VINH HA FOOD PROCESSING AND CONSTRUCTION JOINT STOCK COMPANY

SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

Hanoi, November 09, 2026

REGULATIONS ON THE ORGANIZATION OF THE 2026 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS VINH HA FOOD PROCESSING AND CONSTRUCTION JOINT STOCK COMPANY

Pursuant to the Notice of Invitation to the 2026 Annual General Meeting of Shareholders issued by the Board of Directors of Vinh Ha Food Processing and Construction Joint Stock Company.

To ensure that the Meeting achieves effective results and is conducted in accordance with the planned agenda and the provisions of the Charter of Vinh Ha Food Processing and Construction Joint Stock Company, the Board of Directors hereby establishes the following rules for the Meeting.

Objectives:

- To ensure the principles of transparency, fairness and democracy.
- To facilitate the organization and conduct of the General Meeting of Shareholders.

CHAPTER I
GENERAL PROVISIONS

Article 1. Scope of Application

1. These Regulations apply to the organization of the General Meeting of Shareholders (hereinafter referred to as the "Meeting") of Vinh Ha Food Processing and Construction Joint Stock Company.

2. These Regulations specifically set out the rights and obligations of the parties participating in the Meeting, as well as the conditions and procedures for conducting the Meeting.

Article 2. Applicable Entities

Shareholders and other participants are responsible for complying with these Regulations.

CHAPTER II
CONDITIONS FOR ATTENDING THE MEETING; RIGHTS AND OBLIGATIONS OF SHAREHOLDERS AND MEETING PARTICIPANTS

Article 3. Eligibility and Participants of the General Meeting of Shareholders

The Board of Directors, the Supervisory Board, the Board of Management, and shareholders whose names appear on the list as of the record date for attendance are entitled to attend the Meeting in person or authorize another person to attend on their behalf.

Article 4. Rights and Obligations of Shareholders

4.1. Rights of shareholders attending the Meeting

4.1.1. All shareholders of the Company are entitled to attend and vote on matters within the authority of the General Meeting of Shareholders.

4.1.2. If unable to attend the Meeting, a shareholder may authorize another person to attend and vote on matters within the shareholder's authority. Such authorization must be made in a valid written document and presented to the Meeting Organizing Committee upon arrival.

4.1.3. In addition to the documents distributed at the Meeting, each attending shareholder shall receive one voting card stating the shareholder identification number and the number of voting shares held or

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represented by proxy. This voting card shall be used when the Chair requests a vote to approve matters discussed and/or submitted to the Meeting for consideration.

4.1.4. A shareholder arriving late may register upon arrival and thereafter participate and vote at the Meeting. However, the Chair is not required to suspend the Meeting to register late arrivals, and the validity of voting rounds already conducted shall not be affected.

4.2. Obligations of ordinary shareholders attending the Meeting

4.2.1. Shareholders attending the Meeting must dress appropriately and formally.

4.2.2. Shareholders must attend the General Meeting of Shareholders in full in accordance with the Company's regulations. If unable to attend, they must duly authorize a representative to participate.

4.2.3. Shareholders or their representatives attending the Meeting must complete the registration procedures with the Meeting Organizing Committee.

4.2.4. Comply with the conditions and procedures stipulated in the Company's Charter and these Regulations.

4.2.4. Strictly observe the internal rules of the General Meeting of Shareholders and respect the results of the Meeting.

Article 5. Rights and Duties of the Chair of the Meeting

5.1. The Chairperson of the Board of Directors shall chair meetings convened by the Board of Directors. If the Chairperson is absent or temporarily unable to work, the remaining members of the Board of Directors shall elect one of their members to chair the meeting by majority vote. If they cannot elect a chair, the Head of the Supervisory Board shall preside over the General Meeting of Shareholders' election of the meeting chair, and the person receiving the highest number of votes shall chair the meeting.

5.2. The Chair of the Meeting shall have the following rights and duties:

a) To direct the Meeting in carrying out its agenda lawfully and in an orderly manner.

b) If matters arise outside the Meeting agenda, the Chair shall consult other members of the Organizing Committee before the Meeting begins, or the Presidium while the Meeting is in progress, to determine a solution. However, where opinions differ, the opinion supported by the Chair shall be decisive.

c) To take necessary measures to conduct the Meeting reasonably and orderly, in accordance with the approved agenda and in a manner reflecting the wishes of the majority of attendees.

d) To postpone a Meeting, even where the required quorum is present, to another time and at a location decided by the Chair without seeking the Meeting's approval, if the Chair considers that:

– The venue does not provide sufficient convenient seating for all attendees;

– An attendee obstructs proceedings or disrupts order, creating a risk that the Meeting cannot be conducted fairly and lawfully;

– Postponement is necessary to ensure that the Meeting's business is conducted properly.

The postponement may not exceed three days from the scheduled opening date.

Article 6. Rights and Duties of the Presidium

6.1. The Presidium consists of members of the Board of Directors and the Company's management.

6.2. Duties of the Presidium:

• To serve as the body with the highest authority for directing the proceedings of the Meeting, and to guide shareholders and answer their questions concerning matters on the Meeting agenda.

• To direct and preside over voting on matters submitted to the Meeting in accordance with applicable law and the Company's Charter.

Article 7. Rights and Duties of the Meeting Secretary

7.1. The Secretary of the General Meeting of Shareholders shall be nominated by the Chair and approved by a vote of the Meeting. The Secretary shall assist the Chair in conducting the Meeting successfully and record and prepare the minutes of the General Meeting of Shareholders.

7.2. The Secretary is responsible for the truthfulness, accuracy and completeness of the minutes of the General Meeting of Shareholders.

7.3. To receive shareholders' requests to speak.

7.3. To perform other duties assigned by the Chair during recesses of the Meeting.

Article 8. Duties of the Shareholder Eligibility Verification Committee and the Vote Counting Committee

8.1. The Shareholder Eligibility Verification Committee shall be established by the Meeting Organizing Committee and shall be responsible for:

a) Preparing the list of shareholders attending the Meeting and posting it at the Meeting venue.

b) Collecting and checking invitations to the Meeting and proxy authorizations.

c) Checking whether attending shareholders meet the eligibility and composition requirements.

d) Preparing a report verifying shareholder eligibility for presentation to the Meeting.

e) Distributing meeting documents and voting cards to shareholders before they enter the meeting hall.

8.2. The Vote Counting Committee shall be nominated by the Chair and approved by the General Meeting of Shareholders. Members of the Vote Counting Committee may not simultaneously serve as the Meeting Secretary. The Committee shall explain the voting and election procedures, inspect and supervise voting, organize vote counting, prepare minutes and announce the vote-counting results to the Meeting, and then submit the minutes to the Chair. The Vote Counting Committee is responsible for the truthfulness and accuracy of the vote-counting results.

CHAPTER III

PROCEDURES FOR CONDUCTING THE MEETING

Article 9. Quorum for Conducting the Meeting

The General Meeting of Shareholders may proceed when attending shareholders represent at least 65% of the Company's total voting shares, based on the shareholder list prepared when the Meeting was convened.

Article 10. Conduct of the Meeting

10.1. The Meeting is expected to last half a day.

10.2. The Meeting shall discuss and consider for approval, in sequence, the matters set out in the agenda of the General Meeting of Shareholders.

Article 11. Adoption of Resolutions of the General Meeting of Shareholders

1. Except for the cases specified in Clause 2 of this Article 11, resolutions of the General Meeting of Shareholders on the following matters shall be adopted when approved by at least 65% of the total votes cast by shareholders entitled to vote who are present in person or represented by authorized proxies at the General Meeting of Shareholders:

a) Election, removal, dismissal and replacement of members of the Board of Directors.

b) Other matters within the authority of the General Meeting of Shareholders.

2. Resolutions of the General Meeting of Shareholders concerning amendments to or supplements to the Company's Charter; classes and numbers of shares offered for sale; corporate reorganization or dissolution; investment projects; or transactions involving the purchase or sale of assets by the Company or its branches with a value of at least 35% of the Company's total assets, as stated in the latest audited financial statements, shall be adopted when approved by at least 75% of the total votes of shareholders

entitled to vote who are present in person or represented by authorized proxies at an in-person General Meeting, or by at least 75% of the total votes in favor in the case of written shareholder consultation.

Article 12. Handling Failure to Convene a Valid General Meeting of Shareholders

12.1. If, within 30 minutes from the scheduled opening time, the number of shareholders present does not satisfy the quorum specified in Article 8 of these Regulations, the Meeting must be reconvened within 30 days from the date on which the first General Meeting of Shareholders failed to proceed.

12.2. The reconvened General Meeting of Shareholders (the second meeting) must be attended by shareholders representing at least 51% of the Company's voting shares. If the second meeting fails to meet the required quorum within 30 minutes from the scheduled opening time, a third meeting must be convened within 20 days from the date scheduled for the second meeting.

12.3. At the third meeting, any number of attending shareholders shall constitute a valid meeting and shall be entitled to decide on all matters of the annual General Meeting of Shareholders.

Article 13. Minutes of the General Meeting of Shareholders

All proceedings and matters at the General Meeting of Shareholders must be recorded in minutes by the Meeting Secretary. The minutes shall be read and approved before the Meeting closes and retained in the Company's minutes book.

CHAPTER IV
OTHER PROVISIONS

Article 14. Other Provisions

14.1. A shareholder wishing to speak at the Meeting must obtain the Chair's permission. Shareholders must speak concisely and focus on the key issues relevant to the approved agenda. The Chair shall arrange speaking turns in the order in which requests are registered and shall answer shareholders' questions.

14.2. A shareholder may be removed from the General Meeting of Shareholders by the Presidium if the shareholder deliberately fails to comply with the Meeting's rules, disrupts order, or takes action directly affecting the conduct of the Meeting.

CHAPTER V
IMPLEMENTING PROVISIONS

Article 15. Effectiveness of these Regulations

These Regulations comprise 5 Chapters and 15 Articles. They have been approved by the Board of Directors of Vinh Ha Food Processing and Construction Joint Stock Company and shall take effect from the date of signing.

FOR AND ON BEHALF OF THE BOARD OF DIRECTORS

CHAIRMAN

CÔNG TY CỔ PHẦN XÂY DỰNG VÀ CHẾ BIẾN LƯƠNG THỰC VINH HÀ

Le Van Thanh

VINH HA FOOD PROCESSING AND CONSTRUCTION JOINT STOCK COMPANY	**SOCIALIST REPUBLIC OF VIETNAM**
No.: 42/TB-HDQT-VHF	**Independence - Freedom - Happiness**
	Hanoi, November 09, 2026

NOTICE

Re: Nomination and Candidacy for the election of members of the Board of Directors for the 2026-2031 term of Vinh Ha Food Processing and Construction Joint Stock Company

To: VALUED SHAREHOLDERS - VINH HA FOOD PROCESSING AND CONSTRUCTION JOINT STOCK COMPANY

- *Pursuant to the Law on Enterprises No. 59/2020/QH14 adopted by the 14th National Assembly of the Socialist Republic of Vietnam on June 17, 2020;*
- *Pursuant to the Law on Securities No. 54/2019/QH14 adopted by the 14th National Assembly of the Socialist Republic of Vietnam on November 26, 2019;*
- *Pursuant to Decree No. 155/2020/ND-CP dated December 31, 2020, of the Government detailing the implementation of a number of articles of the Law on Securities;*
- *Pursuant to the Charter of Organization and Operation of Vinh Ha Food Processing and Construction Joint Stock Company.*

At the extraordinary shareholders' meeting in 2026, the dismissal of board members and the election of replacements will be considered. To ensure the proper structure and operation of the board of directors as well as to make preparations for the elections, Vinh Ha Construction and Food Processing Joint Stock Company hereby notifies all shareholders regarding the nomination and election of board members for the term 2026 - 2031 as follows:

I. Standards and conditions for nomination and candidacy for members of the Board of Directors:

1. Pursuant to the provisions of Clause 1, Article 155 of the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020 (the Law on Enterprises) and its guiding documents, a member of the Board of Directors must meet the following standards and conditions:
   - *Not being among the subjects who do not have the right to establish and manage enterprises in Vietnam as prescribed by the Law on Enterprises of Vietnam.*
   - *Having professional qualifications and experience in business administration or in the fields and business lines of the Company, and not necessarily being a shareholder of the Company.*
   - *A member of the Board of Directors of a public company may simultaneously be a member of the Board of Directors of a maximum of 05 other companies.*
2. According to the provisions of Clause 2, Article 26 of the Charter of Organization and Operation of Vinh Ha Food Processing and Construction Joint Stock Company and Clause 5, Article 115 of the Law on Enterprises, the conditions for nomination and candidacy for members of the Board of Directors are as follows:
   - *A shareholder or a group of shareholders holding from 10% to less than 20% of the total shares is entitled to nominate a maximum of one (01) candidate; from 20% to less than 30% may nominate a maximum of two (02) candidates; from 30% to less than*

40% may nominate a maximum of three (03) candidates; from 40% to less than 50% may nominate a maximum of four (04) candidates; from 50% to less than 60% may nominate a maximum of five (05) candidates; from 60% to less than 70% may nominate a maximum of six (06) candidates; from 70% to less than 80% may nominate a maximum of seven (07) candidates; and from 80% to less than 90% may nominate a maximum of eight (08) candidates.

- *In the event that the number of candidates for the Board of Directors through nomination and candidacy is still insufficient as required by Clause 5, Article 115 of the Law on Enterprises, the current Board of Directors shall introduce additional candidates or organize the nomination in accordance with the Company's Charter, Internal Regulations on Corporate Governance, and the Operational Regulations of the Board of Directors. The introduction of additional candidates by the current Board of Directors must be clearly announced before the General Meeting of Shareholders votes to elect members of the Board of Directors in accordance with the provisions of law.*

II. Instructions for submitting Nomination/Candidacy Dossiers:

The dossier for candidacy/nomination for members of the Board of Directors of Vinh Ha Food Processing and Construction Joint Stock Company includes:

- Nomination/Candidacy Form for members of the Board of Directors;
- Minutes of Shareholder Group Meeting (for nominations by a group of shareholders);
- Curriculum Vitae (using the provided template);
- Certified copies of professional diplomas and certificates.

Valued Shareholders, please note: Nominees and candidates for the Board of Directors shall be held personally responsible before the law and the General Meeting of Shareholders of Vinh Ha Food Processing and Construction Joint Stock Company for the accuracy and truthfulness of their nomination and candidacy dossiers.

To facilitate the organization of the General Meeting, the Board of Directors respectfully requests eligible shareholders or groups of shareholders to submit their written nominations and candidacy for the Board of Directors to Vinh Ha Food Processing and Construction Joint Stock Company **before 10:00 AM on November 19, 2026**, to complete the procedures in accordance with regulations. For further details, Valued Shareholders may access the website of Vinh Ha Food Processing and Construction Joint Stock Company at http://www.vinhha.com.vn/.

or please contact at the following address:

VINH HA FOOD PROCESSING AND CONSTRUCTION JOINT STOCK COMPANY

Address: No. 9a Vinh Tuy, Vinh Tuy Ward, Hanoi City.

Telephone: 024.39871673/ 024.39871309

Website: http://www.vinhha.com.vn/

Respectfully announced./.

Recipients:
- As above.
- Archives.

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN

CÔNG TY CỔ PHẦN XÂY DỰNG VÀ CHẾ BIẾN LƯƠNG THỰC VĨNH HÀ

Le Van Thanh

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NOMINATION / SELF-NOMINATION LETTER FOR BOARD OF DIRECTORS CANDIDATES VINH HA FOOD PROCESSING AND CONSTRUCTION JOINT STOCK COMPANY TERM 2026 – 2031

To: The Organizing Committee of the 2026 Extraordinary General Meeting of Shareholders Vinh Ha Food Processing and Construction JSC.

I/We are shareholder(s) of Vinh Ha Food Processing and Construction Joint Stock Company, holding ..... shares, representing .....% of the total voting shares of the Company as of November 4, 2026, detailed as follows:

No.	Shareholder's name	ID Card/Citizen Identity Card/Passport/ERC No. (Number, Place of issue, Date of issue)	Permanent Address / H.O Address	Shares Owned		Shareholder's signature, full name, and seal *(for organizations)*
				Quantity	Percentage (%)	
1.						
...						
Total						

By this letter, I/we self-nominate/unanimously nominate the following Mr./Ms. as candidate(s) for the Board of Directors of Vinh Ha Food Processing and Construction JSC. for the 2026 – 2031 term at the 2026 Extraordinary General Meeting of Shareholders. The candidate's information is as follows:

No.	Candidate's Full Name	Nominated Position	Number of VHF shares owned by the candidate
1			
2			
...			

I/We hereby attach to this letter the relevant documents of the candidate(s) prepared in accordance with the law and the Notice of the Company's Board of Directors regarding the self-nomination/nomination of candidates for the election of replacement members to the Company's Board of Directors for the 2026 – 2031 term as stated above.

I/We commit to fully meeting the conditions to self-nominate/nominate candidates for the Board of Directors, strictly complying with the laws, the Company's Charter, and the Election Regulation for members of the Board of Directors for the 2026 – 2031 term at the 2026 Extraordinary General Meeting of Shareholders of Vinh Ha Food Processing and Construction Joint Stock Company. Furthermore, I/we commit to taking full responsibility for the accuracy and truthfulness of the contents of this letter and the attached documents.

I/We kindly request the Organizing Committee of the 2026 Extraordinary General Meeting of Shareholders of Vinh Ha Food Processing and Construction Joint Stock Company to acknowledge our candidate list. Should further information regarding the self-nomination/nomination dossier be required, please contact me/the representative of our shareholder group via the following details:

Full name: ..... Phone number: .....

Address:.....

ID Card/Citizen Identity Card/Passport No. .....

Date of issue. .....Place of issue ....

Sincerely thanks!

....., ... October 2026

SHAREHOLDER/REPRESENT FOR SHAREHOLDER GROUP

(Signature, full name, and seal (for organizations))

Attached documents include:

- Notarized copy of ID Card/Citizen Identity Card/Passport, and other relevant documents and professional certificates;
- The candidate's Curriculum Vitae *(in the Company's form)*.

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CURRICULUM VITAE

1. Full name: .....
2. Date of birth: .....
3. Place of birth: .....
4. Nationality: *(All current nationalities)*.....
5. Ethnicity: .....
6. ID Card/Citizen Identity Card No.: .....
   Date of issue..... Place of issue:.....
7. Permanent address: .....
8. Professional qualifications: .....
9. Phone number: .....
10. Email address: .....
11. Current position in the Company: .....
12. Current positions held in other organizations: .....
13. Number of shares held: ..... shares, representing .....% of the Company's charter capital, of which:
    + Ownership on behalf of (organization name): ..... shares, representing ...% of charter capital
    + Personal ownership: ..... shares, representing ...% of charter capital
14. Work experience:

No.	Period	Workplace	Position
1			
....			

15. List of related persons of the declarant *(as defined by the Law on Securities)*::

No.	Name of related person	Relationship with the Company, internal person	Business Registration Certificate No. (for organization) / ID Card / Citizen Identity Card / Passport No., Date of issue, Place of issue	Head office address / Contact address	Number of shares owned in the Company	Ownership percentage in the Company (%)
1						
....						

16. Holding commitments (if any):
17. Related interests with the Company:
18. Conflicting interests with the Company:

I hereby certify that the information provided above is true and correct. If there is any inaccuracy, I shall take full responsibility before the law..

…., …….. November 2026

DECLARANT

(Signature and full name)

VINH HA FOOD PROCESSING AND CONSTRUCTION JSC
2026 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

Hanoi, November 30, 2026

VOTING CARD

(Used to pass matters requiring approval by voting at the General Meeting of Shareholders)

Shareholder Code:
Shareholder / Representative :
Total number of owned/represented shares: **shares**

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....., day..... month..... year 2026

POWER OF ATTORNEY

(Regarding: Attendance at the 2026 Extraordinary General Meeting of Shareholders - Vinh Ha Construction and Food Processing Joint Stock Company)

1. Authorized Party:

Name of individual/organization: .....

ID/Business Registration Certificate Number: ..... Issue date: ..... at .....

Address: .....

Phone: ..... Fax: .....

Number of shares owned: .....

(In words: .....)

2. Authorized Recipient:

Name of individual/organization: .....

ID/Business Registration Certificate Number: ..... Issued on..... at .....

Address: .....

Phone: ..... Fax: .....

Number of shares authorized: .....

(In words: .....)

3. Content of authorization:

The authorized party is entitled to represent the principal in attending the 2026 Extraordinary General Meeting of Shareholders of Vinh Ha Construction and Food Processing Joint Stock Company, held on November 30, 2026, and to exercise all rights and obligations related to the shares being authorized.

We take full responsibility for this authorization and commit to strictly comply with current legal regulations and the Charter of Vinh Ha Construction and Food Processing Joint Stock Company.

AUTHORIZED PERSON	**AUTHORIZED PERSON**
(*Signature, full name, and stamp if available*)	(*Signature, full name, and stamp if available*)