SONG DA CORPORATION - JSC
SONG DA 6 JOINT STOCK COMPANY

THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

TRẦN NGỌC ÁNH
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MEETING AGENDA
2026 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS
SONG DA 6 JOINT STOCK COMPANY

Time of the Meeting: December 1, 2026.
Venue of the Meeting: Hall on the 10th Floor, TM Building, Van Khe Urban Area, Ha Dong Ward, Hanoi City.

No.	CONTENTS	TIME	RESPONSIBILITY
1	Registration of Shareholders and Delegates.	09:00 AM - 09:10 AM	Organizing Committee
2	Opening of the EGM; Invitation of the Chairman to preside over the EGM.	09:10 AM - 09:15 AM	Organizing Committee
3	The Board of Supervisors presents the Minutes on verification of shareholders' eligibility to attend the EGM and reports that the EGM satisfies the conditions to proceed with the subsequent agenda items.	09:15 AM - 09:25 AM	Head of the Board of Supervisors
4	- Appointment of the EGM Secretary; - Approval of the EGM agenda and contents; - Approval of the Organization Regulations of the EGM;	09:25 AM - 09:40 AM	Chairman
5	- Proposal of the Board of Directors to the 2026 Extraordinary General Meeting of Shareholders regarding the Election of Members of the Board of Directors and the Board of Supervisors for the 2026-2031 Term.	09:40 AM - 09:55 AM	Chairman
6	- Approval of the Election Regulations for the Board of Directors and the Board of Supervisors. - Election of the Vote Counting Committee.	09:55 AM - 10:15 AM	Chairman
7	- Discussion by the EGM on matters falling within the authority of the EGM.	10:15 AM - 10:30 AM	Chairman
8	- Shareholders shall vote to elect members of the Board of Directors and the Board of Supervisors of the Company for the 2026-2031 term; - Collection of voting ballots by the Vote Counting Committee.	10:30 AM - 10:50 AM	Chairman and Vote Counting Committee
9	- Vote counting by the Vote Counting Committee; - Break.	10:50 AM - 11:10 AM	Chairman and Vote Counting Committee
10	- The Vote Counting Committee shall announce the results of the election of members of the Board of Directors and the Board of Supervisors of the Company for the 2026-2031 term.	11:10 AM - 11:20 AM	Chairman and Vote Counting Committee
11	The EGM Secretary presents the draft Minutes and Resolution of the EGM.	11:20 AM - 11:30 AM	EGM Secretary
12	Approval of the Minutes and Resolution of the EGM.	11:30 AM - 11:35 AM	Chairman
13	Closing of the EGM.	11:35 AM - 11:40 AM	Organizing Committee

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Hanoi, November 10, 2026

DRAFT REGULATIONS
ON ORGANIZATION AND OPERATION OF THE 2026 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS SONG DA 6 JOINT STOCK COMPANY

Article 1. Scope of application and applicable subjects:

These Regulations on organization and operation of the 2026 Extraordinary General Meeting of Shareholders ("EGM") of Song Da 6 Joint Stock Company govern matters relating to the 2026 EGM of the Company and apply to all Shareholders, authorized representatives of Shareholders, members of the Board of Directors, members of the Board of Supervisors, invited guests (if any) attending the 2026 EGM, the EGM Organizing Committee, and relevant persons serving at the EGM.

Article 2. Conditions for conducting the Extraordinary General Meeting of Shareholders:

The Extraordinary General Meeting of Shareholders shall proceed when the attending Shareholders represent more than 50% of the total voting shares, based on the list of Shareholders finalized by the Vietnam Securities Depository and Clearing Corporation (VSDC) as of November 2, 2026.

Article 3. Participants attending the EGM:

1. Shareholders and authorized representatives of Shareholders according to the list of Shareholders finalized by the Vietnam Securities Depository and Clearing Corporation (VSDC) as of November 2, 2026;

2. Board of Directors;

3. Board of Supervisors;

4. Invited guests (if any);

5. The EGM Organizing Committee of the Company.

Article 4. General requirements:

1. All Shareholders and delegates attending the EGM shall wear appropriate and courteous attire.

2. Shareholders entering the EGM meeting room must comply with the seating arrangements and instructions of the EGM Organizing Committee.

3. Smoking is prohibited in the EGM meeting room; attendees shall not move around freely or engage in private conversations that may disrupt the EGM, and mobile phones must be switched to silent/vibrate mode.

4. Attendees must strictly comply with the regulations of the EGM and the EGM Organizing Committee, and fully observe these Regulations on organization and operation of the EGM.

Article 5. Chairman, powers and duties of the Chairman:

1. The Presidium shall consist of: the Chairman of the Board of Directors acting as Chairman of the EGM, a member of the Board of Directors concurrently holding the position of General Director, and the Head of the Board of Supervisors of the Company.

2. Powers and duties of the Chairman:

a. Presiding over all activities of the EGM in accordance with the approved agenda of the EGM;

b. Guiding Shareholders in discussing matters under the agenda and contents of the EGM;

c. Responding to opinions and questions raised by Shareholders;

d. Guiding Shareholders in conducting voting procedures;

e. Exercising other rights in accordance with Article 27 of the Company Charter.

Article 6. EGM Secretary:

1. The EGM Secretary shall be appointed by the Chairman of the EGM: one (01) person;

2. Duties of the EGM Secretary:

a. Recording the Minutes of the EGM;

b. Drafting the Resolution of the EGM;

c. Receiving registration slips for speeches from Shareholders;

d. Presenting the draft Resolution and Minutes of the EGM;

e. Performing other duties as assigned by the Chairman.

Article 7. Rights and obligations of Shareholders attending the EGM *(or authorized representatives of Shareholders):*

1. To speak at the EGM after registering in accordance with the regulations and obtaining approval from the Chairman, ensuring that the speech is relevant to the approved agenda and contents of the EGM.

2. To exercise voting rights on matters submitted to the General Meeting of

Shareholders by the Board of Directors.

3. To comply with these Regulations on organization and operation of the EGM and the direction of the Chairman.

Article 8. Procedures for making speeches at the EGM:

Shareholders wishing to speak shall register with the EGM Secretary or raise their voting cards to request permission to speak and may only speak when introduced by the Chairman. Opinions expressed must relate to matters reported or submitted to the EGM by the Board of Directors, and shall be concise, non-duplicative, and consistent with the approved agenda and contents of the EGM.

Article 9. Rights and obligations of the Shareholder Eligibility Verification Committee:

The Shareholder Eligibility Verification Committee shall consist of one (01) Head, being the Head of the Board of Supervisors of the Company, and other members appointed by the Board of Directors of the Company to perform the following duties and functions:

1. Verifying the eligibility of Shareholders or authorized representatives of Shareholders before entering the EGM.

2. Verifying the eligibility of Shareholders exercising remote voting rights, online voting rights, or authorization rights through documents submitted prior to the EGM and within the prescribed time limit.

3. Reporting to the EGM on the results of the verification of eligibility of attending Shareholders at the following times: before the opening of the EGM and before each voting session if there is any change in the number of Shareholders registered to attend the EGM (including late arrivals or newly registered attendees).

Article 10. Vote Counting Committee, powers and duties of the Vote Counting Committee:

The Vote Counting Committee shall be approved by the Extraordinary General Meeting of Shareholders in terms of the number of members and personnel composition upon proposal of the Chairman:

1. The Vote Counting Committee shall consist of one Head and four (04) members;

2. The Vote Counting Committee shall work independently and be responsible for the accuracy of the vote-counting results;

3. Duties of the Vote Counting Committee include guiding Shareholders in voting procedures, collecting voting ballots from Shareholders, counting votes, and preparing the vote-counting minutes;

4. Reporting the vote-counting results to the EGM.

5. The Vote Counting Committee shall be responsible for retaining, preserving, and handing over all voting ballots and vote-counting minutes to the Board of Directors after the conclusion of the EGM.

Article 11. Voting procedures:

1. The election of members of the Board of Directors and members of the Board of Supervisors of Song Da 6 Joint Stock Company shall be conducted in person by secret ballot at the General Meeting, using the cumulative voting method (details are provided in the Election Regulations).

2. Shareholders (or their authorized representatives) shall be provided with ballots by the Organizing Committee;

3. Voting cards and voting ballots include:

a. Voting Card (pink): Shareholders shall use this card to vote on the approval of the agenda of the General Meeting, the Organization Regulations of the General Meeting, the Election Regulations of the General Meeting, the election of the Vote Counting Committee, the draft Resolution and the Minutes of the General Meeting, and to register their opinions.

b. Ballot (blue): Shareholders shall use this ballot to elect members of the Company's Board of Directors for the 2026–2031 term.

c. Ballot (yellow): Shareholders shall use this ballot to elect members of the Company's Board of Supervisors for the 2026–2031 term.

d. The names of the candidates shall be pre-printed on the ballots. Shareholders shall be entitled to allocate all of their voting rights to one candidate or distribute them among several candidates (details are provided in the Election Regulations).

đ. Ballots must be signed by the Shareholder, who must also clearly state their full name.

e. Valid ballots: Ballots issued by the Organizing Committee of the 2026 Extraordinary General Meeting of Shareholders, specifying the correct number of candidates to be elected and bearing the signature of the Shareholder (or their authorized representative).

f. Invalid ballots: (i) Ballots not issued by Song Da 6 Joint Stock Company and/or not bearing the seal of Song Da 6 Joint Stock Company; (ii) Ballots containing crossed-out, erased, amended or supplemented information in a manner inconsistent with the prescribed regulations (in case of an error, the Shareholder must exchange the ballot for a new one); (iii) Ballots containing additional names or names that do not match the list of candidates approved by the General Meeting of Shareholders before voting commences; (iv) Ballots on which the total voting rights allocated to candidates exceed the total voting rights of the relevant Shareholder (including voting rights

attached to shares owned and shares represented under authorization); (v) Ballots not signed or not bearing the full name of the Shareholder or the Shareholder's authorized representative; (vi) Ballots casting votes for more candidates than the number of members to be elected; (vii) Ballots not specifying the number of votes allocated to any candidate.

Article 12. Conditions for adoption of resolutions of the Extraordinary General Meeting of Shareholders:

1. Resolutions on the following matters shall be adopted if approved by Shareholders representing at least 65% of the total voting shares of all attending Shareholders, except for cases specified in Clauses 3, 4, and 6 of Article 148 of the Law on Enterprises:

a. Classes of shares and the total number of shares of each class;

b. Changes to business lines and business sectors;

c. Changes to the organizational and management structure of the Company;

d. Investment projects or sale of assets valued at 35% or more of the total asset value recorded in the latest financial statements of the Company;

d. Reorganization or dissolution of the Company;

2. The election of members of the Board of Directors and the Board of Supervisors shall be conducted using the cumulative voting method in accordance with the Company's Charter and applicable laws.

3. Other resolutions shall be adopted if approved by Shareholders representing more than 50% of the total voting shares of all attending Shareholders, except for the cases specified in Clause 1 and Clauses 3, 4 of Article 148 of the Law on Enterprises.

4. Resolutions of the General Meeting of Shareholders approved by 100% of the total voting shares shall be lawful and effective even if the procedures for convening the meeting and adopting such resolutions are not in compliance with the Law on Enterprises and the Company Charter.

Article 13. Minutes of the EGM:

1. The contents of the EGM shall be recorded in the Minutes of the EGM. The Chairman and the EGM Secretary shall be responsible for the accuracy and truthfulness of the Minutes.

2. The Minutes of the EGM shall be announced before the EGM and approved by the EGM prior to the closing of the EGM;

3. The Minutes of the EGM, Minutes on verification of Shareholders' eligibility, Minutes of vote counting, and other documents recording the

proceedings and results of the EGM shall be archived at the head office of the Company.

4. The Minutes of the Extraordinary General Meeting of Shareholders must be sent to all Shareholders within fifteen (15) days from the closing date of the EGM or published on the Company's website within twenty-four (24) hours after the closing of the EGM.

5. The Minutes of the EGM shall serve as the basis for issuing the Resolution of the EGM.

Article 14. Resolution of the EGM:

The Resolution of the EGM shall be read at the EGM for approval by the Shareholders and shall be sent to all Shareholders within fifteen (15) days from the closing date of the EGM or published on the Company's website within twenty-four (24) hours after the closing of the EGM.

Article 15. Implementation provisions:

1. These Regulations consist of 15 Articles and shall take effect immediately upon approval by the General Meeting of Shareholders.

2. The Extraordinary General Meeting of Shareholders shall decide on any amendment or supplementation to these Regulations./.

ON BEHALF OF
THE BOARD OF DIRECTORS
CHAIRMAN

Dang Quoc Bao