SONG DA CORPORATION - JSC
SONG DA 6 JOINT STOCK COMPANY

THE SOCIALIST REPUBLIC OF VIETNAM
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Hanoi, November 10, 2026

(DRAFT) REGULATION
ON THE ELECTION OF THE BOARD OF DIRECTORS AND MEMBERS OF THE BOARD OF SUPERVISORS FOR THE 2026 - 2031 TERM AT THE 2026 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS OF SONG DA 6 JOINT STOCK COMPANY

Pursuant to:

- Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;
- Law on Securities No. 54/2019/QH14 dated November 26, 2019;
- The Charter of the Company issued under Decision No. 04/QĐ-ĐHĐCĐ dated June 26, 2026 of the 2026 Annual General Meeting of Shareholders of Song Da 6 Joint Stock Company.

CHAPTER I
GENERAL PROVISIONS

Article 1. Purpose, Scope of Regulation and Applicable Subjects

1. These Regulations are established to specifically prescribe the principles and procedures for the nomination, self-nomination and election of members of the Board of Directors and members of the Board of Supervisors of Song Da 6 Joint Stock Company for the 2026-2031 term at the 2026 Extraordinary General Meeting of Shareholders.

2. These Regulations shall apply to all shareholders owning shares of Song Da 6 Joint Stock Company (according to the shareholder list finalized on November 02, 2026) and their duly authorized representatives attending the 2026 Extraordinary General Meeting of Shareholders of Song Da 6 Joint Stock Company.

Article 2. Rights and Obligations of Shareholders and Authorized Representatives Attending the General Meeting of Shareholders

1. Each shareholder or authorized representative attending the General Meeting shall receive one ballot for the election of the Board of Directors ("BOD") and one ballot for the election of the Board of Supervisors ("BOS"), stating clearly the number of shares owned by such shareholder or authorized representative and the corresponding voting rights used for the election.

2. Shareholders must comply with the conditions and procedures stipulated in these Regulations and the instructions of the Vote Counting Committee and the Chairperson of the General Meeting.

CHAPTER II

PROVISIONS ON NOMINATION AND SELF-NOMINATION OF MEMBERS OF THE BOARD OF DIRECTORS AND THE BOARD OF SUPERVISORS FOR TERM 2026-2031

Article 3. Number and Standards of Members of the Board of Directors

1. The number of members of the Board of Directors to be elected is 05 members. The term of office of a member of the Board of Directors shall be 05 years.

2. Standards and conditions for members of the Board of Directors in accordance with Article 155 of the 2020 Law on Enterprises and the applicable laws and regulations are as follows:

a. Not falling under the cases specified in Clause 2, Article 17 of the Law on Enterprises;

b. Possessing professional qualifications and experience in business administration or in the business lines and sectors of the Company and not necessarily being a shareholder of the Company;

c. A member of the Board of Directors of the Company may concurrently serve as a member of the Board of Directors or the Members' Council of no more than five (05) other companies;

d. A member of the Board of Directors must not be a family-related person of the General Director and other managers of the Company; or of managers and persons having authority to appoint managers of the parent company.

3. An independent member of the Board of Directors must satisfy the following standards and conditions:

a. Not being a person currently working for the Company, its parent company or subsidiary; and not having worked for the Company, its parent company or subsidiary for at least 03 consecutive years immediately preceding the appointment;

b. Not being a person receiving salary or remuneration from the Company, except for allowances to which members of the Board of Directors are entitled in accordance with regulations;

c. Not being a person whose spouse, biological father, adoptive father, biological mother, adoptive mother, biological child, adopted child, sibling is a major shareholder of the Company, or a manager of the Company or its subsidiary;

d. Not directly or indirectly owning at least 01% of the total voting shares of the Company;

đ. Not having served as a member of the Board of Directors or the Board of Supervisors of the Company for at least 05 consecutive years immediately preceding the appointment, except in the case of being appointed for 02 consecutive terms.

Article 4. Right to Nominate and Self-Nominate Candidates for the Board of Directors

Shareholders holding ordinary shares as of the record date for finalizing the list of shareholders (November 02, 2026) shall have the right to aggregate their voting rights to

nominate candidates to the Board of Directors as follows:

1. Shareholders or groups of shareholders holding from 10% to less than 15% of the total voting shares may nominate one (01) candidate to the Board of Directors;

2. Holding from 15% to less than 30% may nominate a maximum of two (02) candidates to the Board of Directors;

3. Holding from 30% to less than 45% may nominate a maximum of three (03) candidates to the Board of Directors;

4. Holding from 45% to less than 60% may nominate a maximum of four (04) candidates to the Board of Directors;

5. Holding from 60% to less than 75% may nominate a maximum of five (05) candidates to the Board of Directors;

6. Holding from 75% to less than 90% may nominate a maximum of six (06) candidates to the Board of Directors.

7. In the event that the number of candidates for the Board of Directors nominated by shareholders remains insufficient, the remaining candidates shall be nominated by the Board of Directors for the 2021-2026 term.

Article 5. Number and Standards of Candidates for the Board of Supervisors

1. The number of members of the Board of Supervisors to be elected is 03 members. The term of office of a member of the Board of Supervisors shall be 05 years.

2. Members of the Board of Supervisors must satisfy the standards and conditions prescribed in Article 169 of the 2020 Law on Enterprises, specifically as follows:

a. Not falling under the cases specified in Clause 2, Article 17 of the Law on Enterprises;

b. Being trained in one of the following disciplines: economics, finance, accounting, auditing, law, business administration or another discipline relevant to the Company's business activities;

c. Not being a family-related person of a member of the Board of Directors, the General Director or other managers;

d. Not being a manager of the Company; and not necessarily being a shareholder or employee of the Company;

đ. Meeting other standards and conditions as prescribed by relevant laws.

3. A member of the Board of Supervisors of a public company or state-owned enterprise as prescribed at Point b, Clause 1, Article 88 of the Law on Enterprises must not be a family-related person of the managers of the Company or its parent company.

Article 6. Right to Nominate and Self-Nominate Candidates for the Board of Supervisors

Shareholders holding ordinary shares as of the record date for finalizing the list of shareholders (November 02, 2026) shall have the right to aggregate their voting rights to nominate candidates to the Board of Supervisors as follows:

1. Holding from 10% to less than 30% of the total voting shares may nominate one (01)

candidate to the Board of Supervisors;

2. Holding from 30% to less than 60% may nominate a maximum of two (02) candidates to the Board of Supervisors;

3. Holding from 60% to less than 90% may nominate a maximum of three (03) candidates to the Board of Supervisors.

4. In the event that the number of candidates for the Board of Supervisors nominated by shareholders remains insufficient, the remaining candidates shall be nominated by the Board of Directors and the Board of Supervisors of the Company for the 2021-2026 term.

Article 7. Application Dossier for Nomination and Self-Nomination for Election to the Board of Directors and the Board of Supervisors

The application dossier for nomination and self-nomination of candidates for election to the Board of Directors and the Board of Supervisors for the 2026–2031 term shall include:

1. Application for self-nomination or nomination of candidate(s) to the Board of Directors or the Board of Supervisors;

2. Curriculum vitae (containing all of the following information) self-declared by the candidate with attached photograph;

a. Full name, date of birth;

b. Professional qualifications;

c. Employment history;

d. Other managerial positions held (including positions as a member of the Board of Directors of other companies);

đ. Interests related to the Company and its related parties;

e. Other information as prescribed in the Company's Charter.

3. Certified true copy of Citizen Identification Card/Passport;

4. Certified true copies of diplomas, certificates and other documents evidencing educational qualifications and professional expertise;

5. Power of Attorney and/or Minutes of the Shareholder Group Meeting (if the candidate is nominated by an authorized shareholder group).

6. Nomination and self-nomination dossiers must be submitted to Song Da 6 Joint Stock Company no later than 4:00 PM on November 20, 2026 (10 days prior to the opening date of the General Meeting) at the following address:

- Organizing Committee of the 2026 Extraordinary General Meeting of Shareholders – Song Da 6 Joint Stock Company (Ms. Nguyen Thi Kim Dung – Human Resources Department; Tel. 097-989-4435);

- Commercial Building, Van Khe Urban Area, Ha Dong Ward, Hanoi;

- Email: Congtycophansongda6@songda6.com.vn

- Tel: 024.22253666

In case the dossier is submitted in scanned form, the original documents must be submitted upon registration for attendance at the General Meeting before the opening of the General Meeting.

Only nomination/self-nomination dossiers satisfying all nomination and self-nomination requirements and candidates meeting all applicable qualifications and conditions for members of the Board of Directors or the Board of Supervisors shall be included in the list of candidates announced at the General Meeting of Shareholders.

CHAPTER III
ELECTION OF MEMBERS OF THE BOARD OF DIRECTORS AND THE BOARD OF SUPERVISORS FOR TERM 2026-2031

Article 8. Selection of Candidates

Based on the nomination and self-nomination applications submitted by shareholders and groups of shareholders, together with the supporting dossiers of the candidates, the Organizing Committee of the General Meeting of Shareholders shall prepare a list of candidates satisfying all prescribed conditions for election as members of the Board of Directors and the Board of Supervisors.

Article 9. Principles of Election

The election of members of the Board of Directors and the Board of Supervisors shall be conducted in accordance with the following principles:

- Compliance with the prevailing laws on enterprises in Vietnam;
- Ensuring transparency, democracy and the lawful rights and interests of all shareholders.

Article 10. Persons Entitled to Vote

Persons entitled to vote at the General Meeting of Shareholders are shareholders owning shares or persons duly authorized by shareholders owning shares to attend the meeting (according to the shareholder list finalized on November 02, 2026) and present at the 2026 Extraordinary General Meeting of Shareholders.

The election of members of the Board of Directors and the Board of Supervisors of Song Da 6 Joint Stock Company shall be conducted directly at the General Meeting by secret ballot under the cumulative voting method.

Article 11. Form and Method of Election

1. After the General Meeting approves the list of candidates for election to the Board of Directors and the Board of Supervisors and approves the election procedures, each shareholder attending the General Meeting shall be provided by the Organizing Committee with 02 (two) ballots: one (01) ballot for election of members of the Board of Directors and one (01) ballot for election of members of the Board of Supervisors. Shareholders are responsible for checking the information stated on the ballots and must immediately notify the Organizing Committee of any errors or discrepancies.

2. The ballots shall specify the list of candidates arranged in alphabetical order; the number of shares owned and/or authorized, the number of voting rights, and shall bear the Company's stamp.

3. Each shareholder shall have a total number of votes corresponding to the total number of shares owned (including shares owned and/or authorized) multiplied by the number of

members to be elected to the Board of Directors or the number of members to be elected to the Board of Supervisors. Specifically, according to the following formula:

a. Election of members of the Board of Directors:

Total Number of Votes	=	Total Number of Voting Shares	x	Number of BOD Members to be Elected (05)

b. Election of members of the Board of Supervisors:

Total Number of Votes	=	Total Number of Voting Shares	x	Number of BOS Members to be Elected (03)

4. Shareholders shall have the right to allocate all of their voting rights to one candidate or distribute the total number of votes among several candidates.

5. The total number of votes cast by a shareholder for all candidates must not exceed the total number of voting rights to which such shareholder is entitled (equal to the number of shares multiplied by the number of members to be elected).

(Please refer to the detailed example of the cumulative voting method in the Appendix attached to these Regulations.)

Article 12. Organization and Supervision of the Election

1. Vote Counting Committee:

a. The organization and supervision of the election shall be carried out by the Vote Counting Committee on behalf of the General Meeting of Shareholders in accordance with these Regulations;

b. The Vote Counting Committee shall consist of one (01) Head and other members approved by the General Meeting upon proposal of the Chairperson;

c. Members of the Vote Counting Committee must not be persons whose names appear on the list of nominees or self-nominated candidates for the Board of Directors or the Board of Supervisors.

2. The Vote Counting Committee must ensure integrity, objectivity and confidentiality of information relating to vote counting and election results.

3. Duties of the Vote Counting Committee:

a. Examine and announce the list of candidates for the Board of Directors and the Board of Supervisors;

b. Disseminate the election regulations and instruct shareholders on voting procedures;

c. Distribute and collect ballots;

d. Examine and supervise the voting process of shareholders and shareholders' representatives;

e. Conduct vote counting, prepare vote counting minutes and announce the vote counting results before the General Meeting of Shareholders;

f. Hand over the vote counting minutes and all ballots to the Secretary of the General Meeting;

g. Together with the Presidium of the General Meeting, review and resolve complaints and denunciations relating to candidates and election results (if any), and report to the General Meeting of Shareholders for decision;

h. Perform other related duties;

i. The Vote Counting Committee shall bear full responsibility before the law and the General Meeting of Shareholders for compliance with these Regulations and for the accuracy of the vote counting results.

Article 13. Ballots and Completion of Ballots

1. Ballots:

a. Ballots shall be issued by Song Da 6 Joint Stock Company, uniformly printed, bearing the Company's stamp, and stating the total number of shares owned/authorized for representation and the total number of voting rights;

b. Each shareholder/authorized representative shall simultaneously receive one (01) ballot for election of members of the Board of Directors (blue color) and one (01) ballot for election of members of the Board of Supervisors (white yellow);

c. Upon receiving the ballots, shareholders or shareholders' authorized representatives must recheck the information stated therein; if any error is detected, the shareholder must immediately notify the Vote Counting Committee for replacement of the ballot.

2. Instructions for completing ballots:

a. Shareholders/shareholders' authorized representatives may vote for a number of candidates not exceeding the number of members to be elected to the Board of Directors and the Board of Supervisors;

b. If allocating all votes to one (01) candidate, the shareholder shall mark "X" next to that candidate; or if equally distributing votes among the number of members to be elected, the shareholder shall mark "X" next to each candidate for the Board of Directors and/or Board of Supervisors, in which case the votes allocated to each candidate shall be rounded down to the nearest whole number, and any decimal fraction arising shall be automatically disregarded;

d. If allocating different numbers of votes to multiple candidates, the shareholder/shareholder's authorized representative must clearly specify the number of votes allocated to each candidate (by writing the specific number of votes for each candidate);

e. The total number of votes cast for candidates by a shareholder/shareholder's authorized representative must not exceed the total number of voting rights to which such shareholder/shareholder's authorized representative is entitled (equal to the number of shares multiplied by the number of members to be elected);

f. In case of error in completing the ballot, the shareholder may request the Organizing Committee to replace the ballot;

g. Shareholders/shareholders' authorized representatives must sign and clearly state

their full names on the ballot for confirmation.

3. A ballot shall be valid if it satisfies all of the following conditions:

a. The ballot is cast for candidates whose names are included in the candidate list and within the number of members to be elected as approved by the General Meeting of Shareholders;

b. The total number of votes cast is less than or equal to the total number of voting rights to which such shareholder is entitled (equal to the number of shares multiplied by the number of members to be elected);

c. The ballot does not fall into any of the cases specified in Clause 4 of this Article.

4. A ballot shall be invalid in any of the following cases:

a. The ballot is not issued by Song Da 6 Joint Stock Company and/or does not bear the stamp of Song Da 6 Joint Stock Company;

b. The ballot contains erasures, corrections or additions inconsistent with regulations (in case of mistakes, a new ballot must be requested);

c. The ballot contains additional names or incorrect names not included in the list of candidates approved by the General Meeting of Shareholders prior to voting;

d. The total number of votes cast for candidates exceeds the total voting rights of such shareholder (including owned and authorized shares);

e. The ballot is not signed and does not clearly state the full name of the shareholder/shareholder's authorized representative;

f. The ballot votes for more candidates than the number required to be elected;

g. The ballot does not indicate any number of votes for any candidate.

Article 14. Voting and Vote Counting

1. Voting shall commence once the distribution of ballots has been completed and shall end when the last shareholder casts his/her ballot into the ballot box;

2. The Vote Counting Committee shall inspect the ballot box in the presence of the shareholders;

3. Shareholders shall cast their ballots only into the sealed ballot box supervised by the Election and Vote Counting Committee;

4. Vote counting shall be conducted by the Vote Counting Committee at the voting room immediately after the voting ends. Before opening the ballot box, the Vote Counting Committee must count, prepare minutes for and seal all unused ballots. The Vote Counting Committee must not erase or amend any ballot;

Article 15. Conditions for Election

Elected members of the Board of Directors/Board of Supervisors shall be determined based on the number of votes cast from the highest to the lowest, beginning with the candidate obtaining the highest number of votes until the number of members approved by the General Meeting of Shareholders is filled;

2. In the event that two or more candidates receive the same number of votes for the final seat on the Board of Directors or Board of Supervisors, the candidate who owns or

represents shareholders owning a greater number of shares shall be selected. If the number of owned shares or represented shares is equal, or if all such candidates are not shareholders of the Company, a re-election shall be conducted among those candidates with equal votes for selection.

Article 16. Preparation and Announcement of the Vote Counting Minutes

1. After completion of the vote counting, the Vote Counting Committee must prepare the Vote Counting Minutes.

2. The Vote Counting Minutes must contain the following principal contents:

a. Time and venue for preparation of the Vote Counting Minutes;

b. Composition of the Election and Vote Counting Committee;

c. Purpose and contents of the voting;

d. Total number of shareholders present and authorized representatives participating in the election at the General Meeting; total number of votes cast, including valid and invalid votes, together with an appendix listing shareholders participating in the election;

e. Election results;

f. Signatures of the members of the Vote Counting Committee.

3. The full text of the Vote Counting Minutes must be announced by the Vote Counting Committee before the General Meeting and recorded in the Resolution of the General Meeting.

Article 17. Right to Raise Questions

Shareholders/authorized representatives of shareholders shall have the right to raise questions and complaints regarding the election and vote counting process. The Presidium of the General Meeting and the Vote Counting Committee shall be responsible for providing explanations and clarifications to such questions raised by shareholders/authorized representatives of shareholders, and such matters shall be recorded in the Minutes of the General Meeting of Shareholders.

Article 18. Effectiveness of the Regulation

This Regulation, consists of 18 Articles, shall take effect immediately upon approval by the General Meeting of Shareholders and shall apply solely to the nomination, self-nomination and election of members of the Board of Directors and the Board of Supervisors for the 2026–2031 term at the 2026 Extraordinary General Meeting of Shareholders of Song Da 6 Joint Stock Company./.

ON BEHALF OF THE
BOARD OF DIRECTORS
CHAIRMAN

Dang Quoc Bao

DETAILS

Guidelines for Electing Members of the Board of Directors and the Board of Supervisors of Song Da 6 Joint Stock Company for the 2026–2031 Term by the Cumulative Voting Method

1. Types of Ballots

There are two (02) types of ballots for the election of members of the Board of Directors ("BOD") and the Board of Supervisors ("BOS"), including:

- Blue ballot: Election of members of the Board of Directors;
- Yellow ballot: Election of members of the Board of Supervisors.

2. Voting

Shareholders/Authorized representatives of shareholders shall cast ballots for members of the Board of Directors and the Board of Supervisors into the ballot box.

3. Method of Marking the Ballots

- Each shareholder shall have a total number of voting rights corresponding to the total number of voting shares owned (including owned shares and authorized shares) multiplied by the number of members to be elected to the Board of Directors or the Board of Supervisors.

- Shareholders may allocate their total voting rights among the candidates of their choice or cumulate all voting rights for one or several candidates, provided that the total number of votes cast for all candidates does not exceed the total voting rights of such shareholder; and the number of candidates selected by such shareholder must not exceed the number of candidates to be elected to the Board of Directors/Board of Supervisors (as approved by the General Meeting).

Example:

The General Meeting approves that the number of members of the Board of Directors for the 2026–2031 term shall be five (05) members.

Shareholder Nguyen Van A owns (including owned and authorized shares) 1,000 voting shares. Accordingly, the total number of voting rights of shareholder Nguyen Van A shall be: 1,000×5=5,000. Therefore, shareholder Nguyen Van A has 5,000 voting rights.

Shareholder Nguyen Van A may select a maximum of five (05) candidates from among the nominated candidates for election to the Board of Directors, and the total votes cast for all selected candidates must not exceed 5,000 votes.

Shareholder Nguyen Van A may apply cumulative voting in the following manner:

* Case 1

Shareholder Nguyen Van A equally distributes all voting rights among several selected candidates (in the example below, equally distributed to 05 candidates - equivalent to each candidate receiving 1,000 votes):

No.	FULL NAME OF CANDIDATE	Number of Votes Cast *(Choose one of the following two methods)*	
		Equal allocation of votes among selected candidates (mark "X" in the box corresponding to the selected candidate)	Allocate a specific number of votes to each candidate (write the exact number of votes cast for each candidate)
1	Candidate 1	X	
2	Candidate 2	X	
3	Candidate 3	X	
4	Candidate 4	X	
5	Candidate 5	X	
6	Candidate 6		
7	Candidate 7		

* Case 2:

Shareholder Nguyen Van A cumulates all of his/her votes for one (01) candidate (equivalent to that candidate receiving the full 5,000 votes):

No.	FULL NAME OF CANDIDATE	Number of Votes Cast *(Choose one of the following two methods)*	
		Equal allocation of votes among selected candidates (mark "X" in the box corresponding to the selected candidate)	**Allocate a specific number of votes to each candidate (write the exact number of votes cast for each candidate)**
1	Candidate 1		
2	Candidate 2		
3	Candidate 3	X	
4	Candidate 4		
5	Candidate 5		
6	Candidate 6		
7	Candidate 7		

* Case 3

Shareholder Nguyen Van A allocates his/her votes among several candidates unequally; 3,000 votes are allocated to Candidate No. 1 and 2,000 votes to Candidate No. 5

No.	FULL NAME OF CANDIDATE	Number of Votes Cast *(Choose one of the following two methods)*	
		Equal allocation of votes among selected candidates (mark "X" in the box corresponding to the selected candidate)	**Allocate a specific number of votes to each candidate (write the exact number of votes cast for each candidate)**
1	Candidate 1		3,000
2	Candidate 2		
3	Candidate 3		
4	Candidate 4		
5	Candidate 5		2,000
6	Candidate 6		
7	Candidate 7		

4. Invalid Ballots

Cases of invalid ballots are stipulated in Clause 4, Article 13 of this Regulation. Specifically, a ballot shall be considered invalid in one of the following cases:

a. The ballot is not issued by Song Da 6 Joint Stock Company and/or does not bear the Company's seal;

b. The ballot contains erasures, corrections or additions not made in accordance with the regulations (in case of mistakes, a new ballot must be requested and replaced);

c. The ballot contains additional names or incorrect names that are not included in the list of candidates approved by the General Meeting of Shareholders before voting;

d. The total number of votes cast for candidates exceeds the total voting rights of such shareholder (including owned shares and authorized shares);

e. The ballot is not signed and does not clearly state the full name of the shareholder/authorized representative of the shareholder;

f. The ballot votes for more candidates than the number required to be elected;

g. The ballot does not indicate the number of votes cast for any candidate.

5. Election of Members of the Board of Supervisors

The election of members of the Board of Supervisors shall be conducted in the same manner as the election of members of the Board of Directors, except for the number of candidates and the number of members to be elected to the Board of Supervisors.