SAI GON hotel

SAIGON HOTEL CORPORATION
41–47 Dong Du Street, Saigon Ward, Ho Chi Minh City
Tel: (84) 028 38299 734
Website: www. saigonhotel.com.vn

INVITATION LETTER

TO ATTEND THE 2026 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS SAIGON HOTEL CORPORATION

To: Shareholders of Saigon Hotel Corporation

The Board of Directors of Saigon Hotel Corporation cordially invites all Shareholders to attend the **2026 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS**, with the following details:

1. Time : **08:30 a.m., Tuesday, 22 December 2026.**
2. Venue : 10th Floor, Lotus Meeting Room - Saigon Hotel.
   41–47 Dong Du Street, Saigon Ward, Ho Chi Minh City.
3. Participants: All Shareholders entitled to attend the 2026 Extraordinary General Meeting of Shareholders according to the shareholder list prepared by the Vietnam Securities Depository and Clearing Corporation – Ho Chi Minh City Branch as at the record date of 16 November 2026
4. Meeting Registration: To ensure thorough preparations for the Meeting and proper reception of Shareholders, Shareholders are kindly requested to confirm their attendance by telephone or email before 15:00 on 15 December 2026, or send a written confirmation of attendance (using the attached form) to the Meeting Organising Committee at the following address:

   Saigon Hotel Corporation, 41–47 Dong Du Street, Saigon Ward, Ho Chi Minh City.

   Telephone: (028) 38.299.734 – 0989046641 - Email: congbothongtin@saigonhotel.com.vn
5. Authorisation to Attend the Meeting: If a Shareholder is unable to attend the Meeting in person and wishes to authorise another person to attend on their behalf, the Shareholder shall complete the attached authorisation form and send it to the above address using the enclosed envelope.
6. Meeting Documents: The Meeting documents have been published on the Company's website. Shareholders are kindly requested to visit the Saigon Hotel website at www.saigonhotel.com.vn and access the "Shareholder Information" section (available in Vietnamese and English).

   Shareholders attending the Meeting are kindly requested to bring this Invitation Letter and their Citizen ID Card or Passport. In the event of authorising another person to attend the Meeting, please ensure that such authorised person brings the Letter of Authorisation.

   We sincerely look forward to your attendance and contribution to the success of the Meeting.

Respectfully,

Ho Chi Minh City, date ..... month 2026
FOR AND ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN

M.S.D.N: 0300852... CÔNG TY CỔ PHẦN KHÁCH SẠN SÀI GÒN THÀNH PHỐ HỒ CHÍ MINH

Vo Thanh Binh

Signature Not Verified
Ký bởi: CÔNG TY CỔ PHẦN KHÁCH SẠN SÀI GÒN
Ký ngày: 23/11/2026 10:55:41

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Ho Chi Minh City, date ..... month 2026

LETTER OF AUTHORISATION

To Attend the 2026 Extraordinary General Meeting of Shareholders

1. THE AUTHORISING PARTY (PARTY A)

Name of organisation or individual:.....
Contact address: .....
Telephone number:.....
Citizen ID Card/Passport/Enterprise Registration Certificate No.....
Date of issue: ...../...../..... Place of issue: .....
Number of shares authorised: ..... shares.

THE AUTHORISED PARTY (PARTY B)

☐ Ms. **Phan Ngoc Bich** – Position: Director of Saigon Hotel Corporation
Citizen ID Card No.: 079185009035 Date of issue: 06/05/2025 Place of issue: Ministry of Public Security
Telephone number: 0908229080
Number of shares authorised: ..... shares.

☐ **Other** (Please provide the information below):
Full name: .....
Contact address: .....
Telephone number:.....
Citizen ID Card/Passport/Enterprise Registration Certificate No.....
Date of issue: ...../...../..... Place of issue: .....
Number of shares authorised: ..... shares.

2. SCOPE OF AUTHORISATION: Party A hereby authorises Party B to perform the following specific tasks:

- Attend the 2026 Extraordinary General Meeting of Shareholders of Saigon Hotel Corporation to be held on 22 December 2026.
- Exercise the right to speak and vote, in accordance with Party A's instructions, on all matters at the Extraordinary General Meeting of Shareholders corresponding to ..... shares owned by Party A.

3. TERM OF AUTHORISATION:

- This Letter of Authorisation shall only be valid during the 2026 Extraordinary General Meeting of Shareholders held on 22 December 2026.

4. OBLIGATIONS OF THE PARTIES:

- Party A shall provide the information and documents necessary for Party B to perform the authorised tasks. Party B shall perform the tasks duly authorised by Party A. If Party B exceeds the scope of authorisation, Party B shall bear full responsibility for any resulting damages;
- Party B shall promptly notify Party A of any matters arising at the Meeting so that Party A may provide instructions on voting. If Party A does not respond, Party B may exercise their voting rights at their own discretion on such matters without requiring Party A's consent.
- Party B shall not further delegate to any third party the performance of the tasks authorised by Party A.

THE AUTHORISED PARTY	**THE AUTHORISING PARTY**
(Signature and full name)	*(Signature and full name)*

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Ho Chi Minh City, date ..... month 2026

CONFIRMATION OF ATTENDANCE

2026 Extraordinary General Meeting of Shareholders

To: SAIGON HOTEL CORPORATION

Mr./Ms.: .....

Contact address: .....

Shareholder ID: .....

Number of shares owned: .....

Citizen ID Card/Passport/Enterprise Registration Certificate No.:

.....

Date of issue: ..... Place of issue: .....

Contact telephone number: ....

Pursuant to the Invitation to the 2026 Extraordinary General Meeting of Shareholders of Saigon Hotel Corporation scheduled to be held on Tuesday, 22 December 2026, I hereby confirm my attendance as follows:

☐ **Attend the Meeting in person.**

☐ **Authorise Mr./Ms.:** .....

.....

Citizen ID Card/Passport No: ... .

Date of issue: ..... Place of issue: .....

Telephone number: .....

To attend the Meeting on my behalf (Letter of Authorisation enclosed)

SHAREHOLDER

(Signature and full name)

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AGENDA OF THE 2026 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

Regarding the Election of the Board of Directors and the Board of Supervisors for the 2026–2031 Term

Time: 08:30 a.m., Tuesday, 22 December 2026

Venue: 10th Floor, Lotus Meeting Room - Saigon Hotel

NO.	TIME	AGENDA
I	**08:00 - 09:10**	**OPENING PROCEDURES**
1	08:00 - 08:30	Shareholders register their attendance, undergo verification of shareholder eligibility, and receive meeting documents, voting ballots and election ballots.
2	08:30 - 08:35	Announcement of the reasons for convening the Meeting and introduction of the attendees.
3	08:35 - 08:40	Presentation of the report on the verification of the eligibility of shareholders attending the Meeting.
4	08:40 - 8:50	Introduction of the following and approval by voting: - The Presidium; - The Meeting Secretariat; - The Vote Counting Committee
5	08:50 - 09:00	Introduction of the following and approval by voting: - Working Regulations and Voting Regulations - Meeting Agenda
6	09:00 - 09:05	Introduction of and approval by voting of the Election Regulations for members of the Board of Directors (including independent members of the Board of Directors) and the Board of Supervisors for the 2026–2031
7	09:05 - 09:10	Opening remarks of the Meeting
II	**9:10 - 09:20**	**PRESENTATION OF SUBMISSIONS**
8	09:10 - 09:20	• Submission No. 01/2026/TTr-ĐHĐCĐ regarding the dismissal of members of the Board of Directors for the 2022–2026 term. • Submission No. 02/2026/TTr-ĐHĐCĐ regarding the dismissal of members of the Board of Supervisors for the 2022–2026 term. • Submission No. 03/2026/TTr-ĐHĐCĐ regarding the determination of the number and structure of members of the Board of Directors (including independent members of the Board of Directors) for the 2026–2031 term • Submission No. 04/2026/TTr-ĐHĐCĐ regarding the determination of the number and structure of members of the Board of Supervisors for the 2026–2031 term.
III	**09:20 - 10:00**	**DISCUSSION AND VOTING ON THE SUBMISSIONS**

NO.	TIME	AGENDA
9	09:20 - 09:30	The Meeting discusses and votes on Submissions No. 01/2026/TTr-ĐHĐCĐ, No. 02/2026/TTr-ĐHĐCĐ, No. 03/2026/TTr-ĐHĐCĐ and No. 04/2026/TTr-ĐHĐCĐ.
10	09:30 – 09:50	The Meeting takes a 20-minute break while the Vote Counting Committee performs its duties.
11	09:50 - 10:00	The Vote Counting Committee announces the vote counting results on the matters submitted to the Meeting for consideration under Submissions No. 01/2026/TTr-ĐHĐCĐ, No. 02/2026/TTr-ĐHĐCĐ, No. 03/2026/TTr-ĐHĐCĐ and No. 04/2026/TTr-ĐHĐCĐ.
IV	**10:00 - 11:20**	**ELECTION OF THE BOARD OF DIRECTORS AND THE BOARD OF SUPERVISORS FOR THE 2026–2031 TERM**
13	10:05 - 10:10	Announcement of the list of candidates for the Company's Board of Directors (including independent members of the Board of Directors) and Board of Supervisors for the 2026–2031 term.
14	10:10 - 10:20	The Meeting elects members of the Company's Board of Directors (including independent members of the Board of Directors) and Board of Supervisors for the 2026–2031 term using the cumulative voting method.
15	10:20 - 10:40	The Meeting takes a 20-minute break while the Vote Counting Committee performs its duties.
16	10:40 - 10:50	The Vote Counting Committee announces the vote counting results and election results for the Board of Directors and Board of Supervisors for the 2026–2031 term.
V	**10:50 - 11:25**	**CLOSING OF THE MEETING**
17	10:50 - 11:00	- The Meeting Secretariat presents the draft Minutes of the Meeting. - The General Meeting of Shareholders approves the Minutes of the 2026 Extraordinary General Meeting of Shareholders
18	11:00 – 11:20	- The Board of Directors and Board of Supervisors for the 2022–2026 term deliver their resignation remarks. - The newly elected Board of Directors and Board of Supervisors for the 2026–2031 term are introduced to the Meeting.
19	11:20 – 11:25	Closing of the Meeting

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Ho Chi Minh City, 22 December 2026

WORKING REGULATIONS

At the 2026 Extraordinary General Meeting of Shareholders Saigon Hotel Corporation

To ensure that the 2026 Extraordinary General Meeting of Shareholders of Saigon Hotel Corporation is conducted in accordance with applicable laws and regulations, the Meeting is requested to consider and vote on the following Working and Voting Regulations:

1. General Provisions

- All shareholders or their authorised representatives attending the 2026 Extraordinary General Meeting of Shareholders must complete the Meeting registration procedures. Upon registration, each shareholder or authorised representative shall be issued a Voting Ballot bearing the shareholder's identification number and specifying the number of voting shares held by the shareholder in respect of each matter discussed at the Meeting, and an Election Ballot for electing members of the Board of Directors, independent members of the Board of Directors and members of the Board of Supervisors.

- The 2026 Extraordinary General Meeting of Shareholders of Saigon Hotel Corporation shall be duly convened when shareholders attending the Meeting represent at least 51% of the total voting shares, and shall be lawfully and orderly presided over by the Chairman of the Board of Directors in accordance with the Company's Charter.

- When voting on matters submitted to the Meeting in accordance with the Company's Charter, shareholders or their authorised representatives shall exercise their voting rights on the matters discussed at the Meeting using a "General Voting Ballot". Submissions shall be voted on separately using "Voting Ballots" distinguished by colour for each respective matter specified at the Meeting, by secret ballot. Elections shall be conducted using "Election Ballots" by secret ballot and in accordance with the Election Regulations adopted by the Extraordinary General Meeting of Shareholders.

2. Rights and Obligations of the Chairperson

- The Chairman of the Board of Directors shall act as the Chairperson of the Meeting.

- The Chairperson shall have the following responsibilities:

+ To conduct the Meeting in accordance with the agenda adopted by the Meeting. The Chairperson shall operate on the principle of collective decision-making, with decisions made by majority vote.

+ To guide the Meeting in discussing and voting on matters presented at the Meeting.

+ To resolve matters arising during the Meeting.

3. Rights and Obligations of the Meeting Secretariat

- The Chairperson shall introduce two persons to serve as the Meeting Secretariat.
- The Meeting Secretariat shall fully and accurately record all opinions expressed, presentations, results and conclusions of the Meeting in the Minutes.
- To perform supporting tasks as assigned by the Chairperson.

4. Vote Counting Committee

- The Chairperson shall introduce three persons to serve on the Vote Counting Committee.
- The Vote Counting Committee shall prepare the vote counting minutes and shall be accountable to the Chairperson and the General Meeting of Shareholders in the performance of its duties.
- To announce the vote counting results to the Meeting.

5. Rights and Obligations of Shareholders Attending the Meeting

- The record date is 16 November 2026.
- Any person authorised to attend the Meeting must present valid authorisation documents and may not re-authorise another person.
- Shareholders (or their representatives or authorised representatives) shall cast their votes using Voting Ballots to indicate approval, disapproval or abstention in respect of each matter or item requiring approval at the Meeting. Resolutions on matters shall be adopted in accordance with the Law on Enterprises.
- Speaking at the Meeting: Shareholders (or their representatives or authorised representatives) wishing to express their opinions are requested to raise the Voting Ballot issued to them upon registration for the Meeting and must:

+ Obtain the approval of the Chairperson.

+ Ensure that their comments are concise and relevant to the Meeting Agenda. Shareholders (or their representatives or authorised representatives) who arrive after the Meeting has commenced may still register and shall be entitled to vote immediately after registration. In such cases, the validity of matters voted on prior to their registration shall remain unchanged.

These Working and Voting Regulations shall be presented to and adopted by the 2026 Extraordinary General Meeting of Shareholders of Saigon Hotel Corporation.

6. The Minutes of the 2026 Extraordinary General Meeting of Shareholders of Saigon Hotel Corporation shall be fully recorded by the Meeting Secretary and shall serve as the basis for preparing the Resolution of the Company's 2026 Extraordinary General Meeting of Shareholders. The Minutes shall be adopted by the Meeting before its closing. Following the conclusion of the Meeting, the Minutes and Resolution shall be submitted to the State Securities Commission and the Hanoi Stock Exchange, and disclosed on the Company's website.

FOR AND ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN

M.S.D.N: 0300850256 C.T.C.P. CÔNG TY CỔ PHẦN KHÁCH SẠN SÀI GÒN THÀNH PHỐ HỒ CHÍ MINH

Vo Thanh Binh

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Ho Chi Minh City, 22 December 2026

VOTING REGULATIONS AT THE 2026 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

1. **Conditions for Voting:**
   - Shareholders shall exercise their voting rights in person at the Meeting.
   - To exercise their voting rights, shareholders must satisfy the following conditions: complete the registration and eligibility verification procedures at the Meeting and be present at the time of voting.
2. **Voting Methods:** All matters falling within the decision-making authority of shareholders shall be voted on publicly by raising the "General Voting Ballot" when the Organising Committee calls for each voting option in turn ("Approve", "Disapprove" or "Abstain"), and by secret ballot by recording their opinions on the "Voting Ballot" and submitting it to the Vote Counting Committee.
3. **Determination of the Validity of "Voting Ballots":**
   - **3.1.** For each voting matter, shareholders shall mark "X" against one (01) of the three (03) voting options ("Approve", "Disapprove" or "Abstain").
   - **3.2.** A voting matter shall be deemed invalid if no voting option is marked or if more than one (01) voting option is marked. In such cases, the remaining voting matters on the same ballot shall remain valid and be included in the voting results.
   - **3.3.** A "Voting Ballot" shall be valid only if it satisfies all of the following conditions:
     - ✓ The ballot is issued by Saigon Hotel Corporation (using the Company's prescribed form and bearing the Company's embossed seal on the ballot).
     - ✓ The ballot contains no erasures or alterations to the voting matters.
     - ✓ The ballot is not completed in pencil or red ink.
     - ✓ The ballot contains no additional content other than the voting matters submitted by the General Meeting of Shareholders.
   - **3.4.** A ballot that has been issued but not returned to the Vote Counting Committee shall be deemed a blank ballot. A blank ballot shall be treated as an "Abstain" vote for all voting matters.
4. **Recording and Compilation of Voting Results:**

4.1. For public voting using the "General Voting Ballot": After the Organising Committee has called for the Meeting's votes on each matter, the Vote Counting Committee shall count, record and compile the voting options ("Approve", "Disapprove" and "Abstain") and the voting percentage for each option against the total number of voting shares represented at the Meeting. The recorded results shall be reported to the General Meeting of Shareholders immediately after compilation, and the Meeting Secretariat shall record them in the Minutes of the Extraordinary General Meeting of Shareholders.

4.2. For secret voting using the "Voting Ballot":

- ✓ After shareholders have completed voting, the Vote Counting Committee shall collect the "Voting Ballots" from the corresponding ballot boxes, which shall have been sealed and labelled.
- ✓ The Vote Counting Committee shall check the validity of the Voting Ballots and conduct the vote count.
- ✓ Voting results shall be determined for each voting matter and calculated as percentages (%), rounded to two (02) decimal places.
- ✓ The Vote Counting Committee shall print the Vote Counting Minutes for its members to sign and certify the accuracy, transparency and compliance with the prescribed principles and procedures for vote counting.
- ✓ The Vote Counting Minutes shall contain the following information:
  - + The number of voting shares for each voting matter, including the voting percentage for each option: "Approve", "Disapprove" and "Abstain".
  - + The total number of voting shares represented at the Meeting.
  - + The Head of the Vote Counting Committee shall report the vote counting results at the Meeting.

5. Conditions for Adoption of Matters by the General Meeting of Shareholders:

5.1. Resolutions of the General Meeting of Shareholders shall be adopted when approved by shareholders representing at least 50% of the total votes of all shareholders attending the Meeting (pursuant to Clause 1, Article 20 of the Charter of Saigon Hotel Corporation).

5.2. Resolutions of the General Meeting of Shareholders shall be adopted when approved by shareholders representing at least **65%** of the total votes of all shareholders attending the Meeting (pursuant to Clause 2, Article 20 of the Charter of Saigon Hotel Corporation).

FOR AND ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN

M.S.D.N: 0300850255 C.T.C.P * CÔNG TY CỔ PHẦN KHÁCH SẠN SÀI GÒN * THÀNH PHỐ HỒ CHÍ MINH

Vo Thanh Binh

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No.: 01/2026/TTr-ĐHĐCĐBT

Ho Chi Minh City, 22 December 2026

SUBMISSION

Re: Dismissal of Members of the Board of Directors for the 2022–2026 Term

To: The General Meeting of Shareholders of Saigon Hotel Corporation

Pursuant to the Law on Enterprises No. 59/2020/QH14 adopted by the National Assembly on 17 June 2020 and effective from 1 January 2021;

Pursuant to the Charter on Organisation and Operation of Saigon Hotel Corporation;

Pursuant to the term of office of the Board of Directors of Saigon Hotel Corporation for the 2022–2026 term

The Board of Directors respectfully submits the following matters to the General Meeting of Shareholders for consideration and approval:

Article 1: To dismiss all members of the Board of Directors of Saigon Hotel Corporation for the 2022–2026 term.

Reason for dismissal: Expiry of the term of office in accordance with the Company's Charter.

Article 2: The dismissal shall take effect from the time of its approval by the General Meeting of Shareholders.

Respectfully submitted to the General Meeting of Shareholders for consideration and approval.

Yours faithfully./.

FOR AND ON BEHALF OF THE BOARD OF DIRECTORS

CHAIRMAN

M.S.D.N: 0300830255 - C.T.C.P - CÔNG TY CỔ PHẦN KHÁCH SẠN SÀI GÒN - THÀNH PHỐ HỒ CHÍ MINH

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No.: 02/2026/TTr-ĐHĐCĐBT

Ho Chi Minh City, 22 December 2026

SUBMISSION

Re: Dismissal of Members of the Board of Supervisors for the 2022–2026 Term

To: **The General Meeting of Shareholders of Saigon Hotel Corporation**

Pursuant to the Law on Enterprises No. 59/2020/QH14 adopted by the National Assembly on 17 June 2020 and effective from 1 January 2021;

Pursuant to the Charter on Organisation and Operation of Saigon Hotel Corporation;

Pursuant to the term of office of the Board of Supervisors of Saigon Hotel Corporation for the 2022–2026 term

The Board of Directors respectfully submits the following matters to the General Meeting of Shareholders for consideration and approval:

Article 1: To dismiss all members of the Board of Supervisors of Saigon Hotel Corporation for the 2022–2026 term.

Reason for dismissal: Expiry of the term of office in accordance with the Company's Charter.

Article 2: The dismissal shall take effect from the time of its approval by the General Meeting of Shareholders.

Respectfully submitted to the General Meeting of Shareholders for consideration and approval.

Yours faithfully./.

FOR AND ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN

M.S.D.N: 0300850... CÔNG TY CỔ PHẦN KHÁCH SẠN SÀI GÒN THÀNH PHỐ HỒ CHÍ MINH

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No.: 03/2026/TTr-ĐHĐCĐBT

Ho Chi Minh City, 22 December 2026

SUBMISSION

Re: Approval of the Number of Members and Election of the Board of Directors for the 2026–2031 Term

To: The General Meeting of Shareholders of Saigon Hotel Corporation

Pursuant to the Law on Enterprises No. 59/2020/QH14 adopted by the National Assembly on 17 June 2020 and effective from 1 January 2021;

Pursuant to the Charter on Organisation and Operation of Saigon Hotel Corporation;

The Board of Directors respectfully submits the following matters to the General Meeting of Shareholders for consideration and approval:

1. **Approval of the Number of Members of the Board of Directors for the 2026–2031 Term**

- Number of members of the Board of Directors: 05 members, including 01 independent member of the Board of Directors, in accordance with the law and the Company's Charter.

2. **Approval of the Election of the Board of Directors for the 2026–2031 Term**

- The General Meeting of Shareholders shall elect 05 (five) members of the Board of Directors, including 01 independent member of the Board of Directors, from among the valid list of self-nominated and nominated candidates considered and approved by the General Meeting of Shareholders in accordance with the Law on Enterprises and the Company's Charter.
- The term of office of the Board of Directors shall be 05 years (2026–2031) and shall end when the General Meeting of Shareholders elects the Board of Directors for the subsequent term in accordance with the law and the Company's Charter.

3. **Election Method**

- The election of members of the Board of Directors shall be conducted using the cumulative voting method in accordance with the Law on Enterprises, the Company's Charter and the Election Regulations adopted by the General Meeting of Shareholders.

Respectfully submitted to the General Meeting of Shareholders for consideration and approval.

Yours faithfully./.

FOR AND ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN

M.S.D.N: 0300850255 C.T.C.P. CÔNG TY CỔ PHẦN KHÁCH SẠN SÀI GÒN THÀNH PHỐ HỒ CHÍ MINH

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No.: 04/2026/TTr-ĐHĐCĐBT

Ho Chi Minh City, 22 December 2026

SUBMISSION

Re: Approval of the Number of Members and Election of the Board of Supervisors for the 2026–2031 Term

To: The General Meeting of Shareholders of Saigon Hotel Corporation

Pursuant to the Law on Enterprises No. 59/2020/QH14 adopted by the National Assembly on 17 June 2020 and effective from 1 January 2021;

Pursuant to the Charter on Organisation and Operation of Saigon Hotel Corporation;

The Board of Directors respectfully submits the following matters to the General Meeting of Shareholders for consideration and approval:

1. **Approval of the Number of Members of the Board of Supervisors for the 2026–2031 Term**

- Number of members of the Board of Supervisors: 03 members

2. **Approval of the Election of the Board of Supervisors for the 2026–2031 Term**

- The General Meeting of Shareholders shall elect 03 (three) members of the Board of Supervisors from among the valid list of self-nominated and nominated candidates considered and approved by the General Meeting of Shareholders in accordance with the Law on Enterprises and the Company's Charter.
- The term of office of the Board of Supervisors shall be 05 years (2026–2031) and shall end when the General Meeting of Shareholders elects the Board of Supervisors for the subsequent term in accordance with the law and the Company's Charter.

3. **Election Method**

- The election of members of the Board of Supervisors shall be conducted using the cumulative voting method in accordance with the Law on Enterprises, the Company's Charter and the Election Regulations adopted by the General Meeting of Shareholders.

Respectfully submitted to the General Meeting of Shareholders for consideration and approval.

Yours faithfully./.

FOR AND ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN

M.S.D.N: 0300856... CÔNG TY CỔ PHẦN KHÁCH SẠN SÀI GÒN ★ THÀNH PHỐ HỒ CHÍ MINH ★

Vo Thanh Binh

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Ho Chi Minh City, 22 December 2026

ELECTION REGULATIONS FOR MEMBERS OF THE BOARD OF DIRECTORS, INDEPENDENT MEMBERS OF THE BOARD OF DIRECTORS AND MEMBERS OF THE BOARD OF SUPERVISORS

FOR THE 2026–2031 TERM

SAIGON HOTEL CORPORATION

(At the 2026 Extraordinary General Meeting of Shareholders)

Pursuant to the Law on Enterprises No. 59/2020/QH14 adopted by the National Assembly of the Socialist Republic of Vietnam on 17 June 2020 and its implementing documents;

Pursuant to the Law on Securities No. 54/2019/QH14 dated 26 November 2019 and Decree No. 155/2020/ND-CP dated 31 December 2020 of the Government detailing the implementation of certain articles of the Law on Securities;

Pursuant to the Charter of Saigon Hotel Corporation.

The Vote Counting Committee hereby announces the Election Regulations for members of the Board of Directors (BOD), independent members of the Board of Directors and members of the Board of Supervisors (BOS) for the 2026–2031 term at the 2026 Extraordinary General Meeting of Shareholders of Saigon Hotel Corporation, as follows:

Article 1. Objectives

1. To ensure that the election is conducted openly and transparently, and in accordance with the procedures and formalities prescribed by law and the Company's Charter.
2. To ensure that the personnel structure, in terms of the number, professional qualifications and experience of members, as well as the proportion of independent/non-executive members of the Board of Directors and members of the Board of Supervisors, complies with applicable regulations.

Article 2. Scope of Regulation and Subjects of Application

1. These Regulations govern the election of members of the Board of Directors, independent members of the Board of Directors and members of the Board of

Supervisors at the 2026 Extraordinary General Meeting of Shareholders of Saigon Hotel Corporation.

2. These Regulations apply to all shareholders and duly authorised representatives of shareholders holding voting shares who validly attend the 2026 Extraordinary General Meeting of Shareholders of Saigon Hotel Corporation.

Article 3. Number and Eligibility Criteria for Members of the Board of Directors

1. **Under the Company's Charter, the Board of Directors** shall comprise at least 05 members and no more than 07 members.
2. **The number of members of the Board of Directors to be elected at the Meeting** shall be 05, including 01 independent member of the Board of Directors.
3. **The term of office of the Board of Directors shall be 05 years (2026–2031)**
4. **Eligibility criteria for candidates for the Board of Directors:**

- Having full civil legal capacity and not falling within the categories specified in Clause 2, Article 17 of the Law on Enterprises No. 59/2020/QH14 dated 17 June 2020.
- Having good moral character, being honest and demonstrating a commitment to compliance with the law. Candidates must undertake to fully perform the rights and obligations of members of the Board of Directors in accordance with the Law on Enterprises, the Law on Securities and the Company's Charter.
- Having professional qualifications and experience in business administration or in the business sectors or lines of business of the Company; candidates are not required to be shareholders of the Company.
- A member of the Board of Directors of a public company may concurrently serve as a member of the Board of Directors of no more than 05 other companies.
- The Chairman of the Board of Directors may not concurrently hold the position of Director of a public company
- In addition to the above criteria, independent members of the Board of Directors must satisfy the following criteria and conditions:
    - Not currently working for the Company, its parent company or any subsidiary of the Company; and not having worked for the Company, its parent company or any subsidiary of the Company for at least the preceding 03 consecutive years;
    - Not receiving any salary or remuneration from the Company, except for allowances to which members of the Board of Directors are entitled in accordance with applicable regulations;
    - Not having a spouse, biological or adoptive father, biological or adoptive mother, biological or adopted child, full brother, full sister or full sibling who

is a major shareholder of the Company or a manager of the Company or any of its subsidiaries;

- Not directly or indirectly owning at least 01% of the Company's total voting shares;
- Not having served as a member of the Board of Directors or the Board of Supervisors of the Company for at least the preceding 05 consecutive years, except where the person has been continuously appointed for 02 consecutive terms.

Article 4. Number and Eligibility Criteria for Members of the Board of Supervisors

1. **Under the Company's Charter, the Board of Supervisors** shall comprise between 03 and 05 members.
2. **The number of members of the Board of Supervisors to be elected at the Meeting** shall be 03.
3. **The term of office of the Board of Supervisors shall be 05 years (2026–2031).**
4. **Eligibility criteria for members of the Board of Supervisors:**

- Having full civil legal capacity and not falling within the categories specified in Clause 2, Article 17 of the Law on Enterprises No. 59/2020/QH14 dated 17 June 2020.
- Having professional ethics, integrity and objectivity, and demonstrating a commitment to compliance with the law. Members must undertake to fully perform their rights and obligations in accordance with the Law on Enterprises, the Law on Securities and the Company's Charter.
- Not being a manager of the Company; not being required to be a shareholder or employee of the Company; and not falling within any of the cases of prohibition or conflict of interest under the Law on Enterprises.
- A Controller must not be a family member of an enterprise manager of the Company or its parent company, or of a representative of an enterprise's capital contribution or a representative of state capital at the parent company or the Company.
- More than half of the Controllers of the Board of Supervisors must reside in Vietnam.
- The Head of the Board of Supervisors must hold a university degree or higher in one of the following fields: economics, finance, accounting, auditing, law, business administration or a discipline relevant to the Company's business operations.

Article 5. Election Principles

1. The election shall be conducted in accordance with the provisions of law and the Company's Charter.
2. Voting shall be conducted by secret ballot.
3. The election of members of the Board of Directors (BOD) and members of the Supervisory Board (SB) shall be conducted using separate ballots.

4. The Vote Counting Committee shall be nominated by the Presidium and approved by the General Meeting. Members of the Vote Counting Committee must not be named in the list of nominees or candidates for the Board of Directors or the Supervisory Board.

Article 6. Election Method

1. The lists of candidates for the Board of Directors and the Board of Supervisors shall be arranged in alphabetical order by given name, with each candidate's full name stated on the ballot.
2. The election shall be conducted using the cumulative voting method prescribed in Clause 3, Article 148 of the Law on Enterprises 2020, as follows:
    - Cumulative voting method: Each shareholder (or authorised representative) shall have a total number of votes equal to the number of shares owned multiplied by the number of members to be elected to the Board of Directors or the Board of Supervisors. Shareholders may allocate all or part of their total votes to one or more candidates.
    - The total number of votes cast for all candidates by a shareholder or the shareholder's authorised representative must not exceed the total number of votes available to that shareholder or authorised representative (calculated by multiplying the number of shares by the number of members to be elected).
3. Shareholders are not required to use all of their available votes.
4. For the election of members of the Board of Directors:
   Total number of votes available to each shareholder = Total number of shares owned by the shareholder × 5.
5. The election of members of the Board of Directors and independent members of the Board of Directors shall be conducted using the same Board of Directors ballot. Independent candidates for the Board of Directors shall be separately marked on the ballot..
6. For the election of members of the Board of Supervisors:
   Total number of votes available to each shareholder = Total number of shares owned by the shareholder × 3
7. Example of the cumulative voting method:
    - ✓ Shareholder A owns or represents 1,000 shares.
        - When electing 05 members of the Board of Directors, the total number of votes available to Shareholder A shall be = **5,000 votes.**

Shareholder A may allocate these 5,000 votes to one or more candidates at their discretion, provided that the total number of votes cast for all candidates does not exceed 5,000. Each ballot may be used to vote for a maximum of 05 candidates.

- Example: Allocating all **5,000 votes** to one candidate for the Board of Directors:

No.	Full Name	Number of Votes
1	Candidate 1	5,000
2	Candidate 2	
3	Candidate 3	
4	Candidate 4	
5	Candidate 5	
6	Candidate 6	
	TOTAL	**5,000**

- Alternatively, Shareholder A may allocate votes among multiple candidates in any proportion, provided that the total number of votes **does not exceed 5,000**.

Note: Each election ballot clearly states the total number of votes available to the shareholder (and/or the shareholder's representative). This number varies from ballot to ballot depending on the number of voting shares currently held or represented by the shareholder. The total number of votes cast for all candidates must not exceed this number.

As in the above example, Shareholder A may use all 5,000 votes to vote for 1, 2, 3, 4 or 5 candidates, or use fewer than 5,000 votes to vote for the selected candidates. However, if Shareholder A casts more than 5,000 votes, the ballot shall be deemed invalid.

The election of members of the Board of Supervisors shall be conducted in the same manner.

8. Each shareholder (or authorised representative) attending the Meeting shall be issued one ballot for the election of the Board of Directors and one ballot for the election of the Board of Supervisors. Upon receiving the ballots, attendees must check the information stated thereon and immediately notify the Vote Counting Committee of any errors.
9. If a shareholder makes a mistake while completing an election ballot, provided that the ballot has not yet been placed in the ballot box, the shareholder may directly contact the Organising Committee to request a replacement ballot in order to safeguard the shareholder's rights and interests.

Article 7. Form and Validity of Ballots

1. **The ballot for election of members of the Board of Directors** shall be printed on light yellow paper bearing the Company's seal affixed across the edge of the pages. The ballot shall clearly state: Name of Shareholder/Authorised Representative, Shareholder ID, Number of Shares Owned/Represented, Corresponding Total Number of Votes, List of Candidates for the Board of Directors, and shall bear the signature of the shareholder or the shareholder's authorised representative for confirmation.
2. **The ballot for election of members of the Board of Supervisors** shall be printed on white paper bearing the Company's seal affixed across the edge of the pages. The ballot shall clearly state: Name of Shareholder/Authorised Representative, Shareholder ID, Number of Shares Owned/Represented, Corresponding Total Number of Votes, List of Candidates for the Board of Supervisors, and shall bear the signature of the shareholder or the shareholder's authorised representative for confirmation.
3. **A valid ballot** shall be a ballot made using the prescribed printed form issued by Saigon Hotel Corporation, bearing the Company's seal affixed across the edge of the pages, and not torn, damaged, erased, altered or supplemented with any content other than that prescribed.
4. **An invalid ballot shall include any ballot that:** does not comply with the prescribed form, is not issued by Saigon Hotel Corporation or does not bear the Company's seal affixed across the edge of the pages; contains any crossing-out, erasure, alteration or addition of content contrary to the prescribed requirements; contains additional names or incorrectly written names that are not included in the list of candidates approved by the Meeting; has a total number of votes allocated to candidates exceeding the shareholder's total number of votes multiplied by the number of members to be elected to the Board of Directors/Board of Supervisors; is not signed by the shareholder or the shareholder's authorised representative, or does not clearly state the signatory's full name; or does not comply with the instructions for indicating that a candidate is not being voted for.
5. **Cases Deemed as Non-Participation in the Election:** Shareholders who attend the Meeting but do not cast their election ballots shall be deemed not to have participated in the election, and their votes shall be treated accordingly.

Article 8. Voting and Vote Counting Procedures

1. Voting shall commence upon completion of the distribution of Election Ballots and shall conclude when the last shareholder or the shareholder's authorised representative casts their Election Ballot into the ballot box.
2. The Vote Counting Committee shall inspect the ballot box in the presence of the shareholders and their authorised representatives.

3. Shareholders and their authorised representatives may only cast their ballots into the sealed ballot box under the supervision of the Vote Counting Committee.
4. Vote counting shall be conducted by the Vote Counting Committee in the vote counting room immediately after voting concludes. The Vote Counting Committee shall check the validity of each ballot, examine the ballots one by one and record the results. The Vote Counting Committee shall not cross out or make any alterations to the Election Ballots.
5. Upon completion of vote counting, the Vote Counting Committee shall prepare the Vote Counting Minutes. The Vote Counting Minutes shall include the following information: total number of shareholders attending the Meeting; total number of shareholders participating in the election; percentage of voting rights represented by shareholders participating in the election against the total voting rights of shareholders attending the Meeting (under the cumulative voting method); number and percentage of valid and invalid ballots; and number and percentage of voting rights allocated to each candidate for the Board of Directors, independent members of the Board of Directors and members of the Board of Supervisors.
6. The full text of the Vote Counting Minutes shall be announced by the Head of the Vote Counting Committee before the General Meeting of Shareholders and recorded in the Resolution of the General Meeting of Shareholders.

Article 9. Principles for Determining Elected Members of the Board of Directors, Independent Members of the Board of Directors and Members of the Board of Supervisors

1. **Elected members of the Board of Directors, independent members of the Board of Directors and members of the Board of Supervisors** shall be determined in descending order of votes received, starting with the candidate receiving the highest number of votes, until the number of members approved by the General Meeting of Shareholders has been filled.
2. **Where two (02) or more candidates receive the same number of votes for the final available position, a re-election** shall be held among the candidates who received the same number of votes.
3. **The determination of elected independent members of the Board of Directors** shall be conducted as follows:

   a) Candidates for independent membership of the Board of Directors must fully satisfy the criteria and conditions prescribed by the Law on Enterprises, the Law on Securities, Decree No. 155/2020/ND-CP and the Company's Charter.

   b) Trong số các ứng cử viên HĐQT độc lập, người có số phiếu bầu cao nhất sẽ được xác định trúng cử vào vị trí thành viên HĐQT độc lập.

c) The remaining positions on the Board of Directors shall be filled in descending order of votes received by the remaining candidates until the number of members determined by the General Meeting of Shareholders has been filled.

d) If no candidate for independent membership of the Board of Directors satisfies the conditions for election, the General Meeting of Shareholders shall consider and decide whether to hold a re-election or handle the matter in accordance with the applicable laws and the Company's Charter.

Article 10. Complaints Regarding the Election and Vote Counting

1. Shareholders and their authorised representatives shall have the right to raise questions and lodge complaints regarding the election and vote counting if they consider that there are signs of violations of the law or the Company's Charter.
2. The Chairperson of the Meeting shall be responsible for providing explanations and clarifications in response to questions raised by shareholders. Such explanations and clarifications shall be recorded in the Minutes of the General Meeting of Shareholders.

Article 11. Implementation

These Regulations comprise 11 Articles and shall take effect immediately upon approval by the 2026 Extraordinary General Meeting of Shareholders and shall apply exclusively to this Meeting.

FOR AND ON BEHALF OF THE BOARD OF DIRECTORS

CHAIRMAN

M.S.D.N: 0300850255 C.T.C.P. CÔNG TY CỔ PHẦN KHÁCH SẠN SÀI GÒN THÀNH PHỐ HỒ CHÍ MINH

Võ Thanh Binh

SAI GON hotel

SAIGON HOTEL CORPORATION

41–47 Dong Du Street, Saigon Ward, Ho Chi Minh City

Tel: (84) 028 38299 734

Website: www. saigonhotel.com.vn

ELECTION BALLOT

MEMBERS OF THE BOARD OF DIRECTORS

2026–2031 TERM

Shareholder's Name: .....

Shareholder ID: .....

Number of Shares Owned/Represented: .....Shares

Total Number of Votes (Number of Shares Owned/Represented × 05): ..... Voting Units

List of Candidates for the Board of Directors:

No.	Candidate's Full Name	Eligible for Independent Membership of the Board of Directors	Number of Votes
	Total		

SHAREHOLDER/AUTHORISED REPRESENTATIVE

(Signature and full name)

Instructions for completing the election ballot

- Each shareholder shall be issued only one Election Ballot covering all voting shares owned/represented and authorised to vote by such shareholder.
- The number of votes available to each shareholder shall equal the number of shares owned/represented and authorised to vote by such shareholder multiplied by the number of candidates to be elected for the relevant term.
- A shareholder may allocate all of their available votes to one candidate or distribute them among two or more candidates of their choice, provided that the **total number of votes allocated does not exceed the shareholder's total available votes**
- The number of members of the Board of Directors to be elected for the 2026–2031 term is 05 members

Specific Example: *Shareholder Nguyen Van A owns 1,000 shares. When participating in the election of members of the Board of Directors, the total number of votes available to this shareholder shall be: 1,000 shares × 05 members = 5,000 voting units*

When allocating votes cumulatively among the candidates, Shareholder Nguyen Van A may:

+ Allocate all 5,000 votes to one candidate; or;

+ Distribute the votes equally among 05 candidates intended to be elected to the Board of Directors, with each candidate receiving 1,000 votes; or;

+ Distribute the votes among 04 candidates intended to be elected to the Board of Directors, with each candidate receiving 1,250 votes; or;

+ If the shareholder does not wish to vote for a particular candidate, cross out the box in the "Number of Votes" column corresponding to that candidate.

** Shareholders must ensure that the total number of votes allocated to all candidates for the Board of Directors does not exceed their total available votes. In the above example, Shareholder Nguyen Van A must ensure that the total number of votes allocated to all candidates does not exceed 5,000 voting units.*

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ELECTION BALLOT
MEMBERS OF THE BOARD OF SUPERVISORS
2026–2031 TERM

Shareholder's Name: .....

Shareholder ID: .....

Number of Shares Owned/Represented: ..... Shares

Total Number of Votes (Number of Shares Owned/Represented × 03): .....
Voting Units

List of Candidates for the Board of Supervisors for the 2026–2031 Term:

No.	Candidate's Full Name	Number of Votes
	Total	

SHAREHOLDER/AUTHORISED REPRESENTATIVE
(Signature and full name)

Instructions for completing the election ballot

- Each shareholder shall be issued only one Election Ballot covering all voting shares owned/represented and authorised to vote by such shareholder.
- The number of votes available to each shareholder shall equal the number of shares owned/represented and authorised to vote by such shareholder multiplied by the number of candidates to be elected for the relevant term.
- A shareholder may allocate all of their available votes to one candidate or distribute them among two or more candidates of their choice, provided that the **total number of votes allocated does not exceed the shareholder's total available votes**
- The number of members of the Board of Supervisors to be elected for the 2026–2031 term is 03 members.

Specific Example: *Shareholder Nguyen Van A owns 1,000 shares. When participating in the election of members of the Board of Supervisors, the total number of votes available to this shareholder shall be: 1,000 shares × 03 members = 3,000 voting units*

When allocating votes cumulatively among the candidates, Shareholder Nguyen Van A may:

+ Allocate all 3,000 votes to one candidate; or;

+ Distribute the votes equally among 03 candidates intended to be elected to the Board of Supervisors, with each candidate receiving 1,000 votes; or;

+ Distribute the votes among 02 candidates intended to be elected to the Board of Supervisors, with each candidate receiving 1,500 votes; or;

+ If the shareholder does not wish to vote for a particular candidate, cross out the box in the "Number of Votes" column corresponding to that candidate.

** Shareholders must ensure that the total number of votes allocated to all candidates for the Board of Supervisors does not exceed their total available votes. In the above example, Shareholder Nguyen Van A must ensure that the total number of votes allocated to all candidates does not exceed 3,000 voting units.*

SAI GON hotel

THE 2026 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS
SAIGON HOTEL CORPORATION
December 22, 2026

VOTING FORM

SHAREHOLDER NO.

.....

NUMBER OF VOTING SHARES

.....

SAI GON hotel

THE 2026 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS
SAIGON HOTEL CORPORATION
December 22, 2026

VOTING FORM

SHAREHOLDER NO.

.....

NUMBER OF VOTING SHARES

.....

SAI GON hotel

SAIGON HOTEL CORPORATION
41–47 Dong Du Street, Saigon Ward, Ho Chi Minh City
Tel: (84) 028 38299 734
Website: www. saigonhotel.com.vn

THE 2026 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

VOTING BALLOT

Shareholder's Name:.....

Shareholder ID: .....

Total Number of Shares Represented:..... ....Share(s)

Of which: - Number of Shares Owned:..... Share(s)

- Number of Shares Represented under Authorisation:..... ....Share(s)

Shareholders shall vote by marking "X" against ONE of the following options: "Approve", "Disapprove" or "Abstain" for each of the following voting matters:

1. Submission No. 01/2026/TTr-ĐHĐCĐBT dated 22 December 2026 regarding the dismissal of members of the Board of Directors for the 2022–2026 term

   ☐ Approve ☐ Disapprove ☐ Abstain

2. Submission No. 02/2026/TTr-ĐHĐCĐBT dated 22 December 2026 regarding the dismissal of members of the Board of Supervisors for the 2022–2026 term

   ☐ Approve ☐ Disapprove ☐ Abstain

3. Submission No. 03/2026/TTr-ĐHĐCĐBT dated 22 December 2026 regarding the approval of the number of members and election of the Board of Directors for the 2026–2031 term

   ☐ Approve ☐ Disapprove ☐ Abstain

4. Submission No. 04/2026/TTr-ĐHĐCĐBT dated 22 December 2026 regarding the approval of the number of members and election of the Board of Supervisors for the 2026–2031 term.

   ☐ Approve ☐ Disapprove ☐ Abstain

*Note: Shareholders shall vote by selecting **ONE** of the following options: "Approve", "Disapprove" or "Abstain" for each voting matter.*

Ho Chi Minh City, 22 December 2026

SHAREHOLDER

(Signature and full name)

SAIGON HOTEL CORPORATION

No.: /2026/BB-ĐHĐCĐ2026

DRAFT

THE SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

Ho Chi Minh City, 22 December 2026

MINUTES
2026 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

Enterprise Name : Saigon Hotel Corporation
Address : 41–47 Dong Du Street, Saigon Ward, Ho Chi Minh City
Enterprise Registration Certificate
: No. 0300850255 issued by the Department of Planning and Investment of Ho Chi Minh City on 12 April 1994, as amended for the 16th time on 11 September 2026
Meeting Time : Commencing at 08:30 a.m. on 22 December 2026
Meeting Venue : Lotus Room, 10th Floor, Saigon Hotel
Meeting Programme : 2026 Extraordinary General Meeting of Shareholders
Participants : The Board of Directors, the Board of Supervisors, the Board of Management and Shareholders according to the record date of 16 November 2026.
Chairperson of the Meeting
: Mr. Vo Thanh Binh – Chairman of the Board of Directors
Meeting Secretary : Mr. Tran Tien – Secretary to the Board of Directors

PROCEEDINGS OF THE MEETING

I. OPENING PROCEDURES

1. From 08:30 a.m., all Shareholders entitled to attend the Meeting according to the record date of 16 November 2026 were guided to the reception desk to complete attendance registration procedures and receive the meeting documents.

2. The Meeting Organising Committee presented its report on the verification of the validity of the Meeting, with the following details:

The total number of shareholders and authorised representatives attending the Meeting was ..... shareholders, representing ..... shares, accounting for ..... of the total voting shares of the Company.

Pursuant to Article 141 of the Law on Enterprises 2020 and Clause 1, Article 18 of the Charter of Saigon Hotel Corporation, the Company satisfies the conditions for convening the Meeting.

3. Mr. Vo Thanh Binh – Chairperson of the Meeting – proposed and called for a vote by the General Meeting of Shareholders to elect the Presidium, Meeting Secretariat and Vote Counting Committee, as follows:

3.1. Members of the Presidium:

1/ Mr. Vo Thanh Binh	Chairman of the Board of Directors, Chairperson of the Meeting
2/ Ms. Phan Ngoc Bich	Member of the Board of Directors, Director of the Company
2/ Ms. Le Thi Thuy Ha	Member of the Board of Directors

3.2. Members of the Meeting Secretariat:

1/ Mr. Tran Tien	Head
2/ Ms. Nguyen Hoang Thanh Tam	Member

3.3. Members of the Vote Counting Committee:

1/ Ms. Duong Boi Minh	Trưởng Ban
2/ Ms. Vu Thi Canh	Member
3/ Mr. Khuc Khai Hoan	Member

All Shareholders present unanimously approved the Presidium, Meeting Secretariat and Vote Counting Committee, with 100% of votes in favour.

4. Approval of the Meeting Agenda, Working Regulations, Voting Regulations and Election Regulations.

On behalf of the Presidium, the Meeting Organising Committee presented the Meeting Agenda, Working Regulations, Voting Regulations and Election Regulations for approval. The Shareholders present unanimously approved these documents, with 100% of votes in favour.

II. PRESENTATION AND DISCUSSION OF SUBMISSIONS.

1. Submission No. 01/2026/TTr-ĐHĐCĐBT regarding the dismissal of members of the Board of Directors for the 2022–2026 term.

2. Submission No. 02/2026/TTr-ĐHĐCĐBT regarding the dismissal of members of the Board of Supervisors for the 2022–2026 term.

3. Submission No. 03/2026/TTr-ĐHĐCĐBT regarding approval of the number of members and election of the Board of Directors for the 2026–2031 term

4. Submission No. 04/2026/TTr-ĐHĐCĐBT regarding approval of the number of members and election of the Board of Supervisors for the 2026–2031 term

III. VOTING RESULTS ON THE SUBMISSIONS

1. Submission No. 01/2026/TTr-ĐHĐCĐ regarding the dismissal of members of the Board of Directors for the 2022–2026 term

- Total number of valid voting ballots: ..... ballots.

- Approve: ..... votes, equivalent to .....%.
- Disapprove: ..... votes, equivalent to .....%.
- Abstain: ..... votes, equivalent to .....%.
- Conclusion: The Meeting approved Submission No. 01/2026/TTr-ĐHĐCĐ, with votes in favour accounting for .....% of the total number of valid votes.

2. **Submission No. 02/2026/TTr-ĐHĐCĐ regarding the dismissal of members of the Board of Supervisors for the 2022–2026 term**

- Total number of valid voting ballots: ..... ballots.
- Approve: ..... votes, equivalent to .....%.
- Disapprove: ..... votes, equivalent to .....%.
- Abstain: ..... votes, equivalent to .....%.
- Conclusion: The Meeting approved Submission No. 02/2026/TTr-ĐHĐCĐ, with votes in favour accounting for .....% of the total number of valid votes.

3. **Submission No. 03/2026/TTr-ĐHĐCĐ regarding the number and structure of members of the Board of Directors (including independent members of the Board of Directors) for the 2026–2031 term**

Content: Number of members of the Board of Directors: 05 members, including 01 independent member of the Board of Directors.

Voting Results:

- Total number of valid voting ballots: ..... ballots.
- Approve: ..... votes, equivalent to .....%.
- Disapprove: ..... votes, equivalent to .....%.
- Abstain: ..... votes, equivalent to .....%.
- Conclusion: The Meeting approved Submission No. 03/2026/TTr-ĐHĐCĐ, with votes in favour accounting for .....% of the total number of valid votes.

4. **Submission No. 04/2026/TTr-ĐHĐCĐ regarding the number of members of the Board of Supervisors for the 2026–2031 term**

Content: Number of members of the Board of Supervisors: 03 members.

Voting Results:

- Total number of valid voting ballots: ..... ballots.
- Approve: ..... votes, equivalent to .....%.
- Disapprove: ..... votes, equivalent to .....%.
- Abstain: ..... votes, equivalent to .....%.
- Conclusion: The Meeting approved Submission No. 04/2026/TTr-ĐHĐCĐ, with votes in favour accounting for .....% of the total number of valid votes.

IV. ELECTION RESULTS

1. **Results of the election of members of the Board of Directors for the 2026–2031 term.**

1.

2.
3.
4.
5.

Of whom, the independent member of the Board of Directors is:

2. **Results of the election of members of the Board of Supervisors for the 2026–2031 term.**

1.
2.
3.

V. CLOSING PROCEDURES

The General Meeting of Shareholders unanimously approved the Minutes of the 2026 Extraordinary General Meeting of Shareholders, with 100% of votes in favour.

The 2026 Extraordinary General Meeting of Shareholders of Saigon Hotel Corporation concluded at 12:00 noon on 22 December 2026.

FOR AND ON BEHALF OF THE MEETING SECRETARIAT HEAD OF THE SECRETARIAT	FOR AND ON BEHALF OF THE GENERAL MEETING OF SHAREHOLDERS CHAIRPERSON
Tran Tien	**Vo Thanh Binh**

SHAREHOLDER REPRESENTATIVE:

.....

REPRESENTATIVE OF THE BOARD OF SUPERVISORS:

.....

SAIGON HOTEL CORPORATION

THE SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

No.: /2026/NQ-ĐHĐCĐ2026

Ho Chi Minh City, 22 December 2026

DRAFT

RESOLUTION
2026 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

- Pursuant to the Law on Enterprises No. 59/2020/QH14 adopted by the National Assembly on 17 June 2020 and effective from 01 January 2021;
- Pursuant to the Charter on Organisation and Operation of Saigon Hotel Corporation;
- Pursuant to the Minutes of the 2026 Extraordinary General Meeting of Shareholders of Saigon Hotel Corporation dated 22 December 2026;
- Pursuant to the Vote Counting Minutes for voting and the Vote Counting Minutes for the election at the 2026 Extraordinary General Meeting of Shareholders of Saigon Hotel Corporation dated 22 December 2026.

The 2026 Extraordinary General Meeting of Shareholders of Saigon Hotel Corporation, held on 22 December 2026, with the attendance of … shareholders and authorised representatives, representing …. shares, equivalent to ….. of the total voting shares, discussed and voted to approve the following Articles:

Article 1. Approval of the dismissal of the Board of Directors for the 2022–2026 term

Article 2. Approval of the dismissal of the Board of Supervisors for the 2022–2026 term.

Article 3. Approval of the number of members of the Board of Directors for the 2026–2031 term, being 05 members, including 01 independent member of the Board of Directors.

Article 4. Approval of the number of members of the Board of Supervisors for the 2026–2031 term, being 03 members.

Article 5. Confirmation of Election Results:

5.1. List of 05 members of the Board of Directors for the 2026–2031 term:

1.
2.
3.
4.
5.

Of whom, the independent member of the Board of Directors is:

5.2. List of 03 members of the Board of Supervisors for the 2026–2031 term:

1.

2.

3.

Article 6. Implementation and Effectiveness

1. This Resolution was approved by the 2026 Extraordinary General Meeting of Shareholders of Saigon Hotel Corporation on ..... 2026 and shall take effect from the time of its approval by the General Meeting of Shareholders.

2. Members of the Board of Directors and the Board of Supervisors for the 2026–2031 term, the Director and relevant individuals shall be responsible for organising the implementation and execution of this Resolution in accordance with the law and the Company's Charter.

3. This Resolution is made in .... counterparts of equal legal validity, one of which shall be kept at the Company's head office, and shall be disclosed in accordance with the law.

FOR AND ON BEHALF OF
THE GENERAL MEETING OF
SHAREHOLDERS
CHAIRPERSON

Recipients:
- As above;
- Board of Directors.
- Filed at the Human Resources Department.

Vo Thanh Binh