Shareholders of International Investment, Trade and Services Joint Stock Company, exercise the right to speak and vote, and exercise other rights and perform other obligations of a shareholder at the General Meeting corresponding to the number of authorized shares, in accordance with applicable law and the Company's Charter.

The Authorized Representative is obligated to carry out the authorized duties at the General Meeting in accordance with the General Meeting's working rules, may not re-authorize any third party to perform the matters specified in this Power of Attorney, and is responsible for reporting the results of the General Meeting back to the Authorizing Shareholder.

The Authorizing Shareholder undertakes not to lodge any complaint or initiate any legal action regarding the voting results made by the Authorized Representative.

Both parties shall be fully responsible for this authorization and undertake to strictly comply with applicable laws and the Charter of International Investment, Trade and Services Joint Stock Company.

This Power of Attorney shall be valid for the entire duration of the 2026 Annual General Meeting of Shareholders of International Investment, Trade and Services Joint Stock Company to be held on June 15, 2026.

....., day month year 2026

AUTHORIZING SHAREHOLDER

(Signature and full name)

AUTHORIZED REPRESENTATIVE

(Signature, full name / seal if applicable)

